Regular Meeting
January 23, 2017

A. Call to Order & Pledge to Flag

At the call of President Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting on Monday, January 23, 2017 at the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge to the Flag was led by Commissioner Broderick

B. Roll Call

Commissioners Present: Broderick, Gulas, Mutz, Schultz
Commissioners Absent: None

C. Bond Information Notice Act (BINA) Hearing

1. Public Hearing concerning the intent of the Board to issue not to exceed $1,500,000 general obligation limited tax park bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, or for refunding obligations issued for said purposes, and for the payment of the expenses incident thereto

President Gulas stated that the BINA Hearing is to allow public comment concerning the intent of the Board to issue not to exceed $1,500,000 general obligation limited tax park bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, or for refunding obligations issued for said purposes, and for the payment of the expenses incident thereto.

Matt Pehle, Director of Finance, stated that this hearing is held for the annual issuance of park bonds. The Board will vote on the selling of the bonds at the January 30, 2017 Special Meeting.

President Gulas asked for comment from the public. At this time, no one from the public addressed the Board.

2. Adjournment of Hearing

Hearing no comment, President Gulas asked for a motion to adjourn the hearing. A motion was made by Commissioner Schultz, seconded by Commissioner Broderick, to adjourn the hearing. The motion carried as follows:

Ayes: All in favor
Nays: None

D. Opportunity For The Public To Speak - 3 minute time limit

Betsy Satcher, Joliet Park District resident, questioned the Board on the status of the Nowell Park Recreation Center. Ms. Satcher wanted to know, along with other residents on the east

side of Joliet, why the facility has not been built when construction should have started in September of 2015.

Tom Carstens, Executive Director, stated that when he came to the park district in April of 2016 and reviewed the plans for the Nowell Park Recreation Center, he became aware that particular steps for the project were not completed. Mr. Carstens noted that staff has met with IDOT concerning traffic in the area and is now waiting to hear from FEMA regarding floodplains. Mr. Carstens assured Ms. Satcher that once the due diligence is completed for the facility, he will update the residents on the plans.

E. Approval of the minutes of Special Meeting and Executive Session of December 19, 2016 and Regular Meeting and Executive Session of December 19, 2016

A motion was made by Commissioner Mutz, seconded by Commissioner Schultz, to approve the minutes of Special Meeting and Executive Session of December 19, 2016 and Regular Meeting and Executive Session of December 19, 2016. The motion carried as follows:

Ayes: Mutz, Schultz, Broderick, Gulas
Nays: None

F. Approval of the bills and payroll for the month of December 2016

A motion was made by Commissioner Schultz, seconded by Commissioner Mutz, to approve the bills and payroll for the month of December 2016. The motion carried as follows:

Ayes: Schultz, Mutz, Broderick, Gulas
Nays: None

G. Treasurer's Report for the month of December 2016

Director of Finance, Matt Pehle, presented the Treasurer's Report for the month of December 2016 as follows:

Cash on hand beginning of month:	$ 1,456,633.14
Total Receipts during month:	$ 923,332.54
Total Disbursements during month:	$ 1,370,522.26
Cash on hand end of month:	$ 1,009,443.42
Total Investments:	$16,697,657.56
Total Cash and Investments:	$17,707,100.98

Mr. Pehle noted that the operating fund balance was $1,026,440.48 compared to $1,067,598.47 at the end of the month last year.

Commissioner Schultz made a motion to approve the Treasurer's Report for the month of December 2016. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Schultz, Mutz, Broderick, Gulas
Nays: None

H. Communications

1. Executive Director Correspondence

a. Cell Tower – Inwood Sports Complex

Mr. Carstens informed the Board that there is interest from SBA Communications to install a cell tower at the Inwood Sports Complex. It was noted that SBA Communications is the same company that approached the Board in 2015 and the offer from SBA Communications (represented by Ton 80 Realty Services, Inc. - Eric Lennington) was not accepted by the Board. Mr. Carstens asked the Board for approval for staff to negotiate with SBA Communications for the installation of a cell tower near Field 5 of the Inwood Sports Complex. The Board approved staff to negotiate with SBA Communications for the installation of a cell tower near Field 5 of the Inwood Sports Complex with the Board will have final approval.

Mr. Carstens updated the Board on the IDOT meeting regarding traffic in the Nowell Park area. There were some concerns regarding the heavy semi-truck traffic and the redirecting traffic unto Mills Road along with plans for Rt. 52 and Doris Avenue. IDOT informed Joliet Park District staff that any increased traffic would not be a significant impact on the facility's location however IDOT may require a left turn lane into the facility. Mr. Carstens informed the Board that while staff is waiting on FEMA regarding the floodplain report, the operating budget and plans/designs of the building are being reviewed.

Mr. Carstens reminded the Board about the Special Meeting scheduled for January 30 at 5pm along with the Legislative Breakfast on Wednesday, February 1 and the Park Board Candidates' Orientation on February 2.

1. Staff Reports

Deputy Director Brad Staab announced that the Joliet Park District won an award at the IAPD/IPRA Conference for the Run the Runway 1 Mile Race marketing campaign.

Mr. Staab informed the Board that there will be an event to announce ATI Physical Therapy's naming rights for the Inwood Athletic Club on Saturday, January 30. ATI will be holding a Meet & Greet outside the 2nd floor physical therapy room with Chicago Cubs' Wilson Contreras.

Larry Burich, Director of Planning/Parks, stated that the bid documents for Pilcher Park Phase II project (roads and additional parking lots) will go out in February.

Mr. Burich updated the Board on the West Park renovation. Mr. Burich meet with the Reedswood neighborhood residents to present the West Park design and to hear any concerns or comments regarding the park. It was also noted that two Park Services staff attending a conference covering playground installation and safety.

Terry Keigher, Director of Recreation, presented material to the Board regarding catering options for the Barber & Oberwortmann Horticultural Center. Mr. Keigher covered the advantages and disadvantages of a preferred catering list and an exclusive caterer. It was

noted that it is Staff's recommendation to allow Cutting Edge Catering exclusive rights through 2017; allowing staff to develop a Request for Proposals (RFP) for catering options (preferred list/exclusive). There was a discussion regarding additional cost of a possible staff position overseeing the banquet/events along with the purchase of extra equipment. It was agreed to present the RFP to the Board before it goes out to the public.

Mr. Keigher informed the Board that the Wish Upon a Star event went well with the exception of a minor incident. The infield was worn a bit however the outfield was fine.

Ted Brodeur, Director of Revenue Facilities, noted that 621 participants weighed in for the Weight Loss Challenge. This is down from last year.

I. Action Items

1. Old Business

a. Inwood Athletic Club Naming Rights Agreement with ATI Physical Therapy

Mr. Carstens presented the Inwood Athletic Club Naming Rights Agreement with ATI Physical Therapy to the Board. The agreement is for $85,000 for five years.

A motion was made by Commissioner Mutz, seconded by Commissioner Schultz, to approve the Inwood Athletic Club Naming Rights Agreement with ATI Physical Therapy. The motion carried as follows:

Ayes: Mutz, Schultz, Broderick, Gulas
Nays: None

2. New Business

a. Administration of Oath of Office to newly appointed Commissioner K. Brett Gould

Board Secretary, Tom Carstens, administered the oath of office to Commissioner K. Brett Gould.

b. Appointment of New Park Board Vice President

The floor was opened for nominations for the office of Vice President. Commissioner Schultz nominated Commissioner Mutz. Commissioner Gould seconded the nomination and it carried as follows:

Ayes: Schultz, Gould, Broderick, Mutz, Gulas
Nays: None

c. Ordinance #809 - Annual Budget & Appropriation Ordinance – Approval of January 1 – December 31, 2017 Budget

Mr. Carstens reported that no comments from the public were received while the January 1 – December 31, 2017 budget was placed on thirty day display and he recommended approval.

A motion was made by Commissioner Schultz, seconded by Commissioner Mutz, to adopt Ordinance #809 for the January 1– December 31, 2017 Budget and Appropriation. The motion carried as follows:

Ayes: Schultz, Mutz, Gould, Broderick, Gulas
Nays: None

3. Bids and Awards of Contract

a. 2017 Staff Shirt & Apparel – Various District Programs & Events – $52,791.33

Mr. Staab informed the Board that bids were accepted for 2017 Staff Shirt/Apparel needs for the entire District. Individual programs and events were bid separately. It is the staff's recommendation that the following bids be awarded for 2017 Staff shirts and Apparel: Ken Woody Sports, 3000 W. Jefferson St., Joliet, IL 60435 for $2,611.32; Marathon Sportswear, 12757 S. Homan, Blue Island, IL 60406 for $31,939.29; Sharp Sports, 21221 S. Meadowview, Shorewood, IL 60404 for $18,240.72.

A motion was made by Commissioner Mutz, seconded by Commissioner Schultz, to approve staff's recommendation for the 2017 Staff Shirt & Apparel bid for various District programs & events in the amount of $52,791.33 to Ken Woody Sports, Marathon Sportswear and Sharp Sports. The motion carried as follows:

Ayes: Mutz, Schultz, Gould, Broderick, Gulas
Nays: None

4. Quotes and Award of Contracts

Mr. Carstens informed the Board that the following quotes are part of the 2014 voter approved 2014 Referendum safety and security projects. Tyco Integrated Security pricing is based on a contract acceptance and award from National Joint Powers Alliances (NJPA) which the Joliet Park District is a member.

a. Award of Contract - 2017 Security Equipment & Installation – Multi-Purpose Center – Tyco Integrated Security – $34,055.74

Mr. Brodeur presented the proposal from Tyco Integrated Security for the security and surveillance equipment and installation at the Multi-Purpose Center. Funding will come from the voter approved 2014 Referendum Bonds. It is staff's recommendation to accept the proposal from Tyco Integrated Security, 2010 Swift Dr. Oak Brook, IL 60523 in the amount of $34,055.74.

A motion was made by Commissioner Schultz, seconded by Commissioner Broderick, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Multi-Purpose Center to Tyco Integrated Security for the amount of $34,055.74. The motion carried as follows:

Ayes: Schultz, Broderick, Gould, Mutz, Gulas
Nays: None

b. Award of Contract - 2017 Security Equipment & Installation – Inwood Maintenance Shop – Tyco Integrated Security – $13,038.21

Mr. Brodeur presented the proposal from Tyco Integrated Security for the security and surveillance equipment and installation at the Inwood Maintenance Shop. Funding will come from the voter approved 2014 Referendum Bonds. It is staff's recommendation to accept the proposal from Tyco Integrated Security, 2010 Swift Dr. Oak Brook, IL 60523 in the amount of $13,038.21.

A motion was made by Commissioner Schultz, seconded by Commissioner Mutz, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Inwood Maintenance Shop to Tyco Integrated Security for the amount of $13,038.21. The motion carried as follows:

Ayes: Schultz, Mutz, Gould, Broderick, Gulas
Nays: None

J. Board Comment

1. Committee Report

b. Joliet Park Foundation

President Gulas informed the Board that at the Foundation's January meeting, the Board decided to hold a 50/50 Raffle at the Taste of Joliet again. The Foundation is looking at setting up a booth near the entrance to sell the tickets.

President Gulas also noted that the Foundation approved the purchase of new shades for the Bird Haven Greenhouse and it was stated that the shades should be installed within the next 30 days.

c. Joliet Regional Airport

No Report was given.

The Board welcomed Commissioner Gould back to the Joliet Park District and thanked him for coming back as the interim Commissioner. Commissioner Gould thanked everyone for their support.

K. Executive Session: The Setting of a Price for Sale or Lease of Property Owned by the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; Consideration of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees; Pending Litigation; Probable or Imminent Litigation

No Executive Session was held.

L. Action from Executive Session

No Executive Session was held.

M. Adjournment

With all agenda items discussed, a motion was made by Commissioner Schultz, seconded by Commissioner Mutz, to adjourn the meeting. The motion unanimously carried. The time was 6:06pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary