

Regular Meeting
February 25, 2019

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Clement.

B. Roll Call

Commissioners Present: McGuire, Clement, Tatro, Mutz, and Gulas

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

D. PUBLIC HEARING – Fiscal Year 2019 Budget and Appropriation Ordinance

President Gulas called to order the Public Hearing on the Joliet Park District's 2019 Fiscal Year Budget and Appropriation Ordinance. President Gulas stated that the purpose of the hearing is to receive comments from the public regarding the District's proposed Budget and Appropriation Ordinance, which a tentative form was prepared by staff and made available to the public for at least 30 days before tonight's hearing. The public notice of the hearing was published in the Herald News on February 11, 2019.

Finance Director Matt Pehle noted that the budget was available for public view in person and online for sixty days. Staff has not received any written or oral comments during this time.

President Gulas asked if anyone from the public wished to address the Board regarding the proposed Budget and Appropriation Ordinance. No one from the public came forward to address the Board.

President Gulas asked if any Commissioners wished to comment on the budget. There was no comment from the Board.

President Gulas made a motion, seconded by Commissioner Clement, to close Public Hearing on the Joliet Park District's 2019 Fiscal Year Budget and Appropriation Ordinance. The motion carried as follows:

Ayes: Gulas, Clement, McGuire, Tatro, Mutz

Nays: None

E. Approval of the minutes of Regular Meeting of January 28, 2019

A motion was made by Vice President Mutz, seconded by Commissioner Tatro, to approve the minutes of Regular Meeting of January 28, 2019. The motion carried as follows:

Ayes: Mutz, Tatro, McGuire, Clement, Gulas

Nays: None

F. Approval of the bills and payroll for the month of January - \$4,609,464.84

A motion was made by Commissioner McGuire, seconded by Commissioner Clement, to approve the bills and payroll for the month of January 2019 in the amount of \$4,609,464.84. The motion carried as follows:

Ayes: McGuire, Clement, Tatro, Mutz, Gulas

Nays: None

G. Treasurer's Report for the month of January 2019.

Matt Pehle, Director of Finance, gave the Treasurer's report for the month of January 2019 as follows:

Cash on hand beginning of month:	\$ 18,257.56
Total Receipts during month:	\$ 4,858,361.63
Total Disbursements during month:	\$ 5,051,544.65
Cash on hand end of month:	\$ (-174,925.46)
Total Investments:	\$ 6,421,384.30
Total Cash and Investments:	\$ 6,246,458.84

Mr. Pehle noted that the Operations Fund is (-\$157,822.38) compared to last year's balance of \$335,586.75. Mr. Pehle stated that the last two months have seen improvements mostly due to ticket sales for the Taste of Joliet and staff keeping expenses down. It was noted that about half of the disbursements amount this month is due to the principal and interest payment on Park District bonds.

President Gulas made a motion to approve the Treasurer's Report for the month of January 2019. Vice President Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Tatro, Clement, McGuire

Nays: None

H. Communications

1. Executive Director Correspondence

Tom Carstens, Executive Director, stated that the Joliet Park District hosted the IAPD/IPRA Legislative Breakfast at Nowell Park Recreation Center on Friday, February 22. The breakfast

was well attended by local legislators and park district representatives. The legislators discussed current budget and the capitol bill along with discussions regarding OSLAD grants.

Mr. Carstens informed the Board that one Request for Proposals (RFP) for the Inwood Ice Arena Pro Shop was received. Staff will schedule a meeting to hear about the company's proposal and business plan.

2. Staff Reports

Deputy Director Brad Staab stated that a dozen people attended the February 21 Referendum Meeting/Open House at Hartman Recreation Center. The next referendum meeting is March 12 at the Kathy Green Multi-Purpose Center. Mr. Staab noted that many neighborhood organizations have requested that the Park District attend their meetings to discuss the limiting tax increase.

Mr. Staab announced that the Taste of Joliet has \$70,000 in presale; this is \$30,000 ahead of last year.

Larry Burich, Director of Planning/Parks, announced that the Park District was awarded an OSLAD grant for the Grove Road Park Phase II project. Mr. Burich stated that the Park District will receive half of the grant money up front to begin the project. In the pass, the project needed to be completed before the Park District would receive the grant money.

Mr. Burich stated that staff ordered the satellite garbage system. The system attaches to a pick-up truck and is a significant cost reduction compared to a garbage truck. This was a budgeted item for 2019. Commissioner Mutz asked about the paver. Staff stated that the paver is budgeted but has not been ordered at this time.

Terry Keigher, Director of Recreation, updated the Board on the Nowell Park Recreation Center fitness memberships. There are 254 annual memberships and thirty-six various types of month(s) memberships. Room and gym rentals are doing well. Staff is hopeful that the summer camps will be well attended and the preschool will begin in August 2019.

Mr. Keigher informed the Board that Luna Boxing will be coming to the Board asking for approval to host a boxing event at the Kathy Green Multi-Purpose center on April 27. The event has been held at the Park District before and there were no issues.

Ted Brodeur, Director of Revenue Facilities, stated that the 2019 NIHL Tournament was Friday, February 22 through Sunday, February 24 and will finish Friday, March 1 through Sunday, March 3. Everything went well with the tournament and Mr. Brodeur received good comments regarding the new restaurant, The Dock at Inwood. The new scoreboards went up today and will be ready to be used for this weekend.

Commissioner Tatro commended and thanked Dan Hinz, Ice Arena Coordinator, and his staff on handling cleanup and helping in any way at the NIHL Tournament.

The weight out for the Inwood Athletic Club *Donate Your Weight* is March 6 and 7.

Mr. Pehle updated the Board on the Human Resources position. Interviews for the position will start Thursday, February 28. There are a total of six interviews scheduled out of fourteen applicants.

Mr. Pehle informed the Board that staff submitted the requested documents for the 2014 Museum Grant for the Bird Haven Green House. This grant was initially approved back in 2014 for \$750,000, however was put on hold when Governor Rauner took office. Recently the Park District was given notification that the grant is now available for disbursement. Staff submitted documents updating the State on changes to the project which includes a budget reduction. The Park District should receive a response in 30 days and if awarded, the project may begin in the fall 2019. It was noted that this is a 100% grant, it does not require a 50/50 match.

I. Action Items

1. Old Business

Approval of Ordinance #833 – Budget & Appropriation Ordinance – Fiscal Year 2019

A motion was made by Commissioner McGuire, seconded by Vice President Mutz, to approve Ordinance #833 - Budget & Appropriation Ordinance for fiscal year 2019. The motion carried as follows:

Ayes: McGuire, Mutz, Clement, Tatro, Gulas

Nays: None

2. New Business

a. Amendment to 2015 Kathy Green Multi-Purpose Center Facility Contract – Architect – Dewberry Architects, Inc.

Mr. Carstens noted that the original contracts with Dewberry Architects, Inc. and Henry Bros. Co. were approved in 2015 for upgrades to the Multi-Purpose Center (funded by the voter approved 2014 referendum). Mr. Carstens stated that the amendment to the contracts are mostly ADA improvements which includes bathrooms, registration/front desk counter, flooring, sidewalks/ramps, and parking lot.

A motion was made by Vice President Mutz, seconded by Commissioner Tatro, to approve the amendment to 2015 Kathy Green Multi-Purpose Center Facility Contract with Architect, Dewberry Architects, Inc. The motion carried as follows:

Ayes: Mutz, Tatro, McGuire, Clement, Gulas
Nays: None

b. Amendment to 2015 Kathy Green Multi-Purpose Center Facility Contract –
Construction Manager – Henry Bros. Co.

A motion was made by Commissioner Tatro, seconded by Vice President Mutz, to approve the amendment to 2015 Kathy Green Multi-Purpose Center Facility Contract with Construction Manager, Henry Bros. Co. The motion carried as follows:

Ayes: Tatro, Mutz, McGuire, Clement, Gulas
Nays: None

c. Discussion Concerning Future Plan for Catering Services

The Board requested a preliminary discussion regarding the catering services at the Barber & Oberwortmann Horticultural Center and the possibility of the Joliet Park District managing/catering events at the Horticultural Center and hiring an Events Coordinator for the Horticultural Center. With the current catering contract expiring in 2021, the Board believes staff should begin assessing a budget and plan (exclusive caterer/preferred list versus Park District managing the facility). The Board inquired about the cost of equipment and a liquor license. Mr. Carstens stated that staff will review the cost and update the Board with the information.

J. Board Comment

1. Committee Report

a. Joliet Park Foundation

President Gulas announced the following event dates for the Joliet Park Foundation: Blues & Brews Fest is August 17 from 3-8pm, Downtown Joliet and Autumn Moonlight Golf Scramble and Happy Hour is September 7 from 5:30-10:30pm, Inwood Golf Club.

b. Joliet Regional Airport

Commissioner Tatro stated that the committee met on February 6. Items discussed were the September 22 Airport Festival and the Phase II T-hangar project which received four bids with D Construction having the lowest bid, which was \$120,000 below estimate cost.

Commissioner Clement asked what immediate actions would be taken if the April 2 Limiting Rate Increase Proposition was not passed. Mr. Carstens stated that staff has been reviewing the budget and will recommend budget adjustments, if needed, to the Board. The Board inquired about how Splash Station would be affected if the proposition/referendum did not pass. Commissioner Mutz asked if the City of Joliet was approached to see if they would help with the cost of the water and sewage. Mr. Carstens stated that Splash Station is being

reviewed and that the City of Joliet was approached regarding the Park District's concern with the cost of the water and sewage.

K. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11)

There was no Executive Session.

L. Reconvene to Open Session

There was no Executive Session.

M. Action from Executive Session

There was no Executive Session.

N. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Commissioner Tatro and it carried unanimously. The time was 5:46pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary