

Regular Meeting

May 20, 2024

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

Roll Call for the Regular Board Meeting

Commissioners Present: Raasch, Perez Mutz, Tatro, Gulas,

Commissioners Absent: None

B. Opportunity For

The Public To Speak - 3 minute time limit

When given the opportunity to comment no one from the public came forward to address the Board.

C. Approval of the Minutes of the Special Meeting of April 15, 2024 and the Regular Meeting and Executive Session of April 22, 2024.

A motion was made by Commissioner Raasch, seconded by Commissioner Mutz, to approve the minutes of the Regular Meeting and Executive Session of April 22, 2024. The motion carried as follows:

Ayes: Raasch, Mutz, Perez, Tatro, Gulas

Nays: None

D. Approval of the bills and payroll for the month of April, 2024 - \$1,764,553.17

A motion was made by Vice President Tatro, seconded by Commissioner Mutz to approve the bills and payroll for the month of April, 2024 in the amount of \$1,764,553.17. The motion carried as follows:

Ayes: Tatro, Mutz, Perez, Raasch, Gulas

Nays: None

E. Treasurer's Report for the month of April, 2024.

Glenn Kelley, Director of Finance, directed the Board to look at page 2 of the Treasurer's Report reflecting the opening and recording of the Certificate of Deposit discussed at last month's meeting; Mr. Kelley then gave the Treasurer's report for the end of month of April 2024 as follows:

Cash on hand beginning of month:	\$	7,641,956.80
Total Receipts:	\$	16,559,163.00
Total Disbursements:	\$	9,241,601.63
Cash on hand end of month:	\$	7,438,243.98
Total Investments:	\$	19,309,031.15

Total Cash & Investments:	\$	26,747,275.13
Total Fund Balances	\$	22,025,790.11

Commissioner Mutz made a motion to approve the Treasurer’s Report for the month of April 2024. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Mutz, Perez, Raasch, Tatro, Gulas

Nays: None

F. Communications

1. Executive Director Correspondence

Mr. Brad Staab, Executive Director informed the Board that the screens for the Inwood Pickleball Courts have been ordered; that a PortaPotty has been placed at the Pickleball Courts area; that the Inwood Golf Course beverage cart services the Pickleball courts starting at 11:00am.; Pickleball patrons are encouraged to visit the Inwood Clubhouse for beverage purchases prior to 11:00am; that umbrellas will be on the picnic tables tomorrow and elimination of grass between the courts was discussed.

Mr. Staab updated the Board on Taste of Joliet ticket sales, the festival starts one month from tomorrow and sales at \$140,000 which exceeds last year’s sales at this point.

Mr. Staab mentioned that Mr. Dan McDonald, Golf Grounds Superintendent has informed Mr. Staab of vandalism at Woodruff Golf Course. Mr. McDonald indicated that two sponsor Tee signs and 2 flags from greens have been stolen. Mr. McDonald suggests taking the old concession stand and possibly the pavilion down, these are attracting persons possibly spending the night as the golf course has patrons and staff from 4:00 am until 9:00 pm so the vandalism had to take place overnight. The Board does not need to take action now, but if this continues something will need to be done. Commissioner Raasch suggested using the Joliet Police Department to discourage people from hanging out in this area. Park Services gate needs to be locked each night, this is a reminder. Additionally, this could be a safety issue for the park service crew when they are watering the course in the very early hours of the morning.

2. Staff Reports

Mr. John Ekstrom, Director of Parks/Golf Grounds, thanked everyone involved in the paving project at both Inwood Golf Course and Wedgewood Golf Course, patience, cooperation and coordination were required to make this project go smoothly.

Mr. Ekstrom updated the Board on the Belmont Baseball field renovation, the chain link fence is installed, the infield will be dragged and cleaned up ready for use by the end of the week.

Mr. Ekstrom mentioned that he, Ms. Talarico, Director of Operations, and Katie Zaban, Nature Center Superintendent met with Dan Malinowski of Willet Hoffman to discuss the city curb project

at Highland Park. The City of Joliet will need a drainage easement to Hickory Creek through Pilcher Park when this project occurs.

Mr. Ekstrom has had conversation with Gametime Recreation regarding their grants which are usually in the fall, they are willing to work with the District this spring. Mr. Ekstrom shared that Tezak Park and Waterford Pointe Park have been selected to be renovated.

Lastly, Mr. Ekstrom shared that the Park Services crew is trying to keep up with the mowing; of the past 50 working days, it rained 26 of those days.

Ms. Laura Brumfiel, Director of Recreation informed the Board:

- Everything at the Inwood Sports Complex and the Joliet Memorial Stadium is going very well. Joliet Memorial Stadium recently hosted 2 college track meets, a NCAA and NAIA , they were a qualifying event for those that did not qualify at their conference meet for Nationals. There were 62 schools one weekend and 104 the other.
- Most camps are full at the Kathy Green Multi-Purpose Center with 4 spots left for Discovery Camp and about 10 for Day Camp.
- Special Olympics will occur in Bloomington, Illinois June 7-9, the District has 14 athletes competing.
- Concerts is the Park have started, the first night drew a good crowd and the band was great.
- Sunshine and Rainbows Pre-school is wrapping up graduation is May 23, their last day of school is May 21.
- Movies in the Park will begin on June 14th.
- The POS system is working great at the Inwood Sports Complex.

Mr. Kelley indicated that the Namscorp POS system is still not balancing. Namscorp is continuing to made adjustments to correct this.

Teri Talarico, Director of Operations, introduced Ms. Molly Hoover, Aquatics Superintendent, to the Board. Ms. Hoover is starting a new lifeguard drill, this drill occurs while the pool is open and patrons are present. Ms. Hoover explained that over a 4 month time span each lifeguard will encounter an in water drill. The drill victim will be wearing a red swim cap to signify that it is a drill, the lifeguard will not be aware of it prior to it occurring. There are signs posted to notify patrons that drills will be occurring. Commissioner Raasch complimented Ms. Hoover on her work, he has had members mention the good job she is doing.

Ms. Talarico congratulated Ms. Hoover, who coaches the Blue Tides Masters swim team on their 4th place finish at the Illinois State Meet. Ms. Hoover's lifeguard training class in June is full with a wait list. The Joliet Park District is known for lifeguard training.

Ms. Talarico share with the Board that the Blue Tides Juniors had a meet this past weekend with a few team members qualifying for Nationals.

Ms. Talarico informed the Board that:

The Inwood Athletic Club is having a \$34/month membership sale; the Club is up 300 members from last year

- The Sundowner 5K race registration has begun, the race is Thursday, July 18th at 7pm
- Yoga in the Park begins, Saturday, June 1st at Paul Breise Park through July 31 at 9:00am
- The Nature Center Little Sprouts program is at capacity.
- Ms. Talarico, Mr. Ekstrom, and Ms. Zaban, Tom Wilaby, Park Services Foreman, met with two companies regarding walking bridges in Pilcher park. One of the quotes came in at over \$200,000 for 6 bridges. As this exceeds the emergency repair threshold, this will need to go to bid, but funding will need to be determined prior to that. The Joliet Park Foundation has committed \$50,000.
- The Fairy and Gnome Frolic was successful with over 100 participants.

Commissioner Mutz mentioned that a few weeks ago there was a fire alarm at the Inwood Athletic Center and it appeared that staff was not properly trained. Please make sure all staff is properly trained. A discussion on safety resulted.

G. Action Items

1. Old Business

There was no old business.

2. New Business

- a. Approval of Ordinance #860 – Annexing Certain Territory to the Joliet Park District 10 Acres West Brandon Road (PIN #30-07-32-200-008-0000)

Mr. Staab explained that the District usually follows the City of Joliet annexation plan, this property was previously annexed by the City of Joliet.

Vice President Tatro made a motion to approve Ordinance #860 - Annexing Certain Territory to the Joliet Park District – 10 Acres West Brandon Road (PIN #30-07-32-200-008-0000). The motion was seconded by Commissioner Mutz and carried as follows:

Ayes: Tatro, Mutz, Raasch, Perez, Gulas

Nays: None

- b. Approval of Resolution #24-221 – Approving Disposal of Surplus Equipment and Other Items

Mr. Ekstrom explained that this is for the slides from Splash Station to be sent to auction.

President Gulas made a motion to approve Resolution #24-221 – Approving Disposal of Surplus Equipment and Other Items as presented. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Gulas, Raasch, Mutz, Perez, Tatro

Nays: None

C. Quotes and Award of Contract

c(1). Weed Control Application Service for Select Joliet Park District Properties
Spring Green - \$19,103.30

Mr. Ekstrom explained to the Board that the district received two quotes for weed control application, one from Spring Green and one from Davey Tree, it is staff's recommendation to proceed with Spring Green for the spring weed treatment. Per Mr. Ekstrom, this will be applied to all of the District parks.

Commissioner Mutz made a motion to award the Weed Control Application Service for Select Joliet Park District Properties to Spring Green in the amount of \$19,103.30. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Mutz, Perez, Raasch, Tatro, Gulas

Nays: None

c(2). Exterior Log Restoration – Pilcher Park Nature Center
M&M Log Home Care, LLC - \$175,435.00

Ms. Talarico explained that staff started to collect proposals for the Pilcher Park Nature Center exterior log restoration project in February 2023. The scope of work includes restoration of the Nature Center's exterior log building, such as cleaning, staining, caulking/chinking, and log replacement/repair. The proposals were coming in over the threshold amount to go out to bid so an Invitation to Bid for the project was advertised in the Herald News and on the Park District website on August 3, 2023, but no bids were received. Due to receiving no bids and the fact that the project involves the services of individuals possessing a high degree of unique, specialized, and professional skill, staff collected proposals for the second time and received two proposals. Staff is recommending approval of the proposal from M&M Log Home Care, LLC for the amount of \$175,435.00. M&M Log Home Care, LLC adheres to the prevailing wage requirements and was involved in the last log restoration project in 2012. This project will be funded by the Joliet Park Foundation.

It is recommended that the proposal in the amount of \$175,435.00 from M & M Log Home Care, 3297 Holiday View Drive, Traverse City, MI, 49686 be accepted pending attorney review and approval of the contract.

Commissioner Raasch made a motion to award the Exterior Log Restoration project for the Pilcher park Nature Center to M & M Log Home Care, 3297 Holiday View Drive, Traverse City, MI 49686 for the amount of \$175,435.00 pending attorney review and approval of the contract. President Gulas seconded the motion and it carried as follows:

Ayes: Raasch, Gulas, Mutz, Perez, Tatro

Nays: None

c(3). Taste of Joliet Security Services (June 21, 22 & 23)
P4 Security Solutions LLC - \$27,400.50

Mr. Staab explained that this is the third year the District has used outside security for the main/front gate and the east side gate; this is for the same number of staff used last year.

President Gulas made a motion to award the Taste of Joliet Security Services to P4 Security Solutions LLC for the amount of \$27,400.50. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Perez, Raasch, Tatro

Nays: None

c(4). Engineering Services, Control Management System and Technical Support
Inwood Ice Arena and Administrative Offices
Interactive Building Solutions - \$194,700.00

Ms. Talarico explained that this is IT services, computer system and replacement of some of the HVAC for the Inwood Ice Arena, the first floor around the ice arena and the Administrative Offices on the second floor. The current HVAC units and programming is over 30 years old and obsolete. This is funded through the Revenue Bond.

Commissioner Mutz made a motion to award the Engineering Services, Control Management System and Technical Support for the Inwood Ice Arena and Administrative Office to Interactive Building Solutions, 1921 Cherry Hill Road, Joliet IL 60433-8440 for the amount of \$194,700.00 pending attorney review and approval of the contract. Commissioner Perez seconded the motion and it carried as follows:

Ayes: Mutz, Perez, Raasch, Tatro, Gulas

Nays: None

d. Bid and Award of Contract

d(1). Backup Generator & Automatic Transfer Switch – Inwood Ice Arena
Altorfer/Caterpillar - \$102,416.00

Mr. Ekstrom explained that the Joliet Park District received the following proposal from Altorfer Power Systems/Caterpillar for the new Caterpillar outdoor diesel standby generator and automatic transfer switches for the Inwood Ice Arena. It will also be used as the backup for the park district's IT system. Power System/Caterpillar \$102,416.00

Altorfer Power Systems/Caterpillar pricing is based on a contract award from Sourcewell, a national purchasing cooperative, which the Joliet Park District is a member. After completion of a competitive solicitation and selection process in accordance with the Illinois Joint Purchasing Act, Sourcewell awarded Contract No. 092222-CAT to Caterpillar Inc. on December 6, 2022 with the term expiring on November 22, 2026. As a member of Sourcewell, the Joliet Park District may accept the proposal from Caterpillar Inc. pursuant to Contract No. 092222-CAT. Funding will come from the 2024 Revenue Bond.

Vice President Tatro made a motion to approved the purchase of the Backup Generator & Automatic transfer Switch for the Inwood Ice Arena and IT Department from Altorfer Power Systems/Caterpillar pursuance to the Sourcewell Contract No. 092222-CAT, in the amount of \$102,416.00, pending attorney review and approval of the contract. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Tatro, Raasch, Mutz, Perez, Gulas

Nays: None

H. BOARD COMMENT

1. Committee Report

a. Joliet Park Foundation

President Gulas reported that the Foundation members are interested in volunteering at the Taste of Joliet. The pink buckets for tips will be at the beer distributing area of The Taste. Commissioner Perez added that the PickleBall tournament is cancelled.

b. Joliet Regional Airport

Commissioner Raasch reported that the last meeting was cancelled. The next meeting is June 5th.

President Gulas asked about the Kathy Green Multi-Purpose Center roof. The original bid was \$130,000 and the additional amount is \$67,000.

President Gulas questioned if a quote was received for the Inwood Athletic Club building. Wight looked at the roof and recommended a membrane/overlay for the Inwood Athletic Club roof. The Ice arena roof was also inspected, a membrane may also work for it.

President Gulas commented that she took a yoga class with Tracy Carr, Group Exercise Instructor/Personal Trainer, and was very impressed with her.

President Gulas attended the Concert in the Park, it was a great night and its 10 year anniversary.

I. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

At 5:59pm, a motion was made by President Gulas, seconded by Vice President Tatro, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); to discuss sale or purchase of securities, investments or investment contracts, Section 2(c)(7) and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, Raasch, Mutz, Perez

Nays: None

At 6:57pm, a motion was made by Vice President Tatro and seconded by President Gulas, to reconvene to Open Session. The motion was carried as follows:

Ayes: Tatro, Gulas, Raasch, Perez, Mutz

Nays: None

Commissioner Perez asked for clarification on the Treasurer's Profitability report. A discussion on the seasonality of many of the District's locations occurred.

J. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Vice President Tatro, and it carried unanimously. The time was 7:06 pm.

Respectfully submitted,

Janice Kasprisin
Recording Secretary