

Regular Meeting
January 22, 2024

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

B. Roll Call

Commissioners Present: Raasch, Perez, Mutz, Tatro, Gulas
Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity to comment no one from the public came forward to address the Board.

D. Approval of the Minutes of the Regular Meeting and Executive Session of December 21, 2023.

A motion was made by Commissioner Raasch, seconded by Commissioner Mutz, to approve the minutes of the Regular Meeting and Executive Session on December 21, 2023. The motion carried as follows:

Ayes: Raasch, Mutz, Perez, Tatro, Gulas
Nays: None

E. Approval of the bills and payroll for the month of December, 2023 - \$1,302,558.05

A motion was made by Commissioner Mutz, seconded by Vice President Tatro to approve the bills and payroll for the month of December, 2023 in the amount of \$1,302,558.05. The motion carried as follows:

Ayes: Mutz, Tatro, Raasch, Perez, Gulas
Nays: None

G. Treasurer's Report for the month of December 2023.

Glenn Kelley, Director of Finance, gave the Treasurer's report for the end of month of December 2023 as follows:

Cash on hand beginning of month:	\$	12,511,196.02
Total Receipts:	\$	28,282,064.21
Total Disbursements:	\$	24,737,542.35
Cash on hand end of month:	\$	11,871,543.46
Total Investments:	\$	7,654,234.55
Total Cash & Investments:	\$	19,525,778.01

Commissioner Perez made a motion to approve the Treasurer's Report for the month of December 2023. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Perez, Mutz, Raasch, Tatro, Gulas

Nays: None

H. Communications

1. Executive Director Correspondence

Mr. Brad Staab, Executive Director updated the Board on the restaurant status, the current tenant, The Dock at Inwood ended their lease effective January 31, 2024 and a new potential tenant would like to take occupancy in early February, 2024.

Mr. Staab informed the Board of a meeting with Joliet Park District staff, the City of Joliet and U-Haul representatives, for the proposed development west of the Joliet Regional Airport. Mr. Staab expressed the Districts opposition to this building, seeing it as a safety concern. The City of Joliet would like to further examine this project with the District staff.

Mr. Staab advised the Board that the band announcements for the Taste of Joliet will start in two weeks.

Mr. Staab thanked Dan Hinz, Inwood Recreation Center Superintendent, Robert Talarico, Athletic Superintendent Adult Sports Programming, Trevor Brodeur, Athletic Superintendent Youth Sports Programming, Jason Henry, Maintenance Supervisor, and Park Services for clearing the Districts parking lots and sidewalks the past couple weeks of the snow and ice.

Mr. Staab thanked the Business Department for all of their hard work and noted that this is their first public recognition.

2. Staff Reports

Mr. Ekstrom, Director of Parks/Golf Grounds, informed the Board that the bid packets have gone out for the Inwood Golf Club and Woodruff Golf Club irrigation systems. There is a mandatory pre-bid meeting on February 9, 2024 and the bid opening will be March 5, 2024.

Mr. Ekstrom advised the Board that Mr. Staab, Mr. Kelley and he met with Joe Hammer of TWIG, formerly Ruettiger and Tonelli, the engineer for the Inwood Golf Club and Wedgewood Golf Club paving projects. This project could start as early as April 15, 2024 but is weather dependent. Mr. Staab commented that the Wedgewood Golf Club paving should take two weeks and Inwood Golf Club paving is expected to take a month. Discussion on the possibility of golf at Inwood Golf Club during paving took place with no definitive solution.

Mr. Ekstrom mentioned that all lighting at the Kathy Green Multi-Purpose Center has been updated to LED.

Mr. Ekstrom commented that the Barber & Oberwortmann Horticultural Center project is progressing nicely.

Additionally, Mr. Ekstrom informed the Board that Inwood Golf Club has lost some significant trees this winter.

President Gulas informed Mr. Ekstrom that she has received calls about Tezak Park, it is worn out. It is a small park, that is used a lot. Mr. Ekstrom will put it on the list for the spring grant program.

Commissioner Perez questioned the flooding at College Park, Mr. Ekstrom stated that this has been an issue for over 20 years. Mr. Ekstrom explained that a storm sewer backs up into the park. Mr. Ekstrom will contact the City of Joliet engineers.

Vice President Tatro inquired about updating the restrooms on the golf courses. Mr. Ekstrom is researching.

Ms. Brumfield informed the Board of the following highlights:

- Summer camp registration has opened at Nowell Park Recreation Center and the Kathy Green Multi-Purpose Center
- The Kathy Green Multi-Purpose Center is hosting tumbling and cheer Sectionals February 3, 2024 in the gymnastic room
- The bleachers for the Kathy Green Multi-Purpose Center are scheduled to be delivered January 29 and will take 4- 5 days to install.
- The wall padding is being installed this week at the Kathy Green Multi-Purpose Center gymnasium. This room is partially freshly painted, the remainder will be painted soon.
- The SRJC Valentines Dance is February 9, 2024, 6:30-8:30pm
- Spring soccer registration opens February 1, 2024
- Working on preseason plans at the Inwood Sports Complex and Joliet Memorial Stadium, both are filling up with rentals
- Hartmann Recreation Center turf is currently being dried. Ms. Brumfiel is waiting for in fill. The turf should be installed in April, 2024.

Mr. Kelley gave the Board members documentation regarding the revenue bond. Mr. Kelley intends to deposit the funds received from the revenue bond into Busey Bank making monthly withdrawals of \$2,500,000 each month to pay for projects. The account at Busey Bank should generate \$100-150,000 in interest income.

Mr. Kelley informed the Board that the quotes from Direct Energy for natural gas are not advantageous so he is not pursuing that contract change.

Mr. Kelley mentioned that Scientel has completed camera installation at the Hartman Recreation Center. The cameras are in for the Barber and Oberwortmann Horticultural Center but installation will occur after construction is complete.

Mr. Kelley explained to the Board the Namcorp POS system is his recommended POS system. This system will initially be installed at the Inwood Sports Complex. There will be a discount for cash payment shown on the screen. He expects it to be used at the March tournament at the Inwood Sports Complex. Training on the POS system should start around March 1, 2024. POS system will not be ready for the start of golf season, possibly it will be ready when Inwood Golf Club reopens after the paving project.

I. Action Items

1. Old Business

There was no old business.

2. New Business

a. Approval of Amended Personnel Policy Manual

Mr. Staab thanked Attorney Todd Hayden and his office for their help updating the Personnel Policy Manual, it's been a long time since it's been updated. Per Mr. Staab and Mr. Hayden the biggest change is that staff cannot supervise/report to a relative.

President Gulas made a motion to approve the Amended Personnel Policy Manual as presented. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Gulas, Raasch, Tatro, Mutz, Perez

Nays: None

b. Quotes and Award of Contracts

b(1). Ratification of Boards Approval for Design & Engineering Services for Irrigation System for Inwood Sports Complex and Woodruff & Inwood Golf Courses – Erik Christiansen Design Group, LTD.

Mr. Ekstrom explained that this is for the design and bid specifications for the irrigation systems.

Vice President Tatro made a motion to ratify Approval to Award the contract for Design and Engineering Services for Irrigation System for Inwood Sports Complex and Woodruff & Inwood Golf Courses to Erik Christiansen Design Group Ltd. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Tatro, Raasch, Mutz, Perez, Gulas
Nays: None

- c. Bids and Award of Contracts
- c(1). Barber & Oberwortmann Horticultural Center
Electrical Control Management System

Mr. Ekstrom stated that the District went out for bid for the Electrical Control Management System, it was published in the Herald News on January 11, 2024 and received two bids on January 22, 2024. Funding will come from the Capital Fund. Staff recommends to award the Barber & Oberwortmann Electrical Control Management System to CSN Electric LLC., 1131 W. Jefferson Street, #131, Shorewood, IL, 60404 for a total amount of \$60,000.00 pending attorney review and approval of bid document and contract.

Company	Base Bid
CSN Electric LLC	\$60,000.00
Excel Electric	\$69,000.00

(NOTE: CSN Electric LLC Base Bid should be \$61,850, this is Scrivener’s Error and was stated at the February 26, 2024 Board Meeting)

Commissioner Mutz made a motion to award the Barber & Oberwortmann Electrical Control Management System to CSN Electric LLC., 1131 W. Jefferson Street, #131, Shorewood, IL, 60404 for a total amount of \$60,000.00 pending attorney review and approval of bid document and contract. Commissioner Perez seconded the motions and it carried as follows:

Ayes: Mutz, Perez, Raasch, Tatro, Gulas
Nays: None

J. BOARD COMMENT

- 1. Committee Report
 - a. Joliet Park Foundation

President Gulas reported that the Park Foundation has a new Board Member, Doug Boyd, the new General Manager of Alpha Media. Letters have been sent to the attendees of the luncheon reminding them that the luncheon was for the Joliet Park Foundation which is a 501(c)3 organization. The Foundation has received \$1,545 as a result of the letter which is several hundred dollars over cost of the event and more donations are expected. Five people applied for the staff liaison position with the Joliet Park Foundation, the Foundation chose Jill Kren, Inwood Athletic Club Membership/Registration Coordinator. Ms. Kren’s first meeting will be March 2024.

b. Joliet Regional Airport

Vice President Tatro reported that the next meeting is February 7, 2024 at 5:30pm

President Gulas mentioned that the Totem Pole, which is in the Park Services shop, is being discussed on social media. The Joliet Historical Society would like it to reside in their entryway at the museum. The totem pole will need to be restored.

K. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

At 5:43pm, a motion was made by President Gulas, seconded by Vice President Tatro, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, Raasch, Mutz, Perez

Nays: None

At 6:58pm, a motion was made by President Gulas and seconded by Commissioner Raasch, to reconvene to Open Session. The motion was carried as follows:

Ayes: Gulas, Raasch, Mutz, Perez, Tatro

Nays: None

L. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Vice President Tatro, and it carried unanimously. The time was 6:58pm.

Respectfully submitted,

Janice Kasprisin
Recording Secretary

