

Regular Meeting
October 23, 2023

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

B. Roll Call

Commissioners Present: Raasch, Perez, Mutz, Tatro, Gulas

Commissioners Absent: None

C. Convening the Bond Information Notice Act (BINA) Hearing

President Gulas opened the Public Hearing concerning the intent of the Board to issue \$11,000,000 General Obligation Park Bonds (Alternative Revenue Source) and \$2,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Mr. Brad Staab, Executive Director, explained that the majority of the funds received from the bonds will be used for the Ice Arena Project, the remainder will be used for other capital projects the District has identified.

No public comment was received by email or written submission, and no one from the public was in attendance at the meeting that chose to make a comment. Commissioner Raasch made the motion to close the Hearing and return to the regular meeting. The motion was seconded by Commissioner Mutz and carried as follows:

Ayes: Raasch, Mutz, Perez, Tatro, Gulas

Nays: None

D. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity to comment no one from the public came forward to address the Board.

E. Approval of the Minutes of the Regular Meeting and Executive Session of September 25, 2023.

A motion was made by Vice President Tatro, seconded by Commissioner Perez, to approve the minutes of the Regular Meeting and Executive Session of September 25, 2023. The motion carried as follows:

Ayes: Tatro, Perez, Raasch, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of September, 2023

President Gulas questioned the splash pads water bills at Heggie Park and West Park included in the bills from September. Glenn Kelley, Director of Finance explained that the West Park bill is a result of estimated bills and now actual billing. John Ekstrom, Director of Parks/Golf Grounds informed the Board that the Heggie Park splash pad sensor is not working correctly, Mr. Ekstrom's staff is working on this issue.

A motion was made by President Gulas, seconded by Commissioner Mutz to approve the bills and payroll for the month of September, 2023 in the amount of \$1,328,792.34. The motion carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro
Nays: None

F. Treasurer's Report for the month of September 2023.

Glenn Kelley, Director of Finance, gave the Treasurer's report for the end of month of September 2023 as follows:

Cash on hand beginning of month:	\$	9,521,385.27
Total Receipts:	\$	24,960,043.96
Total Disbursements:	\$	19,883,188.77
Cash on hand end of month:	\$	12,922,772.09
Total Investments:	\$	7,537,865.16
Total Cash & Investments:	\$	20,460,637.25

Commissioner Raasch made a motion to approve the Treasurer's Report for the month of September 2023. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Raasch, Perez, Mutz, Tatro, Gulas
Nays: None

G. Communications

1. Executive Director Correspondence

Mr. Brad Staab, Executive Director, thanked the staff for their work on the Red Eye race yesterday, the Inwood Athletic Club staff, the Park Services staff and the Inwood Golf Club staff collaborated to create a great event.

Mr. Staab then advised the Board that the painting of the Joliet Regional Airport is almost done. Mr. Staab also mentioned that the City of Joliet Zoning Committee met last week, the proposed UHaul building just west of the Joliet Regional Airport was declined the requested zoning.

Mr. Staab also mentioned that Amy Sanchez of the 815 Group is planning a tribute to Sator Sanchez at the Hartmann Center on November 11, 2023 at 3:00pm.

2. Staff Reports

Mr. Ekstrom informed the Board that the renovations at the Fall Creek playground have start

Mr. Ekstrom advised the Board that this is the last week that pavilions can be rented and next week the Park Services staff will begin winterizing the pavilions.

Mr. Ekstrom mentioned that the LED lighting conversion is happening in the Inwood Athletic Club Administrative offices.

Mr. Ekstrom informed the Board that his carpenters have started working on expanding and roofing the dugouts at the Harlow Lockwood Softball Fields.

Mr. Ekstrom updated the Board on the construction progress at the Barber & Oberwortmann Horticultural Center, dry wall is being installed.

Ms. Laura Brumfiel, Director of Recreation, mentioned that there is 1 week of the fall soccer season left.

Ms. Brumfield informed the Board that the last tournament of the season at the Harlow Lockwood Softball Fields is November 4-5.

Ms. Brumfield informed the Board that the SRJC sent athletes to Bocce Ball last Saturday, 5 athletes received first place and will have the opportunity to play in the Summer Games in June, 2024.

Ms. Brumfield also mentioned that the buses are full for the New York trip in May, 2024, 88 total participants.

Ms. Brumfield mentioned that Trunk or Treat will be happening this Saturday at Inwood Park.

Ms. Brumfiel advised that Tuesday will be the Sunshine & Rainbows program costume party.

Ms. Brumfiel mentioned that the rentals at Hartmann Recreation Center are almost to pre-Covid numbers.

Ms. Brumfield mentioned that the 5 Year Anniversary at Nowell Park Recreation Center was very successful.

Mr. Glenn Kelley, Director of Finance, informed the Board that he has introduced Craig Ford, our new Safety Manager.

Mr. Kelley mentioned that all of the security cameras have been installed per the original contract. Mr. Kelley will be meeting Scientel at the Barber & Oberwortmann Horticultural Center for camera placement at that location and will also work with them on cameras for the Hartmann Recreation Center.

Mr. Kelley updated the board on our POS system; Namscorp has agreed to waive the equipment cost. Regarding fee structure, all vendors have agreed to match the Namscorp fee structure. Namscorp would like to do a demo in the next month. Mr. Kelley plans to bring a contract by the end of the year for approval.

Ms. Teri Talarico, Director of Operations, updated the Board on the Red Eye Run, there were 361 registered runners. Ms. Talarico commended Denise Ryan, Fitness Coordinator, Brian Legan, Inwood Golf Club Manager, Mr. Ekstrom and their staffs for their team work to produce a great event. Thank you to the sponsors, Double J Sports Bar, Emediate Cure, American Bagel, Home Cut Donuts and Miller.

Ms. Talarico mentioned that Inwood Athletic Club will be celebrating its 17 year anniversary the second week in November. A member appreciation week is being planned.

Ms. Talarico informed the Board that Molly Hoover, Aquatics Superintendent and her staff created a Floating Pumpkin Patch last Sunday. This is a new event that reached capacity. Pumpkins were put in the pool, the participants swam to choose their pumpkin, then decorated it and had snacks. Ms. Hoover is planning a Scuba Santa event for December.

Ms. Talarico advised the Board that the Pilcher Park joined the Old Growth Network. Pilcher Park is the fourth park in Illinois to receive this designation and the first in Will County.

Ms. Talarico gave the Board information on ordering a new Zamboni. This is a Sourcewell proposal, our current Zamboni's are 30 and 20 years old. Staff would like to order the Zamboni as it will take 500 days to receive and ratify this action at the November meeting. The price is \$151,061. The District would surplus the 30-year old Zamboni. The Board was in agreement to move forward on the purchase.

H. Action Items

1. Old Business

There was no old business.

2. New Business

- a. Approval of Memorandum of Understanding Between the Joliet Park District and Friends of Illinois Nature Preserves Regarding Stewardship and Management of Pilcher Park Nature Preserve.

Ms. Talarico introduced Katie Zaban, Nature Center Superintendent. Ms. Zaban introduced Ms. Doll, Director of Friends of Illinois Nature Preserves. With the designation of being a Nature Preserve stewardship is needed. Ms. Zaban explained to the Board the need for quality volunteers to handle stewardship at the Pilcher Park Nature Preserve.

President Gulas made a motion to approve the Memorandum of Understanding Between Joliet Park District and Friends of Illinois Nature Preserves Regarding Stewardship and Management of Pilcher Park Nature Preserve. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro
Nays: None

- b. Approval of First Amendment of License Agreement Between Joliet Park District and St. Joseph's Park Pony Baseball Regarding Use of Premises, 1320 North Raynor Avenue

Mr. Staab explained that the Joliet Park District has had a longstanding agreement with St Joseph's Park Pony Baseball for these fields. The expiration of the current agreement is October 2023. St. Joseph's Park Pony Baseball approached the district about renewing and requested a few trees be removed. Staff recommends renewing this license agreement.

Commissioner Raasch made motion to approve staff to execute the First Amendment of License Agreement Between Joliet Park District and St. Joseph's Park Pony Baseball Regarding Use of Premises, 1320 North Raynor Avenue. Vice-President Tatro seconded the motion and it carried as follows:

Ayes: Raasch, Tatro, Mutz, Perez, Gulas
Nays: None

- c. Quotes and Award of Contracts
 - c(1). 2023-2024 Property & General Liability Insurance - IPARKS

Mr. Kelley explained that the Districts Property and General Liability insurance is up for renewal. Horton Group, the Park District insurance broker, secured quotes, our premium has gone up due to the economy and the claims that have been filed. Staff recommends approval of this quote of \$274,537.

President Gulas made a motion to accept the quote from IPARKS for the 2023-2024 Property & General Liability Insurance as presented. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro
Nays: None

c(2). 2023-2024 Airport Liability Insurance – Facer Insurance Agency, Inc.

Mr. Kelley explained that the insurance for the airport insurance is very unique. There are not many carriers that offer this type of coverage. Staff recommends the approval of the \$10,080 Airport Liability insurance and the \$28,637 Airport Property insurance.

Vice President made a motion to accept the quote from Facer Insurance Agency for the 2023-2024 Airport Liability Insurance as presented. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Tatro, Raasch, Perez, Mutz, Gulas
 Nays: None

d. Bids and Award of Contracts

d(1). Award of Tee & Green Supplies for Woodruff, Wedgewood and Inwood Golf Courses and Inwood Sports Complex
 Various Suppliers – Total \$153,544.78

Bids were received on October 19, 2023 for the 2024 Tee & Green supplies for the three Golf Courses. The Invitation to Bid was published in the Herald News on October 13, 2023. The funding will come from the 2024 budget line item for each facility. The following lowest responsible bids were received and recorded as follows:

	Inwood Golf Course	Wedgewood Golf Course	Woodruff Golf Course	Inwood Sports Complex	Total
Reinders	\$6,600.00	\$6,574.40	\$3,486.00		\$16,660.40
Advanced Turf	\$10,048.35	\$12,615.50	\$9,371.60	\$5,066.31	\$37,101.76
SiteOne		\$4,950.00	\$4,125.00		\$9,075.00
Clesens	\$4,052.00	\$11,997.55	\$10,953.65		\$27,003.20
Helena	\$16,008.80	\$12,547.50	\$6,210.50		\$34,766.80
Conserv		\$9,345.12			\$9,345.12
BTSI	\$8,400.00	\$9,840.50	\$1,352.00		\$19,592.50
2024 TOTAL:	\$45,109.15	\$67,870.57	\$35,498.75	\$5,066.31	\$153,544.78
2023 Tee & Green totals	\$44,806.90	\$65,860.32	\$38,698.44		\$149,365.66

It is staff's recommendation that the following bids be awarded for the Tee & Green Supplies:

- BTSI P.O. Box 1325, Frankfort, IL 60423
- Siteone 24110 Network Place, Chicago, IL 60673
- Advanced Turf P.O. Box 678, Mendota, IL 61342
- Conserv FS 97791 Eagle Way, Chicago, IL 60678
- Reinders P.O. Box 78955, Milwaukee, WI 53278
- Arthur Clesen 9710 W. 194th, Mokena, IL 60448
- Helena 98324 Collection Center Drive, Chicago, IL 60693

Mr. Ekstrom explained this is a yearly purchase for fertilizer.

Commissioner Raasch made a motion to accept the bids and award contracts for the Tee & Green Supplies as presented for a total amount of \$153,544.78. Commissioner Mutz seconded the motions and it carried as follows:

Ayes: Raasch, Mutz, Perez, Tatro, Gulas
 Nays: None

d(2). Award of Inwood Ice Arena Renovation Bid Packages #3 thru #13
 Various Subcontractors – Total \$1,396,976.00

Ms. Talarico explained this is for the Ice Arena project. Wight Construction Services Inc. received bid packages #3 thru #13 on behalf of the Joliet Park District. In response to the request for proposals, thirty-five contractors submitted bids on October 12, 2023. The Invitation to bid was published in the Herald News on September 21, 2023. Funding will come from the 2024 Revenue Bond. Below are the lowest competent bids:

Bid	Company	Base Bid
#3 Demolition	National Wrecking	\$107,285.00
#4 Concrete	Lindblad Construction	\$148,900.00
#5 General Trades	DBM Services	\$39,000.00
#6 Steel	SG Krauss	\$54,000.00
#7 Masonry	Jimmy Z's Masonry	\$26,700.00
#8 Electrical	Excel Electric	\$105,945.00
#9 Plumbing	Omega Plumbing	\$56,400.00
#10 HVAC	Commercial Mechanical	\$695,000.00
#11 Fire Sprinklers	Nelson Fire Protection	\$7528.00
#12 Flooring	TSI Commercial	\$129,218.00
#13- Painting	DES Painting	\$17,000.00

Vice President Tatro made a motion to accept the bids and award contracts for the of Inwood Ice Arena Renovation Bid Packages #3 thru #13 as presented for a total amount of \$1,396,976.00. President Gulas seconded the motion and it carried as follows:

Ayes: Tatro, Gulas, Raasch, Mutz, Perez
 Nays: None

I. Board Comment

Commissioner Raasch inquired on the parking lot and irrigation project numbers. Mr. Ekstrom explained that the quote for Inwood Drive and the Inwood Golf Club parking lot is \$425,000, this includes widening the drive by 1 foot on each side. Wedgewood Golf Club parking lot is \$360,000. Woodruff irrigation, including the pump house is approximately \$1,575,000. Inwood irrigation is approximately \$2,625,000, this includes the pump house. To include the Softball fields would be an additional \$210,000.

Board discussion ensued on capital projects to be done in the next few years and the rising costs.

1. Committee Report

a. Joliet Park Foundation

President Gulas reported that the Poinsettia Luncheon is not going to be open to the public this year.

b. Joliet Regional Airport

The last airport meeting was cancelled.

President Gulas mentioned the Inwood Athletic Center having a Pink Ribbon event in the fitness center, the members were very engaged in this activity. The Red Eye Run was a great event, a lot of people celebrating finishing the race and enjoying refreshments at the Inwood Sports Complex. The Old Growth National Forest presentation evening was very nice at Pilcher Park. Ms. Zaban received a plaque commemorating the occasion. The Barber & Oberwortmann Horticultural Center is progressing and looking great.

President Gulas recommends that the District update the contracts with both University of St. Francis and Joliet Catholic Academy for their use of the Joliet Memorial Stadium. President Gulas suggests signage indicating “no outside food or beverages” at the entrance to the stadium.

J. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

At 6:15pm, a motion was made by President Gulas, seconded by Vice President Tatro, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, Raasch, Mutz, Perez

Nays: None

At 6:25pm, a motion was made by President Gulas and seconded by Commissioner Mutz, to reconvene to Open Session. The motion was carried as follows:

Ayes: Gulas, Mutz, Raasch, Perez, Tatro

Nays: None

The Board discussed possible future uses for the soccer fields and the Mission Boulevard properties. The Humane Society structure was discussed, and its history explained.

K. Adjournment

With all agenda items discussed, a motion to adjourn was made by Commissioner Mutz. The motion was seconded by Vice President Tatro, and it carried unanimously. The time was 6:30pm.

Respectfully submitted,

Janice Kasprisin
Recording Secretary