

Regular Meeting
December 16, 2019

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Paul.

B. Roll Call

Commissioners Present: Paul, Jobe-Gavin, Tatro, Clement, Gulas

Commissioners Absent: None

C. Convening the Public Truth in Taxation Hearing

President Gulas opens the Truth in Taxation Hearing for public comment, both oral and written, for the approval of a proposed tax levy increase for the Joliet Park District for 2019. Matt Pehle, Director of Finance, explained that if the proposed Tax Levy is greater than 5% from the previous year, it needs to be published in the newspaper and a Truth in Taxation Hearing is required.

The following was published in the newspaper, both Joliet Herald News and Kendal County Record: Corporate and special purpose property taxes extended or abated for 2018 were \$5,875,265.26. The proposed corporate and special purpose property taxes to be levied for 2019 are \$6,263,000.00. This represents a 6.60% increase over the previous year. The property taxes extended for debt service and public building commission leases for 2018 were \$3,327,565.28. The estimated property taxes to be levied for debt service and public building commission leases for 2019 are \$3,332,745.00. This represents a .16% increase over the previous year. The total property taxes extended or abated for 2018 were \$9,202,830.54. The estimated total property taxes to be levied for 2019 are \$9,595,745.00. This represents a 4.27% increase over the previous year.

It was noted that there were no oral or written comments regarding the Joliet Park District proposed tax levy increase.

President Gulas made a motion, seconded by Commissioner Tatro, to close the Public Truth in Taxation Hearing. The motion carried as follows:

Ayes: Gulas, Tatro, Clement, Paul, Jobe-Gavin

Nays: None

D. Opportunity For The Public To Speak - 3 minute time limit

Charlie Lane, Joliet resident and member of the Inwood Athletic Club, addressed the Board regarding incidents in April 2018 and November 2019 with another IAC member who is also a karate

instructor at the Joliet Park District. Mr. Lane expressed is dissatisfaction with how the incidents were handle by staff and management.

E. Approval of the Minutes of Regular Meeting and Executive Session of November 25, 2019
A motion was made by President Gulas, seconded by Commissioner Paul, to approve the minutes of Regular Meeting and Executive Session of November 25, 2019. The motion carried as follows:

Ayes: Gulas, Paul, Tatro, Jobe-Gavin, Clement
Nays: None

F. Approval of the bills and payroll for the month of November 2019 - \$862,811.25
A motion was made by President Gulas, seconded by Vice President Clement, to approve the bills and payroll for the month of November 2019. The motion carried as follows:

Ayes: Gulas, Clement, Jobe-Gavin, Paul, Tatro
Nays: None

G. Treasurer's Report for the month of November 2019.
Matt Pehle, Director of Finance, gave the Treasurer's report for the month of November 2019 as follows:

Cash on hand beginning of month:	\$	1,153,407.56
Total Receipts during month:	\$	973,891.56
Total Disbursements during month:	\$	1,438,316.05
Cash on hand end of month:	\$	688,983.07
Total Investments:	\$	7,665,277.56
Total Cash and Investments:	\$	8,354,260.63

Mr. Pehle stated that the Operations Fund at the end of October was \$706,144.27 compared to last year of \$315,172.19. Mr. Pehle noted that the Joliet Park District will end the year in a surplus, which is a great turnaround from the beginning of the year.

President Gulas made a motion to approve the Treasurer's Report for the month of November 2019. Commissioner Jobe-Gavin seconded the motion and it carried as follows:

Ayes: Gulas, Jobe-Gavin, Paul, Tatro, Clement
Nays: None

H. Communications

1. Executive Director Correspondence

Brad Staab, Executive Director, wanted to thank the Joliet Park District staff on the great turnaround; from a \$600,000 deficit at the beginning of the year to a surplus at the end of the year. Staff has worked together to make this happen and should be proud of themselves.

Mr. Staab thanked Mr. Pehle, Director of Finance, for his years of service at the Joliet Park District. Mr. Pehle is leaving the park district for another job opportunity and his last day will be December 20, 2019.

2. Staff Reports

Terry Keigher, Director of Recreation, updated the Board on the Nowell Park Fitness Center memberships. There are 401 members including 84 Silver Sneakers members.

Mr. Keigher noted that the Birdhaven Greenhouse held their poinsettia sale. As of today, revenue from the sale is \$4,800. The Greenhouse held their Dinner with Santa with 75 participants and Breakfast with Santa with 115 participants.

Mr. Keigher announce that Nowell Park Recreation Center will be hosting Breakfast with Santa this Saturday, December 21, from 9am -12noon.

The Board welcomed John Ekstrom, the new Director of Parks & Golf Grounds.

Mr. Ekstrom thanked the Board and Mr. Staab for the opportunity to be the new Director of Parks & Golf Grounds. Mr. Ekstrom announced that Park Services staff Tom Wilabay will be the new Park Services Foreman. It was noted that Park Services and the Golf Grounds Maintenance department will be focusing on a new safety training course in 2020.

Mr. Ekstrom recognized Javier Reyes, Inwood Golf Grounds Supervisor, for his 30 years of outstanding and dedicated service.

I. Action Items

1. Old Business

a. Approve Outdoor Digital Video Billboard Design – Wedgewood Golf Course

Mr. Staab noted that in 2013, the Joliet Park Board approved an agreement with the City of Joliet and Impact Outdoor for digital video billboards to be installed on two park district properties: Joliet Regional Airport and Wedgewood Golf Course. As part of the agreement, the board needs to approve the final design of the billboard before it can be installed. The Joliet Regional Airport was installed in 2015 and now the Board has been presented with the final design for the Wedgewood location.

A motion was made by Commissioner Tatro, seconded by Commissioner Paul, to approve the outdoor video billboard design at Wedgewood Golf Course as presented. The motion carried as follows:

Ayes: Tatro, Paul, Jobe-Gavin, Clement, Gulas

Nays: None

2. New Business

- a. Ordinance No. 834 – Providing for the Levying, Assessment and Collection of Taxes for the Year 2019

A motion was made by Vice President Clement, seconded by Commissioner Paul, to approve Ordinance No. 834, providing for the levying, assessment and collection of taxes for the Year 2019. The motion carried as follows:

Ayes: Clement, Paul, Tatro, Jobe-Gavin, Gulas
Nays: None

- b. Approve Park Board Commissioners' Travel Expense –
January 23-25, 2020 IPRA/IAPD Conference, Chicago, IL

Mr. Staab noted in order to cut cost, the Commissioners have gone down to two days of attendance as well as limited staff attending the conference.

A motion to approve Park Board Commissioners' travel expense for the January 23-25, 2020 IPRA/IAPD Conference in Chicago, Illinois as presented was made by Commissioner Paul. The motion was seconded by Vice President Clement and it carried as follows:

Ayes: Paul, Clement, Tatro, Jobe-Gavin, Gulas
Nays: None

- c. Bids and Award of Contract

1. Award 2020 Tee & Green Supplies to Various Vendors

Mr. Ekstrom presented the lowest bids for the 2020 Tee & Green supplies. It was noted that these supplies are for the three golf courses and the Inwood Sports Complex Soccer Fields. Staff is recommending the following bids in the total amount of \$159,445.40 be awarded to:

Chicagoland - 1530 Centre Circle, Downers Grove, IL 60515
Reinders - P.O. Box 78955, Milwaukee, WI 53278
SiteOne - 1385 East 36th Street, Cleveland, OH 44114
Advanced Turf - P.O. Box 678, Mendota, IL 61342
Conserv - 97791 Eagle way, Chicago, IL 60678
Arthur Clesen - 9710 W. 194th, Mokena, IL 60448
Terrapin - P.O. Box 738, Yorkville, IL 60560.

A motion to approve staff's recommendation for the 2020 Tee & Green Supplies was made by Commissioner Tatro. Vice President Clement seconded the motion and it carried as follows:

Ayes: Tatro, Clement, Jobe-Gavin, Paul, Gulas
Nays: None

J. Board Comment

1. Joliet Park Foundation

President Gulas announced that the Foundation and City Center Partnership's Blues & Brews Fest will be held on August 8, 2020 and the theme of the event will be changed in order to offer a different type of music.

President Gulas thanked Katie Zaban, Nature Center Superintendent; Teri Talarico, Executive Asst/Foundation Staff Liaison; Kevin Eberhard, Greenhouse Superintendent; and Bella Cucina Catering for making the Foundation's Poinsettia Luncheon a wonderful event. The luncheon was at the Nature Center and everyone enjoyed themselves.

2. Joliet Regional Airport

Commissioner Tatro stated that the Joliet Regional Airport Christmas Party was on Wednesday, December 4. The next Airport meeting is February 5, 2020.

President Gulas commended the Inwood Athletic Club staff on the installation of the new fitness equipment.

President Gulas thanked Mr. Staab for all of his work on the financially turnaround of the park district since becoming the Executive Director in September 2019.

K. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

There was no Executive Session.

L. Reconvene to Open Session

There was no Executive Session.

M. Action from Executive Session

There was no Executive Session.

N. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. Her motion was seconded by Commissioner Tatro and it carried unanimously. The time was 5:28pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary