



# We Host **Stress-Free!** Birthday Parties!



GUIDELINES TO A SUCCESSFUL  
BIRTHDAY PARTY

PLAN AHEAD TO SECURE YOUR CHILD'S SPECIAL DAY!

BOOKING 2017-2018 PARTY DATES



Multi-Purpose Center • 3000 West Jefferson Street  
815-741-7275 x129  
kcooper@jolietpark.org  
www.jolietpark.org



Children will play games and enjoy three activities chosen from the list below. All activities will be lead by Joliet Park District Staff.

- Kickball
- Soccer
- Obstacle Course
- Relay
- 1st Year Birthday Parties
- Bounce House \$50 Additional Charge for 2 hours
- Basketball
- Dance
- Mixture of Sports
- Family
- Football
- Volleyball
- Floor Hockey
- Fireman Course
- Sports Team Celebration

We will provide tables and chairs for your party. A party host will assist parents with any needs. **Parents will provide cake, beverages, utensils, paper plates, napkins, cups, candles, matches and tablecloths (54"x108") for each table.**

**All party supplies, with the exception of cake and beverages, need to be dropped off at the Multi-Purpose Center front desk 3 days prior to the party. No wall banners, confetti or glitter allowed.**

Joliet Park District staff will have the tables decorated at your scheduled arrival time. **Please arrive no sooner than 15 minutes prior to the scheduled start of the party as there is no early admittance to the gym.**





## **Registration and Payment Information**

Cost: \$250 for 2 hours  
Max. 50 total guests (adults & children family style)  
Max. 30 total guests (children's class party)  
\$50 additional charge for east and west side gym.  
\$50 for an additional hour

The Birthday child's parents are required to stay and are not included in the total guest list.

**A non-refundable/non-transferable down payment of \$125 or 1/2 of the entire party cost is due at time of registration. Parties are booked on a first come, first served basis.**

Plan ahead to secure your date for 2017-2018 parties.

**Full payment must be made 3 days prior to the party.**

**Date:** \_\_\_\_\_

Parties are 2 hours long and held on Saturday between the hours of 3 and 8 pm or Sunday between the hours of 1 and 6 pm. An additional hour may be purchased for \$50.

For safety reasons, all participants **MUST** be at least 3 years of age\* unless prior approval is obtained.

\* Excluding 1st year birthday parties and family style parties



**PLEASE FILL OUT AND RETURN TO  
MULTI-PURPOSE CENTER FRONT DESK**

Date of Party \_\_\_\_\_ Room Assigned \_\_\_\_\_  
Time of Party \_\_\_\_\_ to \_\_\_\_\_ Gym \_\_\_\_\_  
Age the birthday child will be \_\_\_\_\_ Male or Female (Please Circle)  
Age range of guests \_\_\_\_\_ to \_\_\_\_\_ Number of guests \_\_\_\_\_  
Contact person \_\_\_\_\_  
Child's first name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone: Cell \_\_\_\_\_

Party Cost .....\$250  
Bounce House..... \_\_\_\_\_  
Extra Hour..... \_\_\_\_\_  
Total Due..... \_\_\_\_\_  
Downpayment ..... \_\_\_\_\_ CK CA CC  
Balance Due ..... \_\_\_\_\_ CK CA CC

***I understand my downpayment is non-refundable/non-transferable and the balance due is required 3 days prior to the party. I also understand the party policies as outlined in the handbook.***

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

Choice of Party Entertainment - Please circle three:

- Basketball      •Football      •Kickball      •Obstacle Course
- Soccer      •Volleyball      •Mixture of Sports      •Dance
- Fireman Course      •Family      •Relay      •Floor Hockey
- Parachute Scooters      •Bounce House \$50 additional charge

*Questions or concerns? Contact Karen Cooper at  
kcooper@jolietpark.org or 815-741-7275 ext. 129*

Guest Tables Needed \_\_\_\_\_ Chairs Needed \_\_\_\_\_  
    1 Refreshment Table and 1 Gift Table Needed