

Regular Meeting
March 27, 2017

A. Call to Order & Pledge to Flag

At the call of President Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting on Monday, March 27, 2017 at the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge to the Flag was led by Commissioner Gould

B. Roll Call

Commissioners Present: Broderick, Gould, Gulas, Mutz, Schultz

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

Jeff Lindstrom, resident, addressed the Board about his concerns with the Pilcher Park renovation project. Mr. Lindstrom requested that the residents have the opportunity to review the Pilcher Park Phase II plans before the Board awards the project. Mr. Lindstrom expressed that it will save the Park District money long term if the roads are restored correctly.

D. Approval of the minutes of Regular Meeting and Executive Session of February 27, 2017.

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to approve the corrected minutes of Regular Meeting and Executive Session of February 27, 2017. The motion carried

as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of February 2017 - \$1,328,697.78

Commissioner Gould questioned staff about a Menards' sponsorship since the Park District had about \$9,000.00 in sales at their store last month. Brad Staab, Deputy Director, stated that he will revisit the sponsorship.

A motion was made by Commissioner Schultz, seconded by Commissioner Gould, to approve the bills and payroll for the month of February 2017. The motion carried as follows:

Ayes: Schultz, Gould, Broderick, Mutz, Gulas

Nays: None

F. Treasurer's Report for the month of February 2017

Director of Finance, Matt Pehle, presented the Treasurer's Report for the month of February 2017 as follows:

Cash on hand beginning of month: \$ 833,972.54

Total Receipts during month: \$ 1,537,327.50
Total Disbursements during month: \$ 1,830,833.69
Cash on hand end of month: \$ 540,466.35
Total Investments: \$16,196,881.84
Total Cash and Investments: \$16,737,348.19

Mr. Pehle noted that the operating fund balance was \$557,468.82 compared to \$717,395.87 at the end of the month last year.

Commissioner Schultz made a motion to approve the Treasurer's Report for the month of February 2017. Vice President Mutz seconded the motion and it carried as follows:

Ayes: Schultz, Mutz, Gould, Broderick, Gulas
Nays: None

G. Communications

1. Executive Director Correspondence

Mr. Carstens mentioned a letter to the editor in the Herald News praising the work on the trails at Pilcher Park. Mr. Carstens noted that there are some issues with the trails that need to be addressed and appreciates the input from the residents. The overall response from the community is positive.

Mr. Carstens informed the Board about the current Adopt-a-Camper program at the Hartman Recreation Center and how staff is developing a district wide scholarship program for people who cannot afford to participate. Mr. Carstens noted that the scholarship program is being finalized and staff is looking for a sponsor for the program.

2. Staff Reports

Mr. Staab informed the Board that Beth Ley, Corporate Relations Supervisor, secured Sky Zone Trampoline Park as a sponsor for the Summer Camps. Sky Zone's logo will be on all camp t-shirts and campers will go on fieldtrips to Sky Zone saving the Park District around \$3,000.00.

Mr. Staab stated that ticket sales are at \$60,000 for Taste of Joliet. Sunday's entertainment will be family friendly and hours are 12noon to 5:00pm.

Mr. Burich noted that the Pioneer Fest had 600 in attendance. This event went from a two day to one day event last year and has been very successful.

Mr. Burich stated that the pre-bid meeting for Pilcher Park Phase II will be tomorrow, March 28, at Pilcher Park so the contractors can walk the site.

Mr. Burich noted that the Grove Road Park project will begin this week. The project includes access road, bathroom and parking lot.

It was noted that Marycrest Playground is still waiting for the new pour-n-place after part of the playground had to be taken down due to a water main break. Joliet Public Schools District 86 is responsible for the cost of the repairs.

Commissioner Gould questioned staff about some of the water runoff issues at Pilcher Park being caused by private property (subdivision). Mr. Burich stated that the issue still exist however the Park District has paved those areas and installed bridges. The city has corrected some of the concerns with another property but there is still more to be addressed.

Terry Keigher, Director of Recreation, noted that the Catering Right for Proposals for the Barber & Oberwortmann Horticultural Center went out and the deadline is April 28, 2017.

Mr. Pehle stated that the auditors were out two weeks ago. There were some concerns with the Park District switching over to a new fiscal year but everything is going well. The auditors might present at the May meeting.

Mr. Pehle received tentative tax levy from Will County which showed a 5% increase EAV. This is still down 20% from 2009 but last two years have shown an increase.

Commissioner Broderick commended Mr. Pehle on examining all of the financial activity and working on contingency plans if the Park District does not receive anticipated tax revenue.

Mr. Carstens noted that many park districts are writing to their Legislators about a proposal to not include park districts, in the state's property tax freeze, if the tax bill is lower than 8%.

3. 2014 Referendum Projects
 - a. West Park Renovation

Mr. Burich presented the concept plan (drawing) of West Park. The West Park renovation plan includes a new playground, splash pad, updated bathrooms and basketball/tennis courts. A new trail will connect the entire park which would include Ferris Park. Ferris Park will have an outdoor exercise pad. Mr. Burich noted that he attended neighborhood meetings to receive input from the residents regarding the West Park plans. The West Park bid will go out in about two weeks. It was noted that there is an alternate plan to include improvements to the Frisbee Golf course.

Commissioner Schultz left the board room at 5:33pm and returned at 5:45pm

- b. Nowell Park Recreation Center

Mr. Carstens presented the new concept design for the Nowell Park Recreation Center to the Board. Mr. Carstens noted that after receiving the report from IDOT, Will County Highway Department and FEMA, the best location for the facility is keeping it on the south side of the park because of widening flood plains on the north side. The plans include two high school basketball/volleyball courts and an indoor two-lane walking track. The fitness room is smaller

to accommodate a new pre-school room and additional multi-purpose rooms along with three family changing rooms. There is an alternate bid to include a third court.

Mr. Carstens stated that the next step would be to present the new Nowell Park Recreation plans to the community. It was noted that the current parking plan would be the land in front and including the Bath House. The goal is to not relocate the pavilion, however staff is waiting to hear if there is a need for more parking.

There was a discussion about the conditions of the roads and safety concerns regarding the traffic.

H. Action Items

1. Old Business

There was no Old Business brought before the Board.

2. New Business

a. Approval of Dewberry Architects, Inc. Professional Services Agreement Addendum #3 for Nowell Park Recreation Center

Mr. Carstens stated that the addendum is for the revision of the original Nowell Park Recreation Center plans. Staff recommends approval.

A motion was made by Commissioner Broderick, seconded by Commissioner Mutz, to approve Dewberry Architects, Inc. Professional Services Agreement, Addendum #3 for Nowell Park Recreation Center. The motion carried as follows:

Ayes: Broderick, Mutz, Gould, Schultz, Mutz, Gulas

Nays: None

b. Ben Moreno Recognition - Hartman Recreation Center

Mr. Carstens noted that a request was brought to the Board in September 2016 to recognize Ben Moreno in some way for his work with the boxing program. Mr. Carstens stated that it is staff's recommendation to name the Hartman Recreation Center Activity Room the Ben Moreno Activity Room. The Naming of Park Property, Facilities and Features Located within the Parks policy states that a public notice needs to be posted for 90 days for public comment.

The Board agreed to post a public notice proposing naming the Hartman Recreation Center's Activity Room the Ben Moreno Activity Room. The notice will be posted for 90 days in accordance with the Naming of Park Property, Facilities and Features Located within the Parks policy.

c. Resolution #17-180 – Adopting Refund Policy for Program Registrations

Mr. Carstens stated that there are some inconsistencies with refunds for different programs. The Refund Policy will give the Park District a uniform refund procedure.

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to adopt Resolution #17-180 – Refund Policy for Program Registrations. The motion carried as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas

Nays: None

- d. Approval of Commissioners' Travel Expense – IAPD Legislative Reception - Springfield, IL

Mr. Pehle noted that this is part of a new policy stating that all Board travel needs to be approved by voice vote in an open meeting. The travel expense is for Commissioners Mutz and Gulas.

A motion was made by Commissioner Gould, seconded by Commissioner Broderick, to approve Commissioners' travel expense for the IAPD Legislative Reception in Springfield, IL.

Ayes: Gould, Schultz, Broderick, Mutz, Gulas

Nays: None

3. Quotes and Award of Contracts

Mr. Brodeur informed the Board that the following quotes are part of the voter approved 2014 Referendum safety and security projects. Tyco Integrated Security pricing is based on a contract acceptance and award from National Joint Powers Alliances (NJPA) which the Joliet Park District is a member. Pilcher Park will be the final safety and security project.

- a. Award of Contract - 2017 Security Equipment & Installation – Joliet Regional Airport – Tyco Integrated Security – \$18,989.62

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Joliet Regional Airport to Tyco Integrated Security for the amount of \$18,989.62. The motion carried as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas

Nays: None

- b. Award of Contract - 2017 Security Equipment & Installation – Inwood Golf Course – Tyco Integrated Security – \$17,919.14

A motion was made by Commissioner Gould, seconded by Commissioner Mutz, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Inwood Golf Course to Tyco Integrated Security for the amount of \$17,919.14. The motion carried as follows:

Ayes: Gould, Mutz, Schultz, Broderick, Gulas

Nays: None

- c. Award of Contract - 2017 Security Equipment & Installation –
Wedgewood Golf Course – Tyco Integrated Security – \$11,283.67

A motion was made by Commissioner Schultz, seconded by Commissioner Gould, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Wedgewood Golf Course to Tyco Integrated Security for the amount of \$11,283.67. The motion carried as follows:

Ayes: Schultz, Gould, Broderick, Mutz, Gulas
Nays: None

- d. Award of Contract - 2017 Security Equipment & Installation –
Wedgewood Maintenance Shop – Tyco Integrated Security – \$10,577.01

A motion was made by Commissioner Broderick, seconded by Commissioner Schultz, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Wedgewood Maintenance Shop to Tyco Integrated Security for the amount of \$10,577.01. The motion carried as follows:

Ayes: Broderick, Schultz, Gould, Mutz, Gulas
Nays: None

- e. Award of Contract - 2017 Security Equipment & Installation –
Joliet Memorial Stadium – Tyco Integrated Security – \$14,598.07

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Joliet Memorial Stadium to Tyco Integrated Security for the amount of \$14,598.07. The motion carried as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas
Nays: None

I. Board Comment

1. Committee Report

- a. Joliet Park Foundation

Mr. Carstens noted that the ceiling shade panels, which the Joliet Park Foundation purchased for the Bird Haven Greenhouse, came in with the wrong measurements. This was a mistake by the company. The new shades will arrive in three weeks.

- b. Joliet Regional Airport

There was no report on the Joliet Regional Airport.

Commissioner Broderick read a letter from the previous Aquatics Coordinator. The letter was dated February 27, 2017 addressed to Executive Director Carstens from Erik Enslin. The letter stated that Mr. Enslin enjoyed his time working at the Park District and was supported by Mr. Carstens and Blaine Kline, Aquatics/Stadium Superintendent. Mr. Enslin stated that he had the opportunity to learn from Mr. Carstens and grow in his department. He stated that Mr.

Carstens does a great job leading the Park District and thanked him for his time and direction with the aquatics department.

President Gulas noted that the Board is directing Mr. Carstens to send out a Right for Proposals for legal counsel to see where the Park District is with price and service.

- J. Executive Session: The Setting of a Price for Sale or Lease of Property Owned by the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; Consideration of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees; Pending Litigation; Probable or Imminent Litigation

At 6:00pm a motion was made by Commissioner Broderick, seconded by Commissioner Schultz, to go into Executive Session for the setting of a price for sale or lease of property owned by the Park District; purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired; consideration of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending litigation; probable or imminent litigation. The motion unanimously carried.

- K. Action from Executive Session

At 7:24pm a motion was made and seconded, to return to Regular Session with no action taken. The motion unanimously carried.

- L. Adjournment

With all agenda items discussed, a motion was made by Commissioner Broderick, seconded by Commissioner Gould, to adjourn the meeting. The motion unanimously carried. The time was 7:25pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary