



Joliet Park District
Bird Haven Greenhouse
 Photographer Permit Application



Office Use Only	
Photo Date	_____
Time	_____
Paid in Full (Date/Initials)	_____

We require all posed or portrait photographers using either the greenhouse or all property grounds during hours of operation to purchase a permit for their session(s), which is non-refundable and must be displayed upon request. The Joliet Park District reserves the right to limit the amount of individual permits issued or refuse permits due to scheduled Park District events.

INSTRUCTIONS: Photo Permit application and payment must be submitted together in order to process the reservation. Incomplete application and/or applicants without the required application fee will not be processed. Completed forms can be emailed to dradzic@jolietpark.org or kzapf@jolietpark.org

APPLICANT INFORMATION

NAME/COMPANY NAME _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ PHONE _____

PHOTO SESSION DATE _____ PHOTO SESSION TIME _____

**Photo Permits are booked for 1 hour sessions, additional time may be purchased for \$20/hour.*

PERMIT & FEE

PHOTOGRAPHER PERMIT FEE

\$20 PERMIT FEE PER HOUR, PER SESSION (RESTRICTIONS MAY APPLY)

SIGNATURE

Applicant will indemnify and defend the Joliet Park District, its officials, agents, and employees (the "Indemnitees") against any losses, costs, damages, liabilities, claims, suits, actions, causes of action, and expenses that the Indemnitees may suffer, incur, or sustain or for which it or they may become liable resulting from, arising out of, or relating to any negligence or intentional misconduct by the applicant of the sponsoring organization, its officers, employees, or any person under its control in connection with this permit.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and I am 18 years of age or older.

By signing, I am acknowledging that I have read and agree to the rules/guidelines.

NAME (please print) _____

SIGNATURE _____ DATE _____

FORM OF PAYMENT

CASH \$ _____ CHECK \$ _____ (CHECK NUMBER) _____

CREDIT CARD MASTERCARD VISA DISCOVER AMERICAN EXPRESS

ACCOUNT NUMBER _____ CVC _____ EXPIRES _____

AMOUNT \$ _____ AUTHORIZED SIGNATURE _____

Joliet Park District

Bird Haven Greenhouse

Photographer Permit Rules/Guidelines

We require all posed or portrait photographers using either the greenhouse or all property grounds during hours of operation to purchase a permit for their session(s), which is non-refundable and must be displayed upon request.

Cost: \$20.00 per one hour session

GENERAL GUIDELINES

Individual photographers are welcome to photograph the gardens and inside the building at Bird Haven Greenhouse for their personal use and enjoyment. No commercial use is allowed, and no compensation may be received for images taken at Bird Haven Greenhouse and grounds.

All photography sessions must be arranged and paid for at least one week in advance. Photographers and clients without proper arrangements may be denied access.

Photography Permits may be unavailable during certain days/times when other events are taking place.

Photography Permits are not required after hours (Monday-Sunday after 5pm). Use of outdoor grounds only.

PHOTO SESSION GUIDELINES

Please be courteous to other guests who are enjoying the park. Some special events draw large crowds, so we recommend visiting the Joliet Park District calendar or calling ahead. Plan accordingly and be flexible.

Please be courteous to the Gardens and stay on pathways and turf (grass).

- Joliet Park District/Bird Haven Greenhouse reserves the right to refuse admittance for photography/videography and/or change its photo policy without advance notice.
- There may be times when we must restrict access to some photo locations. Please be flexible.
- Joliet Park District/Bird Haven Greenhouse reserves the right to limit groups arriving within one hour of closing.
- Do not block the access to building entrances, pathways, or garden areas.
- Do not disturb or remove plants, plant labels, containers, benches, or park signage.
- Do not enter flowerbeds, plant displays or mulched areas. Remain on the pathways and grassy turf at all times.
- Family-appropriate clothing is required for photo shoots. Revealing or provocative attire is strictly prohibited.
- No confetti, streamers, or flower petals.
- Decorative props are allowed but must be attended at all times and may not be left behind or stored on benches or pathways.
- All personal items and equipment must be with you at all times. The Joliet Park District/Bird Haven Greenhouse is not responsible for any lost or stolen personal items.
- No alcoholic beverages.
- No drones.