

Regular Meeting  
February 23, 2015

At the call of President Marcum, the Joliet Park District Board of Commissioners met for a Regular Meeting on Monday, February 23, 2015 at the Presence Inwood Athletic Club, 3000 West Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

Pledge to the Flag

The Pledge to the Flag was led Commissioner Gulas.

Roll Call

Commissioners Present: Marcum, Schultz, Broderick, Gould, Gulas

Commissioners Absent: None

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to move the Resolutions for Alex Kubitz and Zach Rosenbaum to the beginning of the agenda. The motion carried as follows:

Ayes: All in favor

Nays: None

President Marcum asked Alex Kubitz to come forward to be recognized for his work on the Eagle Scout project in Pilcher Park.

Commissioner Gulas presented the following resolution honoring Alex A. Kubitz:

Whereas: Alex A. Kubitz rebuilt the Pond Bridge on the Upper Loop Trail; and Whereas: Alex A. Kubitz brought distinguished prestige to the community through his tireless efforts and dedication to Pilcher Park; and Whereas: Alex A. Kubitz's vision at Pilcher Park Nature Center has been realized, Now, Therefore, be it resolved that the Joliet Park District, through its duly authorized and assembled Board of Commissioners, publicly commends Alex A. Kubitz and recognizes this outstanding achievement; Be It Further Resolved that this Resolution be spread of record and a copy be presented to Alex A. Kubitz. Dated, at Joliet, Illinois this 23<sup>rd</sup> day of February, 2015.

President Marcum asked Zach Rosenbaum to come forward to be recognized for his work on Eagle Scout projects in Pilcher Park.

Commissioner Broderick presented the following resolution honoring Zach J. Rosenbaum:

Whereas: Zach J. Rosenbaum rebuilt the wooden covers for the waste and recycling containers at the Nature Center; and Whereas: Zach J. Rosenbaum built a compost bin that will be located in the back of the butterfly garden; and Whereas: Zach J. Rosenbaum brought distinguished prestige to the community through his tireless efforts and dedication to Pilcher Park; and Whereas: Zach J. Rosenbaum's vision at Pilcher Park Nature Center has been realized, Now, Therefore, be it resolved that the Joliet Park District, through its duly authorized and assembled Board of Commissioners, publicly commends Zach J. Rosenbaum and recognizes this

outstanding achievement; Be It Further Resolved that this Resolution be spread of record and a copy be presented to Zach J. Rosenbaum. Dated, at Joliet, Illinois this 23<sup>rd</sup> day of February, 2015.

A. Approval of the minutes of Work Session and Executive Session of January 20, 2015 and the Regular Meeting and Executive Session of January 26, 2015

A motion was made by Commissioner Gulas, seconded by Vice President Schultz, to approve the minutes of the Work Session and Executive Session of January 20, 2015 and the Regular Meeting and Executive Session of January 26, 2015. The motion carried as follows:

Ayes: All in favor  
Nays: None

B. Approval of the bills and payroll for the month of January 2015

Commissioner Gulas inquired about the dollar amount spent at Menards. Matt Pehle, Director of Finance, stated that the bills are in arrears and the staff has been going to other stores to purchase supplies.

Commissioner Broderick made a motion to approve the bills and payroll for the month of January 2015. The motion was seconded by Commissioner Gulas. The motion carried as follows:

Ayes: All in favor  
Nays: None

C. Treasurer's Report for the month of January 2015

Director of Finance Matt Pehle presented the Treasurer's Report for the month of January 2015 as follows:

Cash on hand beginning of month:	\$ 945,392.97
Total Receipts during month:	\$3,805,356.22
Total Disbursements during month:	\$3,904,366.41
Cash on hand at end of month:	\$ 846,382.78
Total Investments:	\$3,877,623.52
Total Cash and Investments:	\$4,724,006.30

The Operating Fund Balance of \$924,946.23 is \$144,000.00 better than this time last year. Mr. Pehle stated February numbers will be down from last year due to Sammy Hagar tickets being purchased for Taste of Joliet.

A motion was made by Commissioner Gould, seconded by Vice President Schultz, to approve the Treasurer's Report as presented. The motion carried as follows:

Ayes: All in favor  
Nays: None

D. Opportunity for the Public to Speak – 3 minute time limit

Janet Scott, Business Development Director, from Harbour Contractors congratulated the Joliet Park District on passing the referendum. She stated that she hopes the Board will work with Harbour Contractors and consider choosing local businesses when working on referendum projects. Ms. Scott presented brochures to the Board and invited them to tour the Romeoville Sports Complex, which was designed by Dewberry Architects, and other projects managed by Harbour Contractors.

E. Communications

1. Chief Executive Officer's Correspondence

Dominic Egizio, Chief Executive Officer, presented the Agency Showcase Award to the Board of Commissioners. The award was given to the Joliet Park District recognizing the sponsorship book.

Mr. Egizio stated that after four in half years, the Joliet Park District has officially gone out to bid for the traffic light and parking lot projects. The bids should be ready to present to the Board at the March 23, 2015 meeting.

Mr. Egizio informed the Board that the Illinois Audubon Society has purchased the Hoberg Tract property. As of now, Audubon is letting the Joliet Park District have access to the property until the Joliet Park District can officially buy the land for \$500,000.00. The funds will come from the approved \$750,000.00 OSLAD Grant. The remaining \$250,000.00 will be used for improvements to the land. Mr. Egizio stated a goal for Pilcher Park and the Hoberg Tract property is to turn it into a nature preserve. Mr. Egizio added that Katie Zaban, Nature Center Superintendent, has been working on reorganizing the Friends of Pilcher Park.

Mr. Egizio informed the Board that Mr. Pehle and the staff have been working on the 2015-2016 budget. At the Special Meeting on March 16, 2015, the Board will approve that the budget be put on a 30 day public display.

Mr. Egizio stated that Joliet Historic Preservation Commission requested to tour the Nowell Park Bath House. The tour will be on Wednesday, February 25<sup>th</sup> in the evening. The commission will need to sign a waiver before entering the building.

Mr. Egizio updated the Board on the Taste of Joliet. Donna Gale and Jeana Matichak have been approaching various food vendors to participate in the Taste of Joliet. There is an early bird rate for food vendors until March 13, 2015.

Commissioner Schultz asked about the Taste of Joliet sponsorships. It was noted that Hollywood Casino will not be sponsoring this year because there are video gaming machines at the golf courses.

Mr. Egizio commented on the high level of foot traffic at the Joliet Park District this weekend. Along with members working out at the Inwood Athletic Club, there was a hockey tournament and gymnastic competition.

Mr. Egizio introduced Josh Barry, Athletic Superintendent. Mr. Egizio informed the Board that Mr. Barry was awarded the 2014 Illinois USSSA Slow pitch softball League Director Award. The award is given each year to one league director in the state of Illinois for running quality adult softball leagues through USSSA.

Mr. Barry presented the Board with the Softball Spring/Summer 2015 Registration Form and flyers for the Home Run Derby and the 2015 City Softball Tournament. The Home Run Derby will be on Thursday, July 23<sup>rd</sup> at 8:00 pm.

Mr. Barry informed the Board of the various tournaments the Joliet Park District will be hosting this summer. A decision was made not to hold the Taste of Joliet softball tournament this year.

Mr. Barry stated that the Inwood Soccer Complex / Mission Blvd. is booking many rentals. Something new this year is the Ultimate Frisbee tournament in June.

Mr. Barry told the Board that the tennis, floor hockey and volleyball programs have been doing well and have seen an increase in participation.

F. Action Items

1. Old Business

No items related to Old Business were brought to the Board for consideration.

2. New Business

a. Resolution #15 – 157 – Office Hours

Mr. Egizio informed the board that the Joliet Park District does not have posted official hours for the administration office. It is the staff's recommendation that the Park District establish standard office hours of Monday through Friday; 8:00 am to 4:00 pm. This will inform the public when someone will be available for questions or if they need to drop-off / pick-up documents. For example, when there is an election or a bid. It was noted that extended hours would be posted in the paper and on the website when needed.

A motion was made by Commissioner Gould, seconded by Commissioner Broderick, to approve Resolution #15 – 157 – Office Hours. The motion carried as follows:

Ayes: All in favor

Nays: None

b. Resolution #15-158 – Interfund Loan

Mr. Pehle explained that this would be a loan, with no interest, from the Park Land Cash Fund to the Recreation Fund for the purchase of fitness equipment. Typically the Joliet Park District would take out a five year loan with interest to purchase equipment. The loan will be for 48

months but will have the option of paying it off in three years. The loan amount will not exceed \$75,000.00.

Commissioner Broderick inquired if this is a one-time loan. Mr. Pehle stated that it is a one-time loan and that another loan would need to be presented to the Board for a vote.

A motion was made by Commissioner Gulas, seconded by Vice President Schultz, to approve Resolution #15-158 – Interfund Loan. The motion carried as follows:

Ayes: All in favor

Nays: None

c. Resolution #15 – 159 – Fund Balance Policy

Mr. Pehle stated that Resolution #15-159 is approving and adopting a Fund Balance Policy for the Joliet Park District. This policy defines the procedures that will be used for committing fund balance and assigning fund balance. This was a recommendation from Lauterbach & Amen, LLP, the Joliet Park District’s auditing firm. The goal is to have a fund balance equal to 2 to 3 months of operating expenses.

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to approve Resolution #15-159 – Fund Balance Policy. The motion carried as follows:

Ayes: All in favor

Nays: None

d. Joliet Park District Logos

Mr. Egizio stated that there was a request from the Board to gather information on trademarking the Joliet Park District Logos. Mr. Egizio presented thirty-one Joliet Park District logos to the Board.

Marji Swanson, Joliet Park District Counsel, informed the Board that it is the Board’s decision to trademark any of the Joliet Park District logos. The cost to trademark a logo is \$300 plus attorney fees. Ms. Swanson stated that there is some protection to a Joliet Park District logo through common law right to enforce a trademark. Although this is not a guarantee to prevent a business from using a Joliet Park District logo.

There was continued discussion on the benefits of the logos being trademarked. Mr. Egizio stated that an example where the Joliet Park District logo is being used without permission is when a company or group rents out a Joliet Park District room, they will then advertise the event using the Joliet Park District logo. When this happens, there can be an assumption that it is a Joliet Park District event.

Commissioner Gulas requested a copy of the Joliet Park District logos to review and choose logos that may be worth trademarking. It was agreed to send the logos out to all the Commissioners for review.

3. Quotes

a. Equipment Lease/Purchase – Inwood Athletic Club

Mr. Egizio stated that the Joliet Park District Inwood Athletic Club received a quote of \$53,430.00 from Midwest Commercial Fitness for six (6) Recumbent Bikes, two (2) Upright Bikes, four (4) ARC Trainers and one Jacob's Ladder and a quote of \$8,995.00 from InBody to purchase one (1) Fitness Assessment Tool. This quote is directly from the manufacturer therefore, we recommend the bid process be waived. However, the Inwood Athletic Club did receive a second quote from Life Fitness. Funding will come from an Interfund Loan according to Resolution #15-158. It is staff's recommendation to waive the bid process and to accept the proposal from Midwest Commercial Fitness, 212 West Woodlawn, Hinckley, IL 60520 in the amount of \$53,430.00 and InBody, 13850 Cerritos Corporate Drive, Cerritos, CA 90703 in the amount of \$8,995.00.

Vice President Schultz made a motion to approve staff's recommendation to waive the bid process and to accept the proposal from Midwest Commercial Fitness. His motion was seconded by Commissioner Gould and it carried as follows:

Ayes: All in favor

Nays: None

b. Electrical Engineer – Joliet Memorial Stadium

Mr. Egizio stated in order to move forward with the Memorial Stadium Lighting project which was part of the approved November 4, 2014 Referendum, the Joliet Park District needs to hire an electrical engineer for the design and development of specifications. Three firms were interviewed and United Engineering, Inc. came in with a quote of \$16,340.00.

It is the staff's recommendation to accept the proposal from United Engineering, Inc., 1006 Geneva Street, Shorewood, IL 60404, in the amount of \$16,340.00.

Commissioner Broderick inquired if United Engineering, Inc. was bonded. Mr. Egizio stated he will look into this.

A motion was made by Commissioner Gulas, seconded by Commissioner Gould, to accept the quote of \$16,340.00 with the stipulation that the United Engineering, Inc. was bonded. The motion carried as follows:

Ayes: All in favor

Nays: None

G. Board Comment

There were no comments.

a. Joliet Park Foundation

No report was given.

b. Joliet Regional Airport

The minutes from the Joliet Regional Airport committee was submitted to the Board.

H. Executive Session: Collective negotiating matters between the Park District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; Imminent and Probable Litigation

A motion was made at 5:58 pm by Commissioner Broderick, seconded by Vice President Schultz, to move into Executive Session for the purpose of discussing the collective negotiating matters between the Park District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees and pending/imminent and probable litigation. The motion carried as follows:

Ayes: All in favor

Nays: None

I. Action from Closed Session

At 6:35 pm, a motion was made by Commissioner Gould, seconded by Commissioner Broderick, to exit Executive Session with no action taken. The motion unanimously carried.

J. Adjournment

At 6:36 pm, Commissioner Gould motioned to adjourn the meeting. His motion was seconded by Commissioner Gulas and it unanimously carried.

Respectfully submitted,

Dominic P. Egizio, Jr.  
Board Secretary