

Special Meeting - Budget
March 21, 2016

At the call of President Glen Marcum, the Joliet Park District Board of Commissioners met for a Special Meeting on Monday, March 21, 2016 at the Pilcher Park Nature Center, 2501 Highland Drive, Joliet, IL. The meeting began at 2:00 pm.

Pledge to the Flag

Roll Call

Commissioners Present: Marcum, Broderick, Gulas, Mutz, *Schultz

Commissioners Absent: None

Let it be noted that Vice President Schultz arrived at 2:08pm

A. Opportunity for the Public to Speak – 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

B. Discussion

1. May 1, 2016 – December 31, 2016 Operating Budget

30day display 8mth budget to change fiscal year end. First step to go to Jan Dec

Interim Chief Executive Officer Matt Pehle began by saying that the proposed budget would be reviewed page by page after which he will ask the Board to approve the budget, including any changes, to be put on 30-day public display. Mr. Pehle noted that this budget is an eight month budget from May 1st to December 31, 2016. This is the first step for the new fiscal year to begin January 1st and end December 31st of each year.

Mr. Pehle stated that with an eight month budget that the General Fund will have a surplus of \$474,341.00 and total Operating Fund has total surplus of \$906,090.00 due to all the property tax revenue will come in for entire year but we do not have the expense from January to April.

The Board and staff then reviewed the budget page by page as follows:

JOLIET REGIONAL AIRPORT

Larry Burich, Director of Planning/Parks noted that there will be a reduction in labor cost since some services such as mowing will be contracted.

There was some discussion about the property around the Joliet Regional Airport have the capability to be sold and revenue going to the airport.

The Board recommended no changes to the Joliet Regional Airport budget.

GOLF COURSES

Ted Brodeur, Director of Revenue Facilities, said the golf course budget is an average of the past three years. This fiscal year from May to December does not include the revenue from season passes. Since there is more golf courses closing, the Joliet Park District courses anticipate an increase in revenue. Mr. Brodeur stated that he met with Martin Design and asked for a proposal for the irrigation system at Wedgewood, the new purchased land at Woodruff to extend two holes and improvements of bunkers at all the courses. The proposal will be brought to the Board at the next Board meeting.

The Board recommended no changes to the Golf Courses budget.

HORTICULTURAL CENTER

Terry Keigher, Director of Recreation, stated that the proposed budget will not have the caterer's revenue from January to April. Mr. Keigher noted that there has been a decline in revenue from events and weddings in addition to brides expressing a preference in choosing from a few different caterers instead of just one. The Board gave direction to staff to look into options for multiple caterers using the horticultural center.

The Board recommended no changes to the Horticultural Center budget.

COMMUNITY GARDEN

Mr. Staab, Communications Director, stated that the Community Garden is anticipating a better year due to the McDonough Road construction being complete.

The Board recommended no changes to the Community Garden budget.

GENERAL ADMINISTRATION

Mr. Pehle discussed Taxes/Other Revenue along with Administration Expense. There was discussion regarding no action at this point with the state's property tax freeze. Mr. Pehle noted that the new Executive Director's salary has been adjusted in the new budget.

The Board recommended no changes to the General Administration.

PARK SERVICES

Mr. Burich noted that with the passing of the referendum, Park Services is being included in more projects instead of all of the jobs being outsourced.

The Board recommended no changes to Park Services.

Mr. Pehle stated that this is the end of Re

RECREATION - SPORTS

Mr. Keigher reported that the adult basketball league will return this fall. The budget will include league fees to include the Joliet police expense. Mr. Keigher stated that all adult sport

leagues will now offer cash prizes. Some of the revenues missing in the eight month budget are gym rentals, one session of karate and volleyball.

The Board recommended no changes to the Recreation – Sports budget.

RECREATION - PROGRAMS

Mr. Keigher noted that this fund will show a significant loss in revenue due to the timing of the eight month budget. This fund receives most of the revenue in March and April. At the same time labor will be reduced about \$200,000. Mr. Keigher stated that the summer camps will be offering a monthly EFT (electronic fund transfer) payment plan for a \$200 fee to cover cost of setting up the EFT.

The Board recommended no changes to the Recreation – Programs budget.

RECREATION – INWOOD ATHLETIC CLUB

Mr. Brodeur stated the Athletic Club brings in 40% of revenue in the early part of the year so this fund will see a significant revenue loss. Mr. Brodeur noted that race revenue has been added to this fund and that the Red Eye Run is being replaced with Run the Runway which is a one mile run at the Joliet Regional Airport.

Mr. Brodeur stated the Aquatics Department is being reorganized to better fit the needs of the department.

Mr. Pehle noted one change to the budget under the aquatics. There will be a decrease of \$18,000 in expenses due to the reorganization of the department.

The Board recommended approval for the Recreation – Inwood Athletic Club budget with the decrease expense of \$18,000.

JOLIET MEMORIAL STADIUM

Mr. Brodeur noted that there are no significant changes. Mr. Staab stated that staff is considering adding a permanent logo for the ATI logo if it would cut down on the cost of painting.

There was a discussion about replacement of the field turf. Mr. Pehle stated that there is funds set aside to assist in the expense of a new turf.

The Board recommended no changes to the Joliet Memorial Stadium budget.

SPLASH STATION

Mr. Brodeur noted that there will be a small amount of revenue lost on the season passes due to the eight month budget. Most repairs and replacements of parts have been completed. It was noted that the concession stand operation has improved.

There was a discussion about new events to be held at Splash Station to increase revenue.

The Board recommended no changes to the Splash Station budget.

HARTMAN RECREATION CENTER

Mr. Keigher reported the proposed budget is the same as last year.

Mr. Keigher noted that Joliet Pride has been very successful for Hartman Recreation Center.

Mr. Keigher informed the Board about looking into a new floor for the community room at Hartman.

The Board recommended no changes to the Hartman Recreation Center budget.

ICE OPERATIONS

Mr. Brodeur said even with the Ice Arena bringing in 42% of revenue in the first four months, the Ice Operations budget will break even because Dan Hinz, Inwood Ice Arena Coordinator, does a good job keeping expenses down.

Mr. Brodeur stated that staff will relook at the outside ice skating coaches' schedule. Additional days and times may be added.

The Board recommended no changes to the Ice Operations budget.

INWOOD SPORTS COMPLEX & MISSION BLVD.

Mr. Keigher said that the revenue for the Inwood Sports Complex will not be represented in the eight month budget. New Equipment was increased by \$50,000 for improvements to dugouts and batter box mats, purchasing a new painter, new roof on the concession stand and other miscellaneous projects. Mr. Keigher did state that new turf for the fields in being considered.

Mr. Keigher informed the Board about possible new events such as an obstacle course 5k for the Mission Bld. Soccer Field. Revenue from the event would be rental fee and parking.

The Board recommended no changes to the Inwood Sports Complex & Mission Blvd. budget.

GENERAL RECREATION ADMINISTRATION

This includes shared cost with the General Fund. It was noted that the expense for legal fees is 50% General Fund and 50% General Recreation. There was discussion about legal services and fees.

The Board recommended no changes to the General Recreation Administration budget.

PUBLIC INFORMATION

Mr. Staab said that no revenue is attached to this fund. Mr. Staab stated that the Joliet Park District's website needs to be updated. The cost for the update will be \$18,000-\$20,000 and will be about a five month process.

The Board recommended no changes to the Public Information budget.

MULTI-PURPOSE CENTER

Mr. Pehle stated that several expenses has been allocated to the Multi-Purpose Center however this has shown temporary negative numbers.

The Board recommended no changes to the Multi-Purpose Center budget.

SPECIAL EVENTS/TASTE OF JOLIET

Mr. Staab stated that Taste of Joliet is budgeted for \$100,000.00. Mr. Staab noted that sponsorship revenue, especially main sponsor Terry D'Arcy, is a big factor for the Taste of Joliet budget. In additional The Taste of Joliet is highly reliant on good weather.

There was a discussion about considering a discount to local restaurants who participate at the Taste of Joliet and options for bringing in more revenue such as parking.

It was noted that there will be no Fall Concert.

The Board recommended no changes to the Special Events/Taste of Joliet budget.

SPONSORSHIP

Mr. Staab informed the Board that a new trend with sponsors is in addition to the business name on banners and material, companies are looking to participate at the event.

The Board recommended no changes to the Sponsorship budget.

IMRF, INSURANCE, AUDIT

Mr. Pehle noted IMRF is funded by a portion of the property tax revenue. This expense will increase in the next five years consequently there will be a larger portion of the tax revenue going to IMRF.

Mr. Pehle noted that the Insurance and Audit Fund is also funded by taxes.

The Board recommended no changes to the IMRF, Insurance and Audit Fund budget.

NATURE CENTER:

Mr. Burich stated that there are no significant changes. Mr. Burich noted that Pioneer Day went down to one day and was successful.

Mr. Burich informed the Board that staff is looking into a full-time park service employee for the Nature Center.

There was discussion about Nature Center rentals.

The Board recommended no changes to the Nature Center budget.

SOCIAL SECURITY:

Mr. Pehle noted that this fund is funded by taxes.

The Board recommended no changes to the Social Security budget.

SPECIAL RECREATION FUND:

Mr. Keigher stated that there are no significant changes from last year. Mr. Keigher informed the Board about the inclusion program.

Mr. Keigher discussed a new event for SRJC. The candlelight bowl is being replaced by a dinner at the Horticultural Center.

There was discussion about Channahon's participation and funding.

The Board recommended no changes to Special Recreation Fund proposed budget.

INSURANCE RESERVE FUND

Mr. Pehle informed the Board that there is under 2 million in this fund. Mr. Pehle noted that staff is looking at a third party insurance. Insurance currently covers 80 employees and their families.

The Board recommended no changes to Insurance Reserve Fund budget.

PARK LAND DEVELOPMENT FUND

Mr. Pehle stated that this is revenue contributed by developers for future parks.

The Board recommended no changes to Park Land Development Fund budget.

RECREATION RESERVE FUND

Mr. Pehle noted \$10,000 set aside each year for future projects such as the Stadium Turf.

The Board recommended no changes to Recreation Reserve Fund budget.

C. Action Items

1. May 1, 2016 – December 31, 2016 Operating Budget – Seeking Approval for 30 Day Public Display

Mr. Pehle recommended the May 1, 2016 – December 31, 2016 Operating Budget be placed on 30 day public display as presented to the Board.

A motion was made by Vice President Shultz, seconded by Commissioner Gulas, to approve staff's recommendation. The motion carried as follows:

Ayes: All in favor
Nays: None

At 4:11pm, the Board took a brief break. The meeting reconvened at 4:20pm.

Mr. Pehle and Larry Burich presented a Capital Improvement Plan from 2012 to 2018 to the Board.

There was a discussion on implementing the Capitol Improvement Plan and how projects will be prioritized.

C. Adjournment

With all agenda items discussed, a motion was made by Vice President Schultz, seconded by Commissioner Mutz, to adjourn the meeting. The motion unanimously carried. The time was 4:55pm.

Respectfully submitted,

Theresa Talarico
Board Secretary