

Regular Meeting

March 26, 2018

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Clement.

B. Roll Call

Commissioners Present: Clement, McGuire, Tatro, Mutz, and Gulas

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

D. Approval of the Minutes of Regular Meeting and Executive Session of February 26, 2018 and Special Meeting and Executive Session of March 1, 2018

A motion was made by Commissioner Tatro, seconded by Commissioner Clement, to approve the Minutes of Regular Meeting and Executive Session of February 26, 2018 and Special Meeting and Executive Session of March 1, 2018. The motion carried as follows:

Ayes: Tatro, Clement, McGuire, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of February 2018 - \$1,778,373.78

A motion was made by Commissioner McGuire, seconded by Commissioner Tatro, to approve the bills and payroll for the month of February 2018 in the amount of \$1,778,373.78. The motion carried as follows:

Ayes: McGuire, Tatro, Clement, Mutz, Gulas

Nays: None

F. Treasurer's Report for the month of February 2018.

Matt Pehle, Director of Finance, gave the Treasurer's report for the month of February 2018 as follows:

Cash on hand beginning of month:	\$ 318,549.10
Total Receipts during month:	\$ 5,408,960.59
Total Disbursements during month:	\$ 5,912,336.16
Cash on hand end of month:	\$ -184,826.47
Total Investments:	\$ 13,211,833.52
Total Cash and Investments:	\$ 13,027,007.05

Mr. Pehle noted that the Operations Fund is -167,785.74 compared to last year's balance of \$557,468.82. This is over \$700,000.00 behind last year. It was noted that last February had warmer weather.

Commissioner Tatro made a motion to approve the Treasurer's Report for the month of February 2018. Commissioner Clement seconded the motion and it carried as follows:

Ayes: Tatro, Clement, McGuire, Mutz, Gulas

Nays: None

G. Communications

1. Executive Director Correspondence

Executive Director, Tom Carstens, commended staff on a great weekend. There were several events (Pioneer Fest, Bunny Breakfast, The Great Egg Hunt, Adult Easter Egg Hunt, and Star Wars Family Event) on Saturday that the public enjoyed.

John Tondelli, Henry Bros. Co., updated the Board on the Nowell Park Recreation Center project. The completion date is scheduled for October 2018.

Mr. Carstens informed the Board that the first round of interviews for the Human Resources Superintendent position were completed. The second round of interviews will take place the week of April 2, 2018.

Mr. Carstens invited the Commissioners to attend the IAPD Legislative Reception and Conference in Springfield on April 24 and April 25.

2. Staff Reports

Deputy Director Brad Staab reminded the Board that ATI will be holding a meet and greet with the former Cubs pitcher Kerry Wood on Saturday, March 31.

Mr. Staab updated the Board on ticket sales for the Taste of Joliet. Sales are \$10,000 ahead of last year's number.

Mr. Staab informed the Board that the new 2018 Summer/Fall catalog promotion will begin the week of April 2, 2018 with over 78,000 full-color postcards distributed to households in Joliet, Shorewood, Plainfield, Crest Hill, Rockdale, Manhattan and Elwood. The front side will promote the Summer/Fall catalog and direct recipients to jolietpark.org to view the catalog or stop in to one of the Park District facilities. The back side will promote Summer Camps. In order to track the effectiveness of the postcard, the first 100 people to bring in the postcard and register for a program will receive a FREE Joliet Park District t-shirt.

Larry Burich, Director of Planning & Parks, stated that there were 400 participants at the Pioneer Fest this past Saturday. The numbers have been declining for the past few years. Staff will be reevaluating the Fest and possibly change some of the activities.

Mr. Burich informed the Board that Park Services has been busy preparing Grove Road Park for the Faraway 5k race along with preparing parks and baseball fields for the upcoming season.

Ted Brodeur, Director of Revenue Facilities, announced that the Adult Easter Egg Hunt was a huge success and attendance exceeded staff's expectations. Staff is already planning for next year's event.

Mr. Brodeur announce that there are 80 participants registered for the Boot Camp. This is the largest group in the history of Boot Camp.

Mr. Brodeur updated the Board on the sale of the Wedgewood Golf Course corner property. The closing is scheduled for the end of April.

Terry Keigher, Director of Recreation, announce that Kevin Dolton is the new Special Recreation of Joliet & Channahon (SRJC) Supervisor.

Mr. Keigher stated that the Polar Plunge is March 10 at Leisure Lakes. Several staff will be participating in the plunge, which raises money for Illinois Special Olympics.

Mr. Pehle noted that the tentative levy extension report from Will County shows a 7% increase in the EAV (Equalized Assessed Value). This is good news since there has been discussion about a property tax freeze.

Mr. Pehle informed the Board that the Park District's audit, which occurred the week of March 12, went well and the final report will be presented at the May 21, 2018 Board meeting.

H. Action Items

1. Old Business

There was no Old Business.

2. New Business

a. Golf Equipment Lease for Inwood, Wedgewood, and Woodruff Golf Courses Wells Fargo - \$490,592.32

Mr. Pehle stated that that the equipment is through the NJPA and NIPA joint purchasing process. Staff developed a list of eighteen pieces of outdated/maintenance intensive equipment at the Golf Courses costing a total of \$490,592.32. This will be a five year lease with Wells Fargo and payments will be made quarterly. Funding will come from the 2018-2023 Capital Improvement Fund.

A motion was made by Commissioner Tatro, seconded by Commissioner McGuire, to approve Golf Equipment Lease for Inwood, Wedgewood, and Woodruff Golf Courses with Wells Fargo for the amount of \$490,592.32. The motion carried as follows:

Ayes: Tatro, McGuire, Clement, Mutz, Gulas

Nays: None

b. Quotes and Award of Contracts

1. Award of Contract - 2018 Security Equipment & Installation –
Nowell Park Recreation Center – Tyco Integrated Security - \$136,082.85

Mr. Carstens stated that the Joliet Park District received the following quote from Tyco Integrated Security for security equipment and installation at the Nowell Park Recreation Center. Tyco Integrated Security pricing is based on a contract acceptance and award from National Joint Powers Alliances (NJPA) which the Joliet Park District is a member. Funding will come from the voter approved 2014 Referendum Bonds. It is staff's recommendation to accept the proposal from Tyco Integrated Security for the amount of \$136,082.85.

It was noted that there was an error in the Board letter where Wedgewood Golf Course was listed. The correct facility is Nowell Park Recreation Center.

A motion was made by Commissioner Clement, seconded by Commissioner McGuire, to approve staff's recommendation to award the quote to Tyco Integrated Security, 2010 Swift Dr., Oak Brook, IL 60523, for the amount of \$136,082.85. The motion carried as follows:

Ayes: Clement, McGuire, Tatro, McGuire, Mutz, Gulas

Nays: None

I. Board Comment

1. Committee Report

- a. Joliet Park Foundation

Commissioner Clement stated that the Foundation met on Wednesday, March 14, 2018. The meeting included Mr. Carstens report on Taft Elementary School Playground, Nowell Park Recreation Center and Pilcher Park. Events discussed were On the Rocks fundraiser, Taste of Joliet 50/50 Raffle, Buffalo Wild Wings fundraiser, Glen Marcum Moonlight Golf Scramble, Blues & Brews, and the Poinsettia Luncheon. The next meeting will be held on May 9, 2018.

- b. Joliet Regional Airport

Commissioner Tatro stated that the next Airport Committee meeting is April 4, 2018.

President Gulas stated that she attended the Northern Illinois Hockey League (NIHL) Blackhawk Cup Championship games and that it was an incredible experience. Congratulations to Jaguar TV and Dan Hinz, Ice Arena Coordinator.

President Gulas commended staff on the Adult Easter Egg Hunt with special mention to Mr. Brodeur; Brian Legan, Inwood Golf Course Manager; and Jodi Brooker, Inwood Food & Beverage Manager.

President Gulas thanked Park Services and Mr. Burich for all the work done for the Faraway 5k.

Commissioner Clement acknowledged Teri Talarico, Executive Assistant, for helping with many of the Park District and Foundation Events over the weekend.

J. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11)

There was no Executive Session.

K. Reconvene to Open Session

There was no Executive Session.

L. Action from Executive Session

There was no Executive Session.

M. Adjournment

With all agenda items discussed, a motion to adjourn was made by Commissioner Tatro. The motion was seconded by Commissioner McGuire and it carried unanimously. The time was 5:24pm.

Respectfully submitted,

Theresa Talarico

Recording Secretary