

Regular Meeting
November 20, 2023

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

B. Roll Call

Commissioners Present: Raasch, Perez, Mutz, Tatro, Gulas

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity to comment no one from the public came forward to address the Board.

D. Approval of the Minutes of the Regular Meeting and Executive Session of October 23, 2023.

A motion was made by Vice President Tatro, seconded by Commissioner Perez, to approve the minutes of the Regular Meeting and Executive Session of October 23, 2023. The motion carried as follows:

Ayes: Tatro, Perez, Raasch, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of October, 2023

President Gulas questioned the splash pads water bills at Heggie Field Park included in bills from October. Glenn Kelley, Director of Finance explained that this bill is for 11 days. John Ekstrom, Director of Parks/Golf Grounds informed the Board that he is meeting with the City of Joliet regarding the high usage at the Heggie Field Park splash pad.

A motion was made by Commissioner Raasch, seconded by Commissioner Mutz to approve the bills and payroll for the month of October, 2023 in the amount of \$1,466,965.85. The motion carried as follows:

Ayes: Raasch, Mutz, Perez, Tatro, Gulas

Nays: None

F. Treasurer's Report for the month of October 2023.

Glenn Kelley, Director of Finance, gave the Treasurer's report for the end of month of October 2023 as follows:

Cash on hand beginning of month:	\$	12,922,772.09
Total Receipts:	\$	26,810,258.94
Total Disbursements:	\$	21,293,094.39
Cash on hand end of month:	\$	13,062,806.02
Total Investments:	\$	7,563,099.10
Total Cash & Investments:	\$	20,625,905.12

Commissioner Mutz made a motion to approve the Treasurer's Report for the month of October 2023. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Mutz, Perez, Raasch, Tatro, Gulas
Nays: None

G. Communications

1. Larry Collins, EC Irrigation Design

Mr. John Ekstrom, Director of Parks/Golf Grounds, introduced Mr. Larry Collins of EC Irrigation Design who has been designing the irrigation system for Inwood Golf Club and the Inwood Sports Complex. Mr. Collins suggests standardizing design and material so that employees can work at all three golf courses and be familiar with the working of the systems. Mr. Collins suggests that the pump house in the pond behind the baseball field outfield be moved over a little into deeper water and the 2 wells behind/adjacent to Green #2 will be piped into that pond. This would provide the water for irrigation for the golf course, baseball fields and soccer fields. The irrigation pipes will be plowed into the ground so minimal sod removal/ there will be seams where the pipes go in. Mr. Collins suggests starting this project at the end of the fall baseball season. The biggest challenge for this project will be getting a contractor to perform the work, there is currently a high demand for golf irrigation projects. Each project, Inwood and Woodruff Golf Course, should take approximately 90 days to complete. Estimate costs for these projects are, Inwood Golf Course \$2,625,000; Woodruff Golf Course \$1,575,000.

2. Executive Director Correspondence

Mr. Brad Staab, Executive Director presented the Board with an updated Personnel Manual for their review, Ms. Angie Boyce, Human Resource Manager, has worked hard on this with the District's attorney. The last update to this manual was 2012. This will be on the December Board meeting agenda for approval.

Mr. Staab thanked Ms. Laura Brumfield, Director of Recreation and her staff for their hard work at Joliet Memorial Stadium this past weekend at the football game.

Mr. Staab also thanked Keith Murray, Maintenance II, and the Park Service staff for their work on the many Capital Improvement projects that they've done over the past few years.

3. Staff Reports

Mr. Ekstrom updated the Board on the dugout renovations at the Harlow Lockwood Softball Fields, three of the six foundations are poured. This project will continue based on the weather.

Mr. Ekstrom advised the Board that the Fall Creek playground equipment is currently being assembled.

Mr. Ekstrom mentioned that the week of December 11, staff will begin work on the Kathy Green Multi-Purpose Center Room 1 for SRJC.

Mr. Ekstrom updated the Board on the progress at the Barber & Oberwortmann Horticultural Center, staff has been working on the parking lot expansion. Mr. Murray and his crew continue working on the interior renovation.

Ms. Brumfield informed the Board of the following highlights:

- Breakfast with Santa at Nowell Park Recreation Center is December 16th, this is free event
- Sunshine and Rainbows Craft fair is this Saturday November 25th at the Kathy Green Multi-Purpose Center, 9AM – 2PM
- Hartman Recreation Center rentals are going well, about 16 per week, Ms. Brumfield is having conversations with Joliet Township High School – Central about renting
- Thanks to Trevor Brodeur, Athletic Superintendent Youth Sports Programming, and Mr. Staab for a great job at the football game.
- Inwood Sports Complex has its last tournament this Friday. The Pavilion is being winterized. The Pavilion has two rentals booked currently.

Mr. Glenn Kelley, Director of Finance, informed the Board that the preview of the Namscorp POS system went well. Commissioner Perez suggested associating PLU numbers with the names of the products for inventory purposes.

Mr. Kelley updated the board with proposals from Scientel for the Barber & Oberwortmann Horticultural Center for \$12,000 with a \$91 service agreement and for the Hartmann Recreation Center for \$15,000 with a \$130 service agreement.

Mr. Kelley mentioned that his next project will be to work on a new phone system.

Ms. Teri Talarico, Director of Operations, updated the Board on the Inwood Ice Arena's November activity, the CCM Tournament occurred, the Harvest Gold Competition for skating was held and Jaguars, open skate and birthday parties continue to keep the rink busy. Thank you to Dan Hinz, Ice Arena Superintendent and Erin Moncek, Skate School Supervisor for their continued hard work.

Ms. Talarico mentioned that Inwood Athletic Club pool will be hosting a big swim meet, this is the 2nd year it's been held. The pool will be closed for this event December 2nd and 3rd. There will be eleven teams competing.

Ms. Talarico mentioned that the Inwood Athletic Club has a Giving Tree on the Fitness Floor benefitting some of our Nowell Park program participants. Our members are very generous as all of the cards have been taken.

Ms. Talarico advised the Board that the Katie Zaban, Nature Center Superintendent is currently getting quotes for exterior remodeling at the Pilcher Park Nature Center. Ms. Zaban will work on quotes for bridge replacements next year. The Sugar Shack has been repaired by staff, next year this will need to be renovated.

H. Action Items

1. Old Business

There was no old business.

2. New Business

- a. Approval of Ordinance #853 - Consideration and action on an Ordinance authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the District, in an aggregate principal amount not to exceed \$11,000,000 pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended, for the

payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Mr. Staab stated part of the ordinance is to post in the Herald News a NOTICE OF INTENT TO ISSUE BONDS AND THE RIGHT TO FILE PETITION, within 30 days, to request the issuance of the Bonds be submitted to referendum. If a petition is not submitted within the 30 days, the Park District is authorized to issue the bonds for the purpose stated

President Gulas made a motion to adopt Ordinance #853 as presented. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro
Nays: None

b. Approval of Ordinance #854 - An Ordinance Providing for the Levying, Assessment and Collection of Taxes for the Year 2023 of the Joliet Park District Will & Kendall Counties, Illinois

Mr. Kelley explained that this Levy is within the maximum rates that can be levied for each fund, it is less than last year levy as the bond interest payment is less this year.

Commissioner Mutz made a motion to adopt Ordinance #854 as presented. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Mutz, Raasch, Perez, Tatro, Gulas
Nays: None

c. Approval of 2024 Board Meeting Schedule

Mr. Staab discussed the dates of the meetings for 2024. To line up the approval of the budget, the November and Decembers meetings should be changed to November 18, and the December 19.

President Gulas made a motion to accept the approve the 2024 Board Meeting Schedule as presented.

Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro
Nays: None

d. Bids and Award of Contracts

d(1). Accept & Award Contract for Kathy Green Multi-Purpose Center Bleacher Replacement - Carroll Seating Company - \$73,195.12

Mr. Ekstrom explained that the Joliet Park District requested bids for the Kathy Green Multi-Purpose Center Bleachers Replacement project. The new bleachers will address accessibility needs for SRJC/park district participants and the public. Invitation to Bid was advertised in the Herald News on November 7, 2023 and posted on the Joliet Park District official website. Two bids were received and opened for the for the above noted project on November 17, 2023. The first from Larson Equipment & Furniture Company for \$80,681.00 and the second from Carroll Seating Company for \$73,195.12. Funding will come from the Special Recreation Fund. It is staff's recommendation to award the Kathy Green Multi-Purpose Center Bleachers Replacement project to Carroll Seating Company.

Commissioner Raasch made a motion to accept and award the Kathy Green Multi-Purpose Center Bleachers Replacement project to Carroll Seating Company for the bid amount of \$73,195.12 pending attorney review and approval of the contract. Vice President Tatro seconded the motion and it carried as follows:

Ayes: Raasch, Tatro, Mutz, Perez, Gulas
Nays: None

d(2). Accept & Award of Horticultural Center Renovation Bid Packages #1 thru #5 - Various Contractors – Total \$623,026.18

Mr. Ekstrom stated that the Joliet Park District requested bids for the following five projects for the Barber & Oberwortmann Renovation. In response to the request for proposals, one bid was received for each of the projects on November 16, 2023. The invitation to bid was published in the Herald News on November 3, 2023. Funding will come from the Capital Fund.

Bid	Company	Base Bid
#1 Doors Purchase Only	S & J Door, Inc.	\$90,125.00
#2 Fire-Rated Glazing	S & J Door, Inc.	\$127,360.00
#3 Acoustical&Wood Ceiling	Champion Drywall, Inc.	\$169,880.00
#4 Lighting	CSN Electric LLC	\$140,740.00
#5 Flooring	HRC Marble LLC	\$94,921.18

President Gulas made a motion to accept and award the Horticultural Center Renovation Projects #1 thru #5 to the contractors as presented for a total amount of \$623,026.18 pending attorney review and approval of bid documents and contracts. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Gulas, Perez, Raasch, Mutz, Tatro
Nays: None

e. Quotes and Award of Contracts

e(1). Accept & Award Contract for Medical Insurance from January 1-December 31, 2024
United Health Care Insurance

Mr. Staab explained to the Board that staff met with Horton, our insurance broker, who presented a variety of medical insurance quotes. The United Health Care quote was the best option and staff recommends acceptance and awarding of this contract to United Health Care Insurance.

Commissioner Mutz made a motion to accept and award the Medical Insurance contract from January 1-December 31, 2024 to United Health Care Insurance as presented. Vice President Tatro seconded the motion and it carried as follows:

Ayes: Mutz, Tatro, Raasch, Perez, Gulas
Nays: None

e(2). Accept & Award Contract for Purchase of New Zamboni for Inwood Ice Arena
Zamboni Company USA, Inc. - \$151,061.00

Ms. Talarico explained that this is the ratification of the contract discussed at the October board meeting, at that time the board was in agreement to move forwards with the purchase.

Vice President Tatro made a motion to ratify the approval to award the contract for purchase of a new Zamboni for Inwood Ice Arena to Zamboni Company USA for the amount of \$151,061.00. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Tatro, Raasch, Mutz, Perez, Gulas
Nays: None

I. Board Comment

1. Committee Report

a. Joliet Park Foundation

President Gulas reported that Brian Foster of WJOL will be leaving the Joliet Park Foundation board as he has taken a regional position. His replacement, Doug Boyd will replace him on the Foundation Board and is excited to do so. The new Foundation board officers were installed, Jim Haller is the new President. The Moonlight golf event has been schedule for August 2, 2024 and the board discussed new event ideas.

b. Joliet Regional Airport

There has not been an airport meeting. The Holiday party is December 6 at 5:30pm.

President Gulas mentioned the Inwood Athletic Club's Team Training program has been very well received, it's a 2-part program, Monday, Tuesday, Thursday in Studio 2 and Wednesday and Friday strength training on the fitness floor. President Gulas also thanked Ms. Brumfiel, Mr. Brodeur, Robert Talarico, Athletic Superintendent and their staff for their hard work at the football playoff game. President Gulas attended a dance recital at the Kathy Green Multi-Purpose Center, kudos to Ms. Karen Cooper, Recreation Superintendent, for breaking the recital into age groups and creating a seating arrangement for parent to have front row seats for their child's performance. There was a Pink Ribbon event in the fitness center, the members were very engaged in this activity. Thanks to Dan Hinz, Ice Arena Superintendent as he was handling two hockey games while a football game and crowds were at the Joliet Memorial Stadium and in the shared parking lot. President Gulas noticed local fire fighters utilizing the empty offices in the fitness hallway, it was good to see the space being utilized. Huge thanks for the Park Services crew, as they are doing a great job on all of the projects they do. President Gulas has had complaints on the vacuuming schedule of the Inwood Athletic Club, the staff needs to change the timing of their tasks so that the same tasks are not done at the same time every day.

Vice President Tatro would like to thank all of the staff for their hard work.

Commissioner Mutz also thanked all of the staff their hard work.

Commissioner Perez thanked Ms. Brumfiel and her staff for their hard work. He attended the Trunk or Treat at Inwood and the Halloween event at Pilcher Nature Center both were great events, but they did overlap time wise. Commissioner Perez thanked Mr. Kelley for work on the POS project. Commissioner Perez comments that he received a lot of positive feedback from the anniversary of the Inwood Athletic Club, the members enjoyed the giveaways. He is looking forward to the Craft Fair, Royal Ball and a pool birthday party.

Commissioner Raasch commented that we need to move forward with the Inwood irrigation project. The board agreed that staff should move forward with obtaining bids for this project.

President Gulas requested that staff update the capital list for the next meeting.

K. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Vice President Tatro, and it carried unanimously. The time was 6:07pm.

Respectfully submitted,

Janice Kasprisin
Recording Secretary