

Regular Meeting  
September 26, 2016

At the call of President Glen Marcum, the Joliet Park District Board of Commissioners met for a Regular Meeting on Monday, September 26, 2016 at the Presence Health Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

Pledge to the Flag

The Pledge to the Flag was led by Commissioner Mutz

Roll Call

Commissioners Present: Marcum, Gulas, Broderick, Mutz, Schultz  
Commissioners Absent: None

A. Approval of the minutes of Regular Meeting and Executive Session of August 22, 2016  
A motion was made by Commissioner Schultz, seconded by Vice President Gulas, to approve the minutes of the Regular Meeting and Executive Session of August 22, 2016. The motion carried as follows:

Ayes: All in favor  
Nays: None

B. Approval of the bills and payroll for the month of August 2016  
A motion was made by Commissioner Mutz, seconded by Commissioner Broderick, to approve the bills and payroll for the month of August 2016. The motion carried as follows:

Ayes: All in favor  
Nays: None

C. Treasurer's Report for the month of August 2016  
Director of Finance, Matt Pehle, presented the Treasurer's Report for the month of August 2016 as follows:

|                                   |                 |
|-----------------------------------|-----------------|
| Cash on hand beginning of month:  | \$ 1,784,797.82 |
| Total Receipts during month:      | \$ 1,848,113.90 |
| Total Disbursements during month: | \$ 2,325,507.60 |
| Cash on hand end of month:        | \$ 1,307,404.12 |
| Total Investments:                | \$17,261,841.21 |
| Total Cash and Investments:       | \$18,569,245.33 |

Mr. Pehle stated that the operating fund balance was \$1,324,392.62 compared to \$1,392,741.39 at the end of the month last year. Numbers are slightly behind from last year, mainly because of loss revenue at the golf courses because of the rain and the expense to maintain the wet courses.

Vice President Gulas made a motion to approve the Treasurer's Report for the month of August 2016. Commissioner Broderick seconded the motion and it carried as follows:

Ayes: All in favor  
Nays: None

D. Opportunity For The Public To Speak - 3 minute time limit

Ronald Carnaghi, resident, apologized to the Board and requested that the Board along him to come back and use the Inwood Athletic Club.

President Marcum referred the request to Staff for recommendation.

E. Communications

1. Executive Director Correspondence

Executive Director Tom Carstens informed the Board about an upcoming Work Session on October 17, 2017 at 5pm. The Vacation Policy, Board Policy Manual and the Personnel Policy Manual will be discussed.

Mr. Carstens stated that he is waiting on numbers from Henry Bros. Co. for the Nowell Park Recreation Center/Multi-Purpose Center.

1. Staff Reports

Deputy Director Brad Staab updated the Board on the new website and will be available mid-October.

Mr. Pehle presented the Board with a report that addressed revenue allocation for the \$19,500,000.00 referendum. The report will be updated and sent to the Board monthly.

Mr. Pehle stated that he has been working on the 2017 Budget with staff and will bring to the Board once completed.

Ted Brodeur, Director of Revenue Facilities, updated the Board about the Run the Runway Race and Beer Tasting Event. Registrations are still being accepted and there is over 20 craft beers along with wine samples.

Mr. Brodeur stated that he will bring the architect's improvement recommendations for the golf courses next month. In the meantime, John Ekstrom, Asst. Superintendent of Golf Grounds, has been working on some of the issues at Inwood.

Terry Keigher, Director of Recreation, stated the SRJC Illumination Celebration on September 24<sup>th</sup> was a huge success with over 200 people in attendance. Preliminary numbers show that the event raised over \$10,000 for the SRJC Program.

Mr. Keigher presented probable construction cost from Ruettiger, Tonelli & Associates, Inc. for the installation of turf for the softball infields. Mr. Pehle will review the numbers and bring options for turf installation to the Board.

Larry Burich, Director of Planning/Parks, stated the Airport Festival on September 25<sup>th</sup> had a great turnout with over 1,000 people attending.

Mr. Burich updated the Board on the park and playgrounds improvements. Plans for the West Park improvements will be presented to the community at the Reedswood Neighborhood meeting in October. Mr. Burich also updated the Board on Capital Improvement Projects.

Commissioner Schultz requested a report that list previous Capital Improvements for the past five years.

F. Action Items

1. Old Business

There was no Old Business brought before the Board for consideration.

2. New Business

- a. Request from Luna Boxing Gym to sell alcohol at Multi-Purpose Center during USA Boxing Sanctioned Event

Mr. Keigher stated that this is the same event as last fall and there are no concerns. The event was successful and well ran. Luna Boxing will have all the necessary insurances and police will be present.

A motion was made by Commissioner Broderick, seconded by Vice President Gulas, to approve the request from Luna Boxing Gym to sell alcohol at the Multi-Purpose Center during USA Boxing Sanctioned Event. The motion carried as follows:

Ayes: All in favor

Nays: None

- b. Request from Wish Upon A Star to sell alcohol at Multi-Purpose Center during Snowball in the Snow Event

Bob Bato, Wish Upon a Star, noted that this event has been held at a different venue in the past. Mr. Bato stated there would be a softball tournament Friday through Saturday and a closing event at the Multi-Purpose Center with food and beverages. All the necessary insurances will be handed in and police will be present.

A motion was made by Commissioner Schultz, seconded by Commissioner Mutz, to approve the request from Wish Upon A Star to sell alcohol at the Multi-Purpose Center during Snowball in the Snow Event. The motion carried as follows:

Ayes: All in favor

Nays: None

- c. Approval to proceed with the construction project on a new 12 Unit T-hangar Facility at Joliet Regional Airport

Mr. Carstens stated that it is the staff's recommendation to proceed with the construction project on a new 12 Unit Hangar Facility at Joliet Regional Airport.

A motion was made by Commissioner Mutz, seconded by Vice President Gulas, to approve staff's recommendation to proceed with the construction project on a new 12 Unit Hangar Facility at Joliet Regional Airport. The motion carried as follows:

Ayes: All in favor  
Nays: None

- d. Approval to Amend Section 3.02 (Employment of Minors) of the Employee Personnel Policy Manual

Mr. Keigher is recommending amending Section 3.02 (Employment of Minors) of the Employee Personnel Policy Manual to include 14 and 15 year olds as assistant coaches for the gymnastics program in accordance with State law. The gymnastics program requires unique skills and it would be helpful to include 14 and 15 year olds when interviewing/hiring.

A motion was made by Commissioner Broderick, seconded by Vice President Gulas, to approve staff's recommendation to Amend Section 3.02 (Employment of Minors) of the Employee Personnel Policy Manual. The motion carried as follows:

Ayes: All in favor  
Nays: None

- e. Resolution No. 16-173 – Authorizing a Joint Purchasing Agreement with the National Joint Powers Alliance (NJPA)

Mr. Carstens stated that this was addressed at the September 19, 2016 Work Session and is recommending adopting Resolution No. 16-173 – Authorizing a Joint Purchasing Agreement with the National Joint Powers Alliance (NJPA).

A motion was made by Commissioner Schultz, seconded by Commissioner Mutz, to approve staff's recommendation to adopt Resolution No. 16-173 – Authorizing a Joint Purchasing Agreement with the National Joint Powers Alliance (NJPA). The motion carried as follows:

Ayes: All in favor  
Nays: None

- 3. Awards of Bids
  - a. 2016 Inwood Sports Complex Softball Fields 2, 3 & 4 and Joliet Memorial Stadium Fence Bid

Mr. Burich stated that it is the staff's recommendation to award Alliance Fence, 1900 I-80 South Frontage Rd., Joliet, IL 60436, with the base bid and both alternates of \$104,653.00 for the fencing replacement at the Inwood Sports Complex Softball Fields 2, 3 & 4 and the Joliet Memorial Stadium. The funding will come from the 2016 Capital Improvement Fund.

A motion was made by Commissioner Mutz, seconded by Commissioner Schultz, to approve staff's recommendation to award project to Alliance Fence. The motion carried as follows:

Ayes: All in favor  
Nays: None

b. 2016 Grove Road Park – Site Access

Mr. Burich stated that bids were received for the construction of an access road and parking lot for Grove Road Park. The alternates were (Alternate #1) replace crushed stone with asphalt, (Alternate #2) gate, (Alternate #3- shade trees) and (Alternate #4) CDX Restroom Building.

It is the staff's recommendation, pending attorney review, to award this project to Austin Tyler Construction, LLC, 23343 S. Ridge Rd., Elwood, IL 60421, with the base bid and alternates 1, 2, and 4 in the amount of \$413,381.39.

A motion was made by Vice President Gulas, seconded by Commissioner Mutz, to approve staff's recommendation, pending attorney review, to award project to Austin Tyler Construction, LLC. The motion carried as follows:

Ayes: All in favor  
Nays: None

G. Board Comment

1. Committee Report  
a. Policy

Commissioner Broderick stated that a revised Board Policy Manual would be presented to the Board at the October 17 Work Session and possible bring the final manual to the Board for approval at the October 24, 2016 Board Meeting.

b. Joliet Park Foundation

Vice President Gulas announced that the Foundation will be holding a Blues & Brews event along with the City Center Partnership on September 30, 2016 in downtown Joliet. The funds raised will go towards renovation for three District 86 Public Schools playgrounds.

Mr. Carstens noted that President Marcum and he met with Dr. Rouse, District 86 Superintendent about the playgrounds at Thomas Jefferson, Carl Sandburg and Taft schools. Dr. Rouse has committed to contributing a significant amount of funds towards the three playgrounds.

c. Joliet Regional Airport

Commissioners Broderick and Mutz commended staff on an excellent job with the Airport Festival.

Commissioner Broderick commended staff again on installing the "Senior Citizen Parking Only" signs.

Vice President Gulas stated that she went on a tour at Pilcher Park and was impressed with all the construction for the trails and roads.

Vice President Gulas commended Blaine Kline, Aquatics/Stadium Superintendent, Mr. Brodeur, Mr. Burich and Park Services on the improvements being made at the Stadium.

Vice President Gulas thanked Mr. Burich and Park Services for reacting quickly to a concern from a resident regarding the condition of a park.

President Marcum commended staff on the SRJC Illumination Celebration. The SRJC clients and their families enjoyed the evening.

Commissioner Mutz thanked Wish Upon A Star for all the great service they do for the kids and the community and wished them good luck with their event.

H. Executive Session: The Setting of a Price for Sale or Lease of Property Owned by the Park District; Consideration of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees; Pending Litigation; Probable or Imminent Litigation

At 5:41pm a motion was made by Commissioner Broderick, seconded by Commissioner Mutz, to go into Executive Session for the setting of a price for sale or lease of property owned by the Park District; consideration of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending litigation; probable or imminent litigation. The motion unanimously carried.

I. Action from Executive Session

At 6:05pm a motion was made by Vice President Gulas, seconded by Commissioner Schultz, to return to Regular Session with no action taken. The motion unanimously carried.

J. Adjournment

With all agenda items discussed, a motion was made by Commissioner Mutz, seconded by Commissioner Schultz, to adjourn the meeting. The motion unanimously carried. The time was 6:06pm.

Respectfully submitted,

Theresa Talarico  
Recording Secretary