

Regular Meeting

April 23, 2018

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Vice President Mutz.

B. Roll Call

Commissioners Present: Clement, McGuire, Tatro, Mutz, and Gulas

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

Charles Lane, Inwood Athletic Club patron, addressed the Board regarding an incident in the hot tub area which included a park district employee. Mr. Lane expressed is dissatisfaction about how the employee treats participants. Executive Director Tom Carstens noted that the incident has been investigated.

D. Approval of the Minutes of Work Session and Executive Session of March 19, 2018 and Regular Meeting of March 26, 2018

A motion was made by Commissioner Clement, seconded by Commissioner McGuire, to approve the Minutes of Work Session and Executive Session of March 19, 2018 and Regular Meeting of March 26, 2018. The motion carried as follows:

Ayes: Clement, McGuire, Tatro, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of March 2018 - \$2,059,553.54

A motion was made by Commissioner McGuire, seconded by Commissioner Tatro, to approve the bills and payroll for the month of March 2018 in the amount of \$2,059,553.54. The motion carried as follows:

Ayes: McGuire, Tatro, Clement, Mutz, Gulas

Nays: None

F. Treasurer's Report for the month of March 2018.

Matt Pehle, Director of Finance, gave the Treasurer's report for the month of March 2018 as follows:

Cash on hand beginning of month:	\$ -184,826.47
Total Receipts during month:	\$ 1,864,021.88
Total Disbursements during month:	\$ 2,227,163.82
Cash on hand end of month:	\$ -547,968.41
Total Investments:	\$ 12,622,180.83
Total Cash and Investments:	\$ 12,074,212.42

Mr. Pehle noted that the Operations Fund is -530,923.97 compared to last year's balance of \$154,203.61. This is around \$600,000.00 behind last year. It was noted that property tax distributions will be in May.

Commissioner Tatro made a motion to approve the Treasurer's Report for the month of March 2018. Commissioner Clement seconded the motion and it carried as follows:

Ayes: Tatro, Clement, McGuire, Mutz, Gulas

Nays: None

G. Communications

1. Executive Director Correspondence

Mr. Carstens stated that the new park district's Human Resources Superintendent, Katrina Colbert, started and will come to the May Board Meeting.

Mr. Carstens noted that he will be attending the (April 25) IPAD Legislative Conference in Springfield, IL.

Mr. Carstens updated the Board on the sale of the corner Wedgewood Golf Course property. The closing of the sale has been moved to May 11, 2018.

John Tondelli, Henry Bros. Co., updated the Board on the Nowell Park Recreation Center project. It was stated that the park district/Henry Bros. is working with Will County regarding approval for cutting Mills Road to run the water supply line versus having to go under the road. The completion date for the recreation center is scheduled for October 2018.

Director of Recreation Terry Keigher introduced Kevin Dalton, the new Special Recreation of Joliet and Channahon (SRJC) Supervisor. Mr. Dalton has been an employee in the SRJC Department since 2011.

2. Staff Reports

Deputy Director Brad Staab stated that the new Taste of Joliet Friday lineup will be announced Tuesday, April 24, on WJOL radio. Mr. Staab thanked the Front Desk and Business Office for handling the refunds since Huey Lewis cancelled his show.

Mr. Carstens commended Mr. Staab on how he handled the cancellation of Huey Lewis and was able to find a new lineup in a short time.

Larry Burch, Director of Planning & Parks, stated that Park Services will be preparing Splash Station for opening day. It was noted that this is a little behind schedule due to weather. Staff is also preparing the Pilcher Park Nature Center for the Fairy Festival on May 5.

Mr. Burch noted that there were roof repairs throughout the District including the Inwood Athletic Club and Ice Arena.

Mr. Keigher updated the Board on Softball Field 4. The infield mix was donated by Joliet Route 66 Stadium.

Mr. Keigher announced the following events: Kathy Green Candlelight Bowl at Joliet Town & Country Lanes – April 28; Annual Plant Sale at the Birdhaven Greenhouse – May 4-6; and the first Concert in the Park at Preservation Park – May 18.

Ted Brodeur, Director of Revenue Facilities, stated that the leased golf course equipment is coming in and staff will start on the tree replacement program for the golf courses. The Board was informed that the installation of the portable restroom has begun for the Inwood Cart Facility. Mr. Brodeur announced that John Ekstrom, Superintendent of Golf Grounds, emailed a newsletter regarding Inwood's course upgrades and projects to golf participants.

Mr. Pehle informed the Board that the Park District will be trying a new on-line auction site to clear surplus equipment; there is no cost to park district to use the site. A list of the surplus equipment will be brought to the Board at the May meeting.

H. Action Items

1. Old Business

There was no Old Business.

2. New Business

a. Approve Belmont Little League License Agreement – Highland Park

Mr. Carstens stated that the Belmont Little League agreement is for the use of some property in Highland Park for a baseball field. Mr. Carstens noted that the agreement is a 3 year contract and includes Park District staff mowing the property.

A motion was made by Commissioner Clement, seconded by Commissioner McGuire, to approve the Belmont Little League License Agreement. The motion carried as follows:

Ayes: Clement, McGuire, Tatro, Mutz, Gulas

Nays: None

b. Ordinance #820 – Annexation of Certain Territory to the Joliet Park District SWC Route 53 and Breen Road

Mr. Carstens advised that the property owner petitioned the City of Joliet for annexation and the Park District also has the ability to annex the property since it is adjacent and continuous to the park district boundary.

A motion was made by Commissioner Clement, seconded by Commissioner Tatro, to approve Ordinance #820-Annexation of Certain Territory to the Joliet Park District - SWC Route 53 and Breen Road. The motion carried as follows:

Ayes: Clement, Tatro, McGuire, Mutz, Gulas

Nays: None

c. Ordinance #821 – Annexation of Certain Territory to the Joliet Park District 3800 W. Mound Road

Mr. Carstens advised that this property owner petitioned the City of Joliet for annexation and the Park District also has the ability to annex the property since it is adjacent and continuous to the park district boundary.

A motion was made by Commissioner McGuire, seconded by Commissioner Tatro, to approve Ordinance #821-Annexation of Certain Territory to the Joliet Park District, 3800 W. Mound Road. The motion carried as follows:

Ayes: McGuire, Tatro, Clement, Mutz, Gulas

Nays: None

d. Quotes and Award of Contracts

1. CDM Smith, Inc – Facility Assessment – \$44,000.00

President Gulas moved to approve the owner/engineer agreement with CDM Smith, Inc. in the amount of \$22,000.00 for facility assessment as set forth in the proposal dated April 16, 2018.

Mr. Carstens noted that this assessment is in two stages. The Board would be approving \$22,000.00 tonight not \$44,000.00. References were contacted and stated that CDM Smith, Inc. was outstanding.

A motion was made by Vice President Mutz, seconded by Commissioner Clement, to approve contract with CDM Smith, Inc. for facility assessment in the amount of \$22,000.00. The motion carried as follows:

Ayes: Mutz, Clement, McGuire, Tatro, Gulas

Nays: None

2. BCI Burke Company, LLC –

Taft Elementary School Playground Equipment - \$107,543.33

Mr. Burich noted that this is the last of the five playground renovations that the Park District partnered with District 86 Public Schools. Mr. Carstens stated that BCI Burke Company, LLC pricing is based on a contract award from National Intergovernmental Purchasing Alliance Company (“National IPA”), a national purchasing cooperative, which the Joliet Park District is a member. Due to the specialized playground equipment, staff recommends purchasing the playground equipment for Taft Elementary School from BCI Burke Company, LLC.

A motion was made by Commissioner Tatro, seconded by Vice President Mutz, to approve staff’s recommendation to award the quote to BCI Burke Company, LLC, PO Box 549, Fond Du Lac, WI, 54936 through National IPA (Contract No. R170301), in the amount of \$107,543.33. The motion carried as follows:

Ayes: Tatro, Mutz, Clement, McGuire, Gulas

Nays: None

I. Board Comment

1. Committee Report

a. Joliet Park Foundation

There was no report. It was noted that the next Park Foundation meeting is May 9, 2019.

b. Joliet Regional Airport

Commissioner McGuire stated that Airport Fest will be September 23 and the Taxiway Project will begin May 11. It was noted there was an election of officers during the meeting.

President Gulas commended staff on the Faraway 5k race and stated that, even with the inclement weather, she had not heard any complaints regarding the course. It was acknowledge that parking was an issue because of the rain.

Commissioner Clement requested staff to look into planting a tree near the Jennifer Ann Voots park sign and replacing a basketball hoop at Heggie Field.

J. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11)

There was no Executive Session.

K. Reconvene to Open Session

There was no Executive Session.

L. Action from Executive Session

There was no Executive Session.

M. Adjournment

With all agenda items discussed, a motion to adjourn was made by Vice President Mutz. The motion was seconded by Commissioner Tatro and it carried unanimously. The time was 5:38pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary