

Work Session  
November 21, 2016

At the call of the Vice President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Work Session on Monday, September 19, 2016 in the Board Room at the Presence Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 3:30pm

Pledge to the Flag

The Pledge to the Flag was led by Commissioner Broderick

Roll Call

Commissioners Present: Gulas, Broderick, Mutz  
Schultz (entered meeting at 3:43pm)

Commissioners Absent:

A. Opportunity to Speak – 3 minute time limit

When given the opportunity to speak, no one from the public came forward to address the Board.

B. Vacation Policy

Tom Carstens, Executive Director, reviewed the current Vacation Policy which stated that employees would need to use any vacation days over 30 days by April 2017.

Commissioner Schultz entered meeting at 3:43pm.

Mr. Carstens stated that at the September 19, 2016 Work Session, the Commissioners were given a few options for a revised Vacation Policy. The Board agreed that another option was needed where staff would not lose any accrued vacation time.

Two more options for a new vacation policy were presented to the Board. Option 2 would develop a two-tiered system based on hire date with employees hired before January 1, 2013 would be allowed to carry over more vacation days. The second option was a Cap at Current Amount Option that would established a limit for accrued vacation time for new employees and cap longstanding employees at their current accrued vacation balance.

There was a discussion about the impact a new vacation policy would have on the Park District fiscally and consideration for all affected employees.

The Board agreed that the Cap at Current Amount Option was the best compromised for the Joliet Park District and its staff.

C. Residency Policy

Mr. Carstens stated that at a previous meeting, there was a request from a local business owner to receive the resident rate, even though he lived outside of the Joliet Park District, because his business was within the Joliet Park District boundaries and he paid taxes to the District.

The Board agreed that there is a demand to allow the same rate for residents and business owners within the District boundaries; a few of the Commissioners stated that they have heard similar requests.

The Board agreed for staff to move forward on revising the current Residency Policy to include business owners within the District boundaries. The resident rate would only be available to the owners of the business not the employees.

#### D. Board Manual

Mr. Carstens and Commissioner Broderick went over the changes to the Board Manual. One change noted was that in case of the illness or resignation or death of the president, the vice president shall become president for the unexpired term and a new vice president will be appointed by a majority of the remaining members of the Board.

The Board agreed on the final version of the Board Policy Manual.

#### E. Referendum Projects Update

The Pilcher Park Phase I project was discussed. The schedule for the project is on time and issues with the structure and foundation of the bridges have been addressed.

Larry Burich, Director of Planning/Parks, stated that the playgrounds are on schedule. He noted that the Marquette Garden playground's pour-n-place surface may need to wait until spring.

There was a discussion about the Nowell Park Recreation Center and issues regarding the budget versus the size of the building and concerns about the location. Mr. Carstens stated that he and staff are doing all necessary due diligence along with meeting with community leaders to ensure that the community receives the best facility possible.

F. Executive Session: Executive Session: The Setting of a Price for Sale or Lease of Property Owned by the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; Consideration of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees; Pending Litigation; Probable or Imminent Litigation; Consideration of the Appointment of a Person to Fill a Public Office or Vacancy in a Public Office.

At 4:52pm a motion was made by Commissioner Broderick, seconded by Commissioner Mutz, to go into Executive Session for the setting of a price for sale or lease of property owned by the Park District; purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired; consideration of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending litigation; probable or imminent litigation; consideration of the appointment of a person to fill a public office or vacancy in a public office. The motion unanimously carried.

G. Adjournment

A motion was made and seconded to exit Executive Session at 5:10pm. The motion unanimously carried.

With all agenda items discussed, a motion to adjourn was made by Commissioner Schultz. His motion was seconded by Vice President Gulas and it carried unanimously. The time was 5:11pm.

Respectfully submitted,

Theresa Talarico  
Recording Secretary