

Regular Meeting

April 27, 2020

In responding to the COVID-19 pandemic, the Joliet Park District is addressing the important responsibility to limit circumstances that might allow for the spread of the COVID-19 virus while fulfilling our obligation to comply with the transparency and openness requirements of the Open Meetings Act (“OMA”). Due to the size of the conference room and essential staff attending, the following process will be followed for the April 27, 2020 Regular Board Meeting.

- *The in-person attendance requirement for members of the Joliet Park Board of Commissioners is suspended and commissioners may attend/participate by remote participation via computer or phone.*
- *Public participation instructions:*
- *Computer Access: Join the Zoom Meeting: <https://us02web.zoom.us/j/8359235692> Meeting ID: 835-923-5692*
- *Phone access: Audio Participation for Chicago Region: Dial +1 312-626-6799 US (Chicago) Meeting ID: 835-923-5692*
- *Android phones & tablets, iPad, iPhone: Download the “Zoom Cloud Meeting” app through the Google Play Store or Apple App Store. Open the app on your device.*
- *Meeting ID: 835-923-5692*
- *Important: As you install the Zoom software, it will prompt you to enter your name. Any use of rude names will result in ejection from the meeting. Plan to join the meeting at least 5-10 minutes before the start of the meeting.*
- *Everyone is automatically muted. If you wish to speak during “Open Forum” email request to ttalarico@jolietpark.org by 2:30 p.m. on 4/27/20 for instructions.*

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met by remote participation via phone/computer for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

B. Roll Call by Remote Participation Via Phone/Computer

Commissioners Present: Jobe-Gavin, Paul, Tatro, Clement, and Gulas

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

No public comment was received by email or written submission and no one from the public requested to attend the meeting.

D. Approval of the Minutes of Regular Meeting and Executive Session of April 6, 2020

A motion was made by Vice President Clement, seconded by Commissioner Tatro, to approve the minutes of Regular Meeting and Executive Session of April 6, 2020. The motion carried as follows:

Ayes: Clement, Tatro, Paul, Jobe-Gavin, Gulas

Nays: None

E. Approval of the bills and payroll for the month of March 2020 - \$1,068,146.80

A motion was made by Commissioner Jobe-Gavin, seconded by Commissioner Tatro, to approve the bills and payroll for the month of March 2020. The motion carried as follows:

Ayes: Jobe-Gavin, Tatro, Paul, Clement, Gulas

Nays: None

F. Treasurer's Report for the month of March 2020.

Lisa Banovetz, Director of Finance & Human Resources, gave the Treasurer's report for the month of March 2020 as follows:

Cash on hand beginning of month:	\$	1,308,329.28
Total Receipts during month:	\$	7,617,361.21
Total Disbursements during month:	\$	8,617,760.59
Cash on hand end of month:	\$	307,929.90
Investments	\$	4,237,073.25
Total Cash & Investments	\$	4,545,003.15

Commissioner Tatro made a motion to approve the Treasurer's Report for the month of March 2020 as presented. Commissioner Jobe Gavin seconded the motion and it carried as follows:

Ayes: Tatro, Jobe-Gavin, Paul, Clement, Gulas

Nays: None

G. Action Items

1. Old Business

a. Catering Services for Barber & Oberwortmann Horticultural Center

Brad Staab, Executive Director, stated that due to the COVID-19 pandemic, Barber & Oberwortmann Horticultural Center was closed. The closure of the facility and the restrictions on group gatherings has caused Cutting Edge Catering to cancel all weddings. Mr. Staab recommended a one year extension on the Cutting Edge Catering agreement, which was scheduled to end on December 31, 2021. The agreement would then expire December 31, 2021.

A motion was made by President Gulas to approve staff's recommendation and authorize staff, pending attorney's final review and approval, to execute a one year extension to the License Agreement between Joliet Park District and Cutting Edge Catering. The motion was seconded by

Commissioner Paul and it carried as follows:

Ayes: Gulas, Paul, Jobe-Gavin, Tatro, Clement

Nays: None

b. AT&T Cell Site Lease - Garnsey Park

Ms. Banovetz stated that at the April 6, 2020 board meeting, the Board did not accept AT&T's proposal to reduce rent by 20% for the use of the cell site at Garnsey Park. The Board agreed that the rent should remain flat. AT&T come back with three other proposals, all showing a 20% reduction, which were given to the Board for review.

Based on the District's current financial situation, staff's recommendation would be to sign a decline notice stating that the District has elected not to participate in the program with the understanding that AT&T will review alternate site locations.

A motion was made by President Gulas to approve staff's recommendation and elect not to participate in the program presented by AT&T. The motion was seconded by Commissioner Paul and it carried as follows:

Ayes: Gulas, Paul, Tatro, Jobe-Gavin, Clement

Nays: None

2. New Business

a. Resolution 20-200 – A Resolution to approve Benefit Protection Leave

To Allow Service Credit in the Illinois Municipal Retirement Fund to Members

Ms. Banovetz stated that Benefit Protection Leave is to allow service credit in the Illinois Municipal Retirement Fund (IMRF) to members who are placed on authorized leave of absence without pay. This Resolution will cover employees on a no earnings furlough, not to exceed twelve (12) months. Eligible staff will pay for the leave through a lump sum payment or payment plan when they return to work.

A motion was made by President Gulas to approve Resolution 20-200, to allow the benefit protection leave. The motion was seconded by Commissioner Jobe-Gavin and it carried as follows:

Ayes: Gulas, Jobe-Gavin, Tatro, Paul, Clement

Nays: None

b. Resolution 20-201 – Resolution Authorizing Interfund Loan

Ms. Banovetz stated that as a result of the COVID-19 pandemic, the District has had to close its revenue generating facilities which has created a temporary cash shortage for the District. The District is looking for Board approval for an interfund loan from the Park/Land Development Fund to the General Fund. This interfund loan would be used to pay operating expenditures until its facilities have been approved to re-open by the Illinois Governor. The District will repay this loan once the

temporary cash shortage has been eliminated and the District's financial condition has improved.

A motion was made by President Gulas to approve Resolution 20-201, authorizing interfund loan from Park/Land Development Fund to the General Fund. The motion was seconded by Commissioner Tatro and it carried as follows:

Ayes: Gulas, Tatro, Jobe-Gavin, Paul, Clement

Nays: None

- c. Approve Second Amendment to Lease Agreement Between Joliet Park District and Athletic & Therapeutic Institute of Naperville, LLC (ATI Physical Therapy)

Mr. Staab stated that the current COVID-19 pandemic closed most park district facilities, which included the Inwood Athletic Club. ATI Physical Therapy is unable to see patients while the facility is closed. The second amendment is extending the lease agreement with ATI Physical Therapy for a period of three months, which will be March 31, 2022.

President Gulas made a motion to approve the Second Amendment to Lease Agreement between Joliet Park District and ATI Physical Therapy pending final attorney review and approval. The motion was seconded by Commissioner Paul and it carried as follows:

Ayes: Gulas, Paul, Tatro, Jobe-Gavin, Clement

Nays: None

- d. Approve First Amendment to Lease Agreement Between Joliet Park District and Quala

Mr. Staab stated that the current COVID-19 pandemic has caused financial burden to Quala and they have requested an amendment, which includes and extension, to their license agreement. Quala currently uses a section of the parking lot at Splash Station to park trucks. The extension would be through December 31, 2023.

A motion was made by President Gulas to approve the First Amendment to Lease Agreement Between Joliet Park District and Quala. The motion was seconded by Commissioner Paul and it carried as follows:

Ayes: Gulas, Paul, Tatro, Jobe-Gavin, Clement

Nays: None

- H. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

There was no Executive Session.

I. Reconvene to Open Session

There was no Executive Session.

J. Action from Executive Session

There was no Executive Session.

K. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Commissioner Tatro and it carried unanimously. The time was 5:20pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary