

Regular Meeting  
March 25, 2019

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Clement.

B. Roll Call

Commissioners Present: Clement, Mutz, and Gulas

Commissioners Absent: McGuire and Tatro

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

D. Approval of the minutes of Special Meeting of February 21, 2019 and Regular Meeting of February 25, 2019

A motion was made by President Gulas, seconded by Vice President Mutz, to approve the minutes of Special Meeting of February 21, 2019 and Regular Meeting of February 25, 2019.

The motion carried as follows:

Ayes: Gulas, Mutz, Clement

Nays: None

Absent: McGuire and Tatro

E. Approval of the bills and payroll for the month of February - \$1,467,829.78

A motion was made by President Gulas, seconded by Commissioner Clement, to approve the bills and payroll for the month of February 2019 in the amount of \$1,467,829.78. The motion carried as follows:

Ayes: Gulas, Clement, Mutz

Nays: None

Absent: McGuire and Tatro

F. Treasurer's Report for the month of February 2019.

Tom Carstens, Executive Director, gave the Treasurer's report for the month of February 2019 as follows:

Cash on hand beginning of month:	\$ (-174,925.46)
Total Receipts during month:	\$ 3,231,150.36
Total Disbursements during month:	\$ 3,672,074.52
Cash on hand end of month:	\$ (-615,849.62)
Total Investments:	\$ 7,807,840.52
Total Cash and Investments:	\$ 7,191,990.90

Mr. Carstens noted that the Operating funds available at the end of the month were a deficit of (-\$598,740.64), just over \$400,000 behind last year.

Commissioner Clement made a motion to approve the Treasurer’s Report for the month of February 2019. Vice President Mutz seconded the motion and it carried as follows:

Ayes: Clement, Mutz, Gulas  
 Nays: None  
 Absent: McGuire and Tatro

G. Communications

1. Executive Director Correspondence

Mr. Carstens stated that reference checks for two candidates are being performed for the Superintendent of Human Resources position.

Mr. Carstens announced that the Joliet Park District is hosting the SSPRPA (South Suburban Park & Recreation Professional Association) Awards Banquet on Thursday, April 11, at the Nowell Park Recreation Center.

Mr. Carstens informed the Board that a meeting for Union negotiations was held last week.

2. Staff Reports

Deputy Director Brad Staab stated that the last meeting/open house for the referendum was held March 12 and that he would be attending a community meeting at the Spanish Community Center on March 27.

Mr. Staab announced that ticket sales for the Taste of Joliet are over \$82,000 about \$25,000 ahead of last year’s sales.

Larry Burich, Director of Planning/Parks, announced that Park Services are working on Park District parks with baseball fields for the local youth baseball leagues.

Mr. Burich stated that the Nature Center held the *Sap to Syrup* event on Saturday, March 23 and sold 340 pancake breakfast. This event replace the Pioneer Fest.

Terry Keigher, Director of Recreation, updated the Board on the Nowell Park Recreation Center fitness memberships. Currently there are 281 annual memberships and 112 various types of month(s) memberships and 7 corporate memberships.

Mr. Keigher updated the Board on the cost of catering equipment at the Horticultural Center. The Park District owns two stoves, one refrigerator, one freezer, 20 tables and 175 grey metal chairs used for meetings. The equipment that the Park District would need to purchase would be an ice machine, two warming ovens, dishwasher/water softener, two bar coolers, two stainless steel work tables and 250 good quality white chairs for weddings. The estimate cost for the equipment is \$50,000. In addition to the equipment, there would be a cost for a full-time events coordinator, possibly for the entire Park District, and part-time staff for set-up and clean-up. The liquor license for Horticultural Center would be about \$1,350.00 for both City and State.

Ted Brodeur, Director of Revenue Facilities, updated the Board on the Wedgewood renovation project. Depending on weather, the target date to open is end of May or early June.

Mr. Brodeur informed the Board that the Ice Skating ice show is on April 12 and 13 and the Adult Easter Egg Hunt, which is sold out, is on April 13.

Mr. Carstens, for Director of Finance Matt Pehle, stated that the audit was the first week of March. There were no issues and the auditors were able to get through their process a day quicker than last year. The auditors are still planning on having the report at the May board meeting.

Mr. Carstens informed the Board that the Park District received the tentative 2018 levy and extension report from Will County last week. The amounts that will be extended are closely in line with what was budgeted, and for the second year in a row, staff saw a decrease in the Park District's tax rate to the residents. The non-capped tax rate went from .2459 to .2402. The EAV for the district increased by over 7.5%, but is still around 6% below the max valuation which was on the 2009 levy.

#### H. Action Items

##### 1. Old Business

##### 2. New Business

- a. Request from Luna Boxing Gym NFP to sell alcohol at the Kathy Green Multi-Purpose Center during a USA Boxing Sanctioned Event

Mr. Keigher stated that this is not the first time Luna Boxing has held the event at the Multi-Purpose Center. There were no issues or concerns with previous events. Luna Boxing will have all the necessary insurances and police and fire will be present. Mr. Keigher stated that staff recommends the approval of Luna Boxing Gym to sell alcohol at their April 27, 2019 event.

A motion was made by Vice President Mutz, seconded by Commissioner Clement, to approve the request from Luna Boxing Gym NFP to sell alcohol at the Kathy Green Multi-Purpose Center during a USA Boxing Sanctioned Event. The motion carried as follows:

Ayes: Mutz, Clement, Gulas  
Nays: None  
Absent: McGuire and Tatro

- b. Request from Pawsitive Impact Animal Shelter to use Pilcher Park for Dog Walk Fundraiser and to waive pavilion rental fee.

President Gulas stated that Pawsitive Impact Animal Shelter is still working on the Special Use Permit application and that she is looking for a motion to table the request from Pawsitive Impact Animal Shelter until the April 15, 2019 board meeting.

A motion was made by Vice President Mutz, seconded by Commissioner Clement, to table the request from Pawsitive Impact Animal Shelter until the April 15, 2019 board meeting. The motion carried as follows:

Ayes: Mutz, Clement, Gulas  
Nays: None  
Absent: McGuire and Tatro

- c. Bids – Award of Contracts
  1. Award of 2019 Outsource of Mowing  
Carefree Lawn Maintenance - \$70,862.40 per year

Mr. Burich stated that four bids were received to outsource the mowing services for 58 of the Joliet Park District parks consisting of approximately 130 acres and Carefree Lawn Maintenance had the lowest bid. It is the staff's recommendation to award this project to Carefree Lawn Maintenance Inc., 17751 Gougar Road, Lockport, IL 60441 for one year in the amount of \$70,862.40 with an optional rollover into years two and three. No alternates are being recommended for this project.

A motion was made by Vice President Mutz, seconded by Commissioner Clement, to approve staff's recommendation and award the 2019 Outsource of Mowing Bid to Carefree Lawn Maintenance in the amount of \$70,862.40 with an optional rollover into years two and three. The motion carried as follows:

Ayes: Mutz, Clement, Gulas  
Nays: None

Absent: McGuire and Tatro

I. Board Comment

1. Committee Report

a. Joliet Park Foundation

There was no report.

b. Joliet Regional Airport

There was no report.

J. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11)

At 5:25pm a motion was made by President Gulas, seconded by Vice President Mutz, to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11). The motion carried as follows:

Ayes: Gulas, Mutz, Clement

Nays: None

Absent: McGuire and Tatro

K. Reconvene to Open Session

At 6:08pm a motion was made by President Gulas and seconded by Commissioner Clement, to reconvene to Open Session. The motion carried as follows:

Ayes: Gulas, Clement, Mutz

Nays: None

Absent: McGuire and Tatro

L. Action from Executive Session

1. Approve Vendor for Inwood Ice Arena Pro Shop

Commissioner Clement made a motion, seconded by Vice President Mutz, to select Legacy Sports as the new vendor for the pro shop space at Inwood Ice Arena, subject to staff negotiation and Board

approval of a final Agreement pursuant to the Inwood Ice Arena Pro Shop RFP. The motion carried as follows:

Ayes: Clement, Mutz, Gulas

Nays: None

Absent: McGuire and Tatro

M. Adjournment

At 6:09pm, with all agenda items discussed, a motion to adjourn was made by Vice President Mutz. The motion was seconded by Commissioner Clement and carried as follows:

Ayes: Clement, Mutz, Gulas

Nays: None

Absent: McGuire and Tatro

Respectfully submitted,

Theresa Talarico  
Recording Secretary