

Regular Meeting
April 15, 2019

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Vice President Mutz.

B. Roll Call

Commissioners Present: Clement, Tatro, Mutz, and Gulas

Commissioners Absent: McGuire

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

D. Approval of the minutes of Special Meeting of March 12, 2019 and Regular Meeting and Executive Session of March 25, 2019 and Special Meeting of April 8, 2019

A motion was made by Commissioner Tatro, seconded by Vice President Mutz, to approve the minutes of Special Meeting of March 12, 2019, Regular Meeting and Executive Session of March 25, 2019 and Special Meeting of April 8, 2019. The motion carried as follows:

Ayes: Tatro, Mutz, Clement, Gulas

Nays: None

Absent: McGuire

E. Approval of the bills and payroll for the month of March - \$1,644,093.45

A motion was made by Commissioner Clement, seconded by Vice President Mutz, to approve the bills and payroll for the month of March 2019 in the amount of \$1,644,093.45. The motion carried as follows:

Ayes: Clement, Mutz, Tatro, Gulas

Nays: None

Absent: McGuire

F. Treasurer's Report for the month of March 2019.

Matt Pehle, Finance Director, gave the Treasurer's report for the month of March 2019 as follows:

Cash on hand beginning of month:	\$ (-615,849.62)
Total Receipts during month:	\$ 1,465,248.48
Total Disbursements during month:	\$ 1,972,180.36

Cash on hand end of month:	\$(-1,122,781.50)
Total Investments:	\$ 6,972,127.92
Total Cash and Investments:	\$ 5,849,346.42

Mr. Pehle noted the Operating fund balance as of March 31, 2014 was at a deficit of (1,105,666.12) compared to a deficit of (530,923.97) last year. Mr. Pehle stated that property taxes will be coming in May and staff is working on discretionary spending to keep expenses down.

Commissioner Tatro made a motion to approve the Treasurer’s Report for the month of March 2019. Commissioner Clement seconded the motion and it carried as follows:

Ayes: Tatro, Clement, Mutz, Gulas
 Nays: None
 Absent: McGuire

G. Communications

1. Executive Director Correspondence

Mr. Carstens informed the Board Union negotiations continue; there will be a meeting next week.

Mr. Carstens invited the Commissioners to hand out medals at the (not-so) Faraway 5k Race on Saturday, April 27 and then later that morning, at the Nature Center, is an open house for the formal announcement of Pilcher Park’s Illinois Nature Preserve status.

a. Budget Constraint Items

Mr. Carstens discussed budget constraint items to be considered by the Board. Mr. Carstens requested input from the Board regarding the items.

Budget constraint expense items included: Wage and hiring freeze (for example, delaying filling the Human Resource Manager position), limit discretionary spending (for example all spending limited to need and safety; no conference attendance/travel for 2019; and lower amount of donations given), end the Mission Blvd. lease with the State of Illinois after the Park District request for an extension through fall 2019, reduce hours to only cover rentals and special events at Hartman Recreation Center, eliminate the Deputy Director position after the Executive Director retires assuming the Board hires within the Park District for the Executive Director position, eliminate/reduce staff usage of district vehicles, eliminate spraying (weeds) at parks, contract outside cleaning at the Inwood Athletic Club and Administration Offices, reduce overtime golf wages, Early Retirement Incentives, position elimination, temporary reduce cell phone stipend to \$25 per month, limit catalog printing, defer partial purchase of fitness center equipment, reduce part-time labor at Joliet Regional Airport, reduce seasonal park services labor, and eliminate liners in garbage cans.

Potential revenue items included: charge convenience fees (1.5%), increase airport fuel prices and hangar rentals, increase program fees and non-resident rates next program cycle, increase sponsorship, increase Taste of Joliet beer prices, investigate the possibility of Shorewood being annexed into the Park District; residents would need to vote on the annexation.

President Gulas noted that when looking at limiting donations, staff should be mindful of businesses and organizations who contribute to the Park District. Mr. Carstens stated that a new donation criteria will be developed.

It was noted that staff saved \$25,000 when the catalog went down to two circulations per year and staff eliminated mailing catalog postcards. Brad Staab, Deputy Director, stated the public is more likely to go to the website and social media to register online than using the catalog.

Laura Brumfiel, Recreation Superintendent, informed the Board that Hartman Recreation Center's programs can be moved to Nowell Park Recreation Center. Ms. Brumfield does not have a concern with this as long as there is transportation for the participants.

Commissioner Mutz inquired about overtime at the golf courses. Mr. Brodeur stated that the new irrigation system at Wedgewood Golf Course will reduce overtime since staff will be able to water the course using an app on a cell phone. Currently, staff need to come in overnight to water the course.

The Board was in agreement that they are against a staff wage freeze and furlough days.

There was a discussion on whether or not to leave Splash Station open if outside funding was obtained. There was additional discussion between the Board and Staff regarding the pros and cons of leaving Splash Station open.

President Gulas thanked staff for attending the Board meeting and relaying important information regarding their departments.

2. Staff Reports

Deputy Director Brad Staab commended staff for many successful events over the weekend. Some events included the Ault Easter Egg Hunt at Inwood Golf Club and the Ice Skating Show at the Inwood Ice Arena.

Mr. Staab announced that ticket sales for the Taste of Joliet are over \$90,000.

Mr. Burich stated that the Illinois Audubon Society has purchased benches and signage for the Pilcher Park/Hoberg property as part of the nature preserve status announcement.

Larry Burich, Director of Planning/Parks, stated that staff is reviewing hours for part-time summer Park Services positions as part of the budget constraint plan. Most Capital projects are on hold unless needed to address safety concerns or the project is a result of a grant. Mr. Burich informed the Board that the snow removal expenses for 2018/2019 were the highest since 2013/2014.

Ted Brodeur, Director of Revenue Facilities, noted that the (not-so) Faraway 5k race will be an obstacle course at the Joliet Memorial Stadium as well as the running segment going through Inwood Golf Course.

Mr. Brodeur commended Dan Hinz, Ice Arena Coordinator, and his staff for a successful Ice Skating show on April 12 and 13. Mr. Brodeur also thanked Brian Legan, Jodi Brooker, and Inwood Golf Club staff for an outstanding job with the Adult Easter Egg Hunt, which has been a very popular event.

Mr. Brodeur updated the Board on the Wedgewood Golf Course renovation project and stated that staff is still planning on paving a cart pass at Inwood Golf Club after a paver is purchased.

Mr. Brodeur commended Dan Hinz, Ice Arena Coordinator, and his staff for a successful Ice Skating ice show on April 12 and 13.

Mr. Pehle reminded the Board that the auditors will be presenting their report at the May board meeting.

H. Action Items

1. Old Business

2. New Business

a. Bids

1. Woodruff Maintenance Drive - Oak Lawn Black Top - \$39,800

Mr. Burich noted that seven bids were received and Oak Lawn Black Top had the lowest bid. This project is the second phase of moving the Woodruff Maintenance Shop over to Park Services. The road is needed to drive equipment to the Woodruff Golf Course. It is the staff's recommendation to award the Woodruff Maintenance Drive project to Oak Lawn Blacktop Paving Company Inc., for the bid amount of \$39,800.00. Funding will come out of Capital.

A motion was made by Commissioner Tatro, seconded by Vice President Mutz, to approve staff's recommendation to award the Woodruff Maintenance Drive project to Oak Lawn Blacktop Paving Company Inc., for the bid amount of \$39,800.00. The motion carried as follows:

Ayes: Tatro, Mutz, Gulas

Nays: Clement
Absent: McGuire and Tatro

- b. Quotes – Award of Contracts
 - 1. Equipment Lease – Vehicle for Joliet Park District Garbage Satellite System

Mr. Pehle stated that the vehicle is the second part of the new Garbage Satellite System. The system will attach to the vehicle. It was noted that the new Garbage Satellite System is replacing the garbage truck. It is the staff's recommendation that the quote, for a new vehicle used for the Garbage Satellite System, of \$666.48 for a 60 month lease from D'Arcy Automobiles be accepted.

There was a discussion on whether or not an existing Park District vehicle could be used. Staff stated that there is one vehicle that could be used however it is currently equipped to handle salt spreading during the winter months.

A motion was made by Commissioner Tatro, seconded by Vice President Mutz, to approve staff's recommendation and award the equipment lease, for the Garbage Satellite System, of \$666.48 for a 60 month lease to D'Arcy Automobiles. The motion carried as follows:

Ayes: Tatro, Mutz, Gulas
Nays: Clement
Absent: McGuire

- I. Board Comment
 - 1. Committee Report
 - a. Joliet Park Foundation

President Gulas stated that Blues and Brews Fest will be August 17 and Autumn Moonlight Golf Scramble and Happy Hour will be September 7.

- b. Joliet Regional Airport

It was noted that fuel prices at the Airport has been increased as well as rent for the hangars.

- J. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11)

At 6:18pm a motion was made by President Gulas, seconded by Commissioner Tatro, to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, Mutz, Clement
Nays: None
Absent: McGuire

K. Reconvene to Open Session

At 7:18pm a motion was made by President Gulas and seconded by Commissioner Clement, to reconvene to Open Session. The motion carried as follows:

Ayes: Gulas, Clement, Tatro, Mutz
Nays: None
Absent: McGuire

L. Action from Executive Session

No Action was taken from Executive Session.

There was a discussion regarding Splash Station and the Board gave staff direction to proceed with opening Splash Station for only one year if the Park District receives the outside funding. If staff does not secure outside funding, Splash Station would not reopen for 2019.

It was noted that Commissioner Clement does not want Splash Station to open whether or not funding is obtained. Commissioner Clement stated that the Park District cannot afford to keep the water park open.

M. Adjournment

At 7:30pm, with all agenda items discussed, a motion to adjourn was made by Commissioner Tatro. The motion was seconded by Vice President Mutz and carried as follows:

Ayes: Tatro, Mutz, Clement, Gulas
Nays: None
Absent: McGuire

Respectfully submitted,

Theresa Talarico
Recording Secretary