

Regular Meeting
June 19, 2017

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner McGuire.

B. Roll Call

Commissioners Present: Clement, McGuire, Tatro, Mutz and Gulas
Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity for the public to speak, no one came forward to address the Board.

D. Approval of the Minutes of Regular Meeting of May 22, 2017 and Special Meeting and Executive Session of May 24, 2017

A motion was made by Commissioner Tatro, seconded by Commissioner Clement, to approve the Minutes of Regular Meeting of May 22, 2017 and Special Meeting and Executive Session of May 24, 2017. The motion carried as follows:

Ayes: Tatro, Clement, McGuire, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of May 2017 - \$2,310,794.51

A motion was made by Commissioner McGuire, seconded by Commissioner Tatro, to approve the bills and payroll for the month of May 2017. The motion carried as follows:

Ayes: McGuire, Tatro, Clement, Mutz, Gulas

Nays: None

F. Treasurer's Report for the month of May 2017.

Matt Pehle, Director of Finance, gave the Treasurer's report for the month of May 2017 as follows:

Cash on hand beginning of month:	\$ (144,950.20)
Total Receipts during month:	\$ 2,120,636.01
Total Disbursements during month:	\$ 1,907,784.41

Cash on hand end of month:	\$ 67,901.40
Total Investments:	\$15,894,658.80
Total Cash and Investments:	\$15,962,560.20

Mr. Pehle noted that the Operations Fund is \$84,912.73 compared to last year's balance of \$676,656.95. Operating Fund is down partly due to the timing the property taxes were received compared to last year. Golf and Splash Station did have a strong June due to good weather.

Commissioner Clement made a motion to approve the Treasurer's Report for the month of May 2017. Commissioner McGuire seconded the motion and it carried as follows:

Ayes: Clement, McGuire, Tatro, Mutz, Gulas
 Nays: None

G. Communications

1. Executive Director Correspondence

Tom Carstens, Executive Director, acknowledge staff Susanne Palmer, Teri Talarico, Laura Turk and Kim Wrona for their outstanding work on the Joliet Park District's fundraiser tent at the Relay for Life event on June 3. The Park District was awarded the "Best Onsite Fundraiser".

2. Staff Reports

Mr. Staab, Deputy Director, thanked staff for all their hard work on preparing for the Taste of Joliet.

Larry Burich, Director of Planning/Parks, stated that work on the Grove Road entry road has begun and he will send pictures to the Board. Mr. Burich noted that playground equipment for Warren-Sharpe and Columbia parks have arrived. The Board was updated on the Pilcher Park Phase II. Currently trees are being marked to be trimmed that are near the roads.

Terry Keigher, Director of Recreation, noted that the ceiling shade cloths for the Birdhaven Greenhouse still have not been installed. Kevin Eberhard, Horticultural Superintendent, will be contacting the company until the shades are received.

Mr. Keigher informed the Board that Summer Camp has an enrollment of 465 children which is up 25 from last year. Mr. Keigher thanked the Recreation Staff for providing great programs.

Mr. Keigher noted that 100 people were in attendance for the Movie in the Park at Paul E. Briese Park. The next Movie in the Park will be at Theodore Crossing Park on July 7.

Ted Brodeur, Director of Revenue Facilities, stated that Golf and Splash Station are off to a good start in June. Mr. Brodeur noted that there were positive comments during the Joliet Amateur about the condition of the golf courses.

H. Action Items

1. Old Business

There was no Old Business brought to the Board for consideration.

2. New Business

a. Approve Ordinance #812 – Establishing Prevailing Wages

Commissioner Tatro made a motion to approve Ordinance #812 – Establishing Prevailing Wages. His motion was seconded by Commissioner McGuire and it carried as follows:

Ayes: Tatro, McGuire, Clement, Mutz, Gulas

Nays: None

b. Approve Resolution No. 17-183 – Authorizing the Purchase of the Hoberg Property

Mr. Carstens informed the Board that the purchase of the Hoberg Property is made possible by a \$750,000.00 Land and Water Conservation grant that the Joliet Park District received. The Joliet Park District will purchase the property for \$500,506.00 from Illinois Audubon Society and the remaining balance after closing cost will be used for trails and improvements to the property.

Commissioner Clement made a motion to approve Resolution No. 17-183 – Authorizing the Purchase of the Hoberg Property. His motion was seconded by Commissioner McGuire and it carried as follows:

Ayes: Clement, McGuire, Tatro, Mutz, Gulas

Nays: None

3. Bids and Awards of Contract

a. Award of Contracts – 2017 Nowell Park Recreation Center

President Gulas made a motion to conduct an omnibus vote for Agenda Items H(3)(a)(1-11), her motion was seconded by Commissioner Clement. The motion carried as follows:

Ayes: Gulas, Clement, McGuire, Tatro, Mutz

Nays: None

President Gulas made a motion, seconded by Commissioner Tatro, to award the following contracts for the 2017 Nowell Park Recreation Center:

1. Mass Excavation & Site Grading –
Bisping Construction Company, Inc. – \$415,578.00
2. Site Utilities – S & K Excavating, Inc. – \$560,000.00
3. Cast in Place Concrete – Lindblad Construction – \$617,000.00
4. Pre-Fabricated Athletic Building, Structural Steel & Misc. Metals –
Tri-State Enterprises, Inc. – \$1,892,786.00
5. Masonry – MPZ Masonry, Inc. – \$499,800.00
6. Pavement – Austin Tyler Construction – \$79,658.83
7. General Construction – Cosgrove Construction, Inc. – \$1,350,000.00
8. Plumbing – John's Service – \$199,900.00
9. Fire Protection – Automatic Fire, Inc. – \$45,233.00
10. Mechanical & Temperature Controls –
MG Mechanical Services – \$412,607.00
11. Electrical, Fire Alarm, & Voice Data – Indicom Electric – \$589,750.00

The motion carried as follows:

Ayes: Gulas, Tatro, McGuire, Clement, Mutz

Nays: None

Commissioner Clement thanked staff for preparing information he needed to be informed regarding the Nowell Park Recreation Center.

Pastor Warren Doris thanked the Board for keeping their promise to build an East Side Recreation Center and looks forward to the partnership between the community and the Park District to make the center a success.

- b. Award of Contract – 2017 Nowell Park Bath House Demolition –
KLF Enterprises – \$58,840.00

Commissioner Tatro made a motion, seconded by Vice President Mutz, to approve staff's recommendation to award the Nowell Park Bath House Demolition project to KLF Enterprises for the base bid in the amount of \$58,840.00. The motion carried as follows:

Ayes: Tatro, Mutz, Clement, McGuire, Gulas

Nays: None

4. Quotes and Awards of Contracts
 - a. Approval of Exclusive Catering Services Arrangement with Cutting Edge Catering & Events, Inc. at the Barber & Oberwortmann Horticultural Center

Mr. Keigher stated that staff went out and requested proposals for catering services at Barber & Oberwortmann Horticultural Center. There were two options, one being an exclusive caterer and one being part of a preferred list.

Cutting Edge proposed a minimum guaranteed commission for Joliet Park District of \$70,000 per year plus 15% above package price. Previous revenue were 2016: \$64,495 and 2015: \$56,189. Cutting Edge has committed an additional \$10,000 in 2017 for improvements to facility matching the Joliet Park District's \$10,000.

Mr. Keigher stated that it is staff's recommendation that the Joliet Park District continue to have Cutting Edge operate as the exclusive caterer for the Barber & Oberwortmann Horticultural Center. Staff will develop a new contract for Cutting Edge that will establish a new three year term (2018-2021). Staff will meet quarterly with Cutting Edge to go over any problems or concerns that may arise from their operations.

Commissioner Gulas made a motion, seconded by Commissioner Clement, to approve an Exclusive Catering Services Arrangement, three year term (2018-2021), with Cutting Edge Catering & Events, Inc. at the Barber & Oberwortmann Horticultural Center. The motion carried as follows:

Ayes: Gulas, Clement, Tatro, McGuire, Mutz

Nays: None

I. Board Comment

The Board thanked Staff for all their work and preparation for the Taste of Joliet.

President Gulas noted that she heard great comments about the Concert in the Park event and how everyone is looking forward to the July concert.

1. Committee Report

a. Joliet Park Foundation

President Gulas informed the Board that the Foundation will be selling 50/50 raffle tickets during the Taste of Joliet on Friday and Saturday. All proceeds from the 50/50 raffle go towards renovating some of the Park District playgrounds.

b. Joliet Regional Airport

Commissioner Tatro stated that both Commissioner McGuire and he met with Jennifer McFarland, Airport Superintendent, on June 7 to review the Airport's current projects: Taxiway Project and the Request for Qualifications for Airport Engineer. Airport Festival is September 24 and Young Eagles is October 7.

Mr. Burich stated the RFQ for Airport Engineer is being revised and will be sent out. The Taxiway Project came in over budget and the Engineer firm will review the project.

J. Executive Session: The Setting of a Price for Sale or Lease of Property Owned by the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Pending Litigation; Probable or Imminent Litigation

There was no Executive Session.

K. Action from Executive Session

There was no Executive Session.

L. Adjournment

With all agenda items discussed, a motion to adjourn was made by Commissioner Tatro. His motion was seconded by Commissioner Clement and it carried unanimously. The time was 5:25pm.

Respectfully submitted,

Teri Talarico
Recording Secretary