

## Regular Meeting

July 24, 2023

### A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

### B. Roll Call

Commissioners Present: Mutz, Perez, Raasch, Tatro, Gulas

Commissioners Absent: None

### C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity to comment no one from the public came forward to address the Board.

Mr. Ed Tracy, of Selden Fox, the Joliet Park District auditor presented the audit reports. There are two sets of financial statements included in the report, the Government wide financial statement and the Fund financial statement. The Government Wide financial statement is a longer term view and the Fund Financial statement is a current view. Mr. Tracy discussed the IMRF funding level which changes each year based on the performance of IMRF's investment results. In looking at our Fund Financial statements, the revenue in our General, Recreation and Therapeutic funds all exceeded expenses leaving the District in a positive financial position. One factor in the Districts favor was the change in the Replacement Tax calculation as more was received than expected. Mr. Tracy expressed the ease of working with Glenn Kelley, Director of Finance and his team.

### D. Approval of the Minutes of the Regular Meeting of June 20, 2023

A motion was made by President Gulas, seconded by Commissioner Mutz, to approve the minutes of the Regular Meeting and Executive Session of June 20, 2023. The motion carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro

Nays: None

### E. Approval of the bills and payroll for the month of June, 2023

A motion was made by President Gulas, seconded by Commissioner Raasch to approve the bills and payroll for the month of June, 2023 in the amount of \$2,852,253.63. The motion carried as follows:

Ayes: Gulas, Raasch, Mutz, Perez, Tatro

Nays: None

F. Treasurer's Report for the month of June 2023.

Glenn Kelley, Director of Finance, gave the Treasurer's report for the end of month of June 2023 as follows:

Cash on hand beginning of month:	\$	4,868,199.36
Total Receipts:	\$	15,568,079.04
Total Disbursements:	\$	13,110,507.90
Cash on hand end of month:	\$	9,767,475.49
Total Investments:	\$	7,863,770.50
Total Cash & Investments:	\$	17,631,245.99

Commissioner Mutz made a motion to approve the Treasurer's Report for the month of June 2023. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Mutz, Raasch, Perez, Tatro, Gulas  
Nays: None

G. Communications

1. Executive Director Correspondence

Mr. Brad Staab, Executive Director recapped the Taste of Joliet commenting that it was one of the best thus far. Soon after the Taste of Joliet, the District hosted the community for the 4<sup>th</sup> of July Fireworks, which he received many compliments on. Shortly after the 4<sup>th</sup> of July, the Pickleball Courts opened. Mr. Staab thanked the staff members for their work to make these 3 things happen along with Concerts in the Park and Movies in the Park and Summer Camp. Mr. Staab feels we've provided the community with a lot of entertainment in the past month and thanked the Board of Commissions for their support. Numbers for the Taste of Joliet are not finalized. Our total security bill is approximately \$120,000; the District was complimented on the security and the patrons felt safe.

2. Staff Reports

John Ekstrom, Director of Parks/Golf Grounds, thanked Park Services staff for completing the flag pole project at Joliet Memorial Stadium and the statue project at Wedgewood Golf Club.

Mr. Ekstrom informed the board that the Inwood Golf Club entrance road culvert is stable and we can move forward with the road repair project.

Mr. Ekstrom updated the board on the Barber & Oberwortmann Horticultural Center renovation, staff is working on HVAC, ductwork and measurements.

Mr. Ekstrom announced that the district has had to spend approximately \$35,000 in irrigation over the past 10 days at Woodruff Golf Club. One pump for the well went out, the motor on the other

pump was sparking. It is an 80 year-old system that needs attention. Mr. Staab stated that there are three golf courses in the state of Illinois with manual irrigation, two of them are Joliet Park District golf courses. Staff will be manually watering and working possible overtime as we are expecting high temperatures over the next couple days.

Mr. Glenn Kelley, Director of Finance, informed the Board that Scientel Solutions has installed 70 of the 120 camera's. Scientel Solutions is waiting on mounts for 16 cameras and there are 37 left to be delivered. The issues with the camera's at the Harlow Lockwood Softball Fields/ Inwood Sports Complex are not the camera's but the broad band internet is not strong enough. A new line has been run to the Joliet Memorial Stadium, the Inwood Sports Complex and the Kathy Green Multi-Purpose Center by Comcast.

Mr. Kelley updated the board on our POS system. Our current Merchant Service provider, Namscorp has given Mr. Kelley a proposal for a POS system. Chris Bell of Namscorp will be at the August Board meeting to present a short video about their POS system. Namscorp will provide training, accommodate tipping, accommodate credit card fees, inventory tracking, touch screen, Apple Pay. Commissioner Perez wants to be involved in this project.

Ms. Teri Talarico, Director of Operations, informed the Board that the Sundowner was a successful event with perfect weather. There were just over 500 runners and 50 junior joggers. Ms. Talarico commends Gina Rodriguez and her staff for their work on this event.

Ms. Talarico announced that the pool will be closed next week for its annual cleaning and tile repair.

Mr. Staab gave the Director of Recreation report and thanked Laura Brumfiel, Recreation Superintendent and Casey O'Connell, Recreation Superintendent for providing their information. Camp has surpassed \$300,000 in revenue. Before and after school have 50 children registered to date. There are 212 children in tumbling and gymnastics this summer which is 38 more than last summer. Open gym tumble bees revenue is \$4,441 since January. Specialty Camps will end Friday August 4, there were 172 children enrolled. The Summer Dance Recital, "Under the Sea" is Saturday, August 19<sup>th</sup>, there are 126 students enrolled in this program. These students will also be performing at the Tree Rivers Family Fest Stage on Wednesday, August 9<sup>th</sup> and participating in the Three Rivers Parade on Sunday, August 13<sup>th</sup>. Emergency Forms and Packets will be sent to all families enrolled in Sunshine & Rainbows Learning Center on Monday, July 24. Parent Orientation and Supply Drop Off will be Sunday, August 20, 2023. There are 111 children currently enrolled in this program.

T-ball has 102 children registered. There is a bean bag tournament at the Joliet Memorial Stadium this weekend with 12 teams signed up. This tournament is being implemented by our Intern. Joliet Catholic Academy and University of St. Francis start football in two weeks. The Harlow Lockwood

Softball Fields/Inwood Sports Complex summer season is ending. Fall registration is open for Fall Leagues and the City Tournament. At Nowell Park Recreation Center, Camp Bravehart has 104 campers and all sports programs are running.

H. Action Items

1. Old Business

There was no old business.

2. New Business

a. Acceptance of Annual Audit – Fiscal Year Ended December 31, 2022

Mr. Kelley stated that this is the report Mr. Tracy was reporting earlier in the meeting and asked for any questions. Mr. Kelley elaborated on the reduction of journals to be done in conjunction with the audit compared to last year.

Commissioner Raasch made the motion to accept the audit for fiscal year January 1, 2022 – December 31, 2022. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Raasch, Mutz, Perez, Tatro, Gulas,

Nays: None

b. Bids

b(1). Inwood Ice Arena Ice Rink Construction - \$2,389,000.00  
Cimco Refrigeration

Ms. Talarico stated that this was the only bid received. Wight, the engineer for this project, recommends accepting this bid. Commissioner Mutz questioned if Cimco Refrigeration hires union workers. Ms. Talarico informed the Board that bid guidelines require prevailing wage be paid.

Vice President Tatro made the motion to award the Ice Rink Construction project to Cimco Refrigeration for the amount of \$2,389,000.00 and authorize the Executive Director to execute a contract for the work. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Tatro, Mutz, Perez, Raasch, Gulas

Nays: None

b(2). Inwood Ice Arena Dasher Boards - \$256,000.00  
Rink Systems, Inc.

Ms. Talarico stated that three bids were received. Wight, the engineer for this project, and staff recommend accepting the alternate bid from low bidder Rink Systems Inc. The base bid of \$260,000

includes aluminum frames, the alternate converts those frames to steel, which is \$4000 less and is stronger.

Commissioner Raasch made the motion to award the Dasher Boards project to Rink Systems, Inc. for the amount of \$256,000 and authorize the Executive Director to execute a contract for the work. Vice President Tatro seconded the motion and it carried as follows:

Ayes: Raasch, Tatro, Mutz, Perez, Gulas  
Nays: None

- c. Quotes
- c(1). Playground Equipment – Longleat Park  
Gametime c/o Cunningham Recreation - \$56,676.32

Mr. Ekstrom stated that this is part of the Gametime grant which is approximately a 50% savings as discussed last month. These quotes (all three) are for playground equipment only, they do not include a swing set or mulch/landscaping. Fall Creek Park will be started within the week the equipment is received, which would be in 6-8 weeks. Fall Creek Park will be done this year, if timing and weather permits Longleat Park may be done.

President Gulas made the motion to approve the purchase of playground equipment through GameTime c/o Cunningham Recreation through OMNIA Partners contract #2017001134 for Longleat Park in the amount of \$56,676.32. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Perez, Raasch, Tatro  
Nays: None

- C(2). Playground Equipment – Fall Creek Park  
GameTime c/o Cunningham Recreation - \$70,221.56

President Gulas made the motion to approve the purchase of playground equipment through GameTime c/o Cunningham Recreation through OMNIA Partners contract #2017001134 for Fall Creek Park in the amount of \$70,221.56. Vice President Tatro seconded the motion and it carried as follows:

Ayes: Gulas, Tatro, Raasch, Perez, Mutz  
Nays: None

- C(3). Playground Equipment – Forest Park Play Lot  
GameTime c/o Cunningham Recreation - \$53,583.89

President Gulas made the motion to approve the purchase of playground equipment through GameTime c/o Cunningham Recreation through OMNIA Partners contract #2017001134 for Forest Park Play Lot in the amount of \$53,583.89. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Gulas, Perez, Raasch, Mutz, Tatro

Nays: None

I. Board Comment

1. Committee Report

a. Joliet Park Foundation

President Gulas reported that the Foundation met last week but did not have a quorum. President Gulas mentioned that the Pink tip buckets raised \$1730 at the Taste of Joliet and the Foundation was very happy.

2. Joliet Regional Airport

Vice President Tatro reported that the next Airport meeting is August 2 at 5:30pm. The Airport Festival will be September 10, 2023 from 8:00AM – 3:00PM.

Commissioner Raasch inquired about the painting bid for the airport building. Mr. Staab has reached out to the painter and not heard back.

President Gulas mentioned she has received and seen on social media a lot of positive comments on the statue at Wedgewood Golf Club, thank you for a job well done on that project. President Gulas has also received compliments on the Pickleball and Tennis courts at Inwood Park, again good job! President Gulas then expressed the Board's thanks to Mr. Staab for his leadership, and hard work on the Taste of Joliet.

Commissioner Raasch mentioned that he has received compliments on the golf courses, thank you to Mr. Ekstrom and his staff.

K. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Vice President Tatro, and it carried unanimously. The time was 5:54pm.

Respectfully submitted,

Janice Kasprisin  
Recording Secretary