

Regular Meeting
November 25, 2019

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Tatro.

B. Roll Call

Commissioners Present: Paul, Tatro, Clement, Gulas

Commissioners Absent: Jobe-Gavin

C. Convening the Bond Information Notice Act (BINA) Hearing

President Gulas opened the BINA Hearing concerning the intent of the Board to issue \$1,800,000 General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Mr. Pehle stated that this hearing is held for the annual rollover bonds to fund annual Capital projects. This year, the Park District is able to approve bond issuances not to exceed \$1,800,000.

When given the opportunity for the public to comment either written or oral, no one came forward to address the Board. President Gulas made a motion, seconded by Commissioner Tatro, to close the BINA Hearing. The motion carried as follows:

Ayes: Gulas, Tatro, Paul, Clement

Nays: None

Absent: Jobe-Gavin

D. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

E. Approval of the Minutes of Regular Meeting and Executive Session of October 28, 2019

A motion was made by President Gulas, seconded by Commissioner Paul, to approve the minutes of Regular Meeting and Executive Session of October 28, 2019. The motion carried as follows:

Ayes: Gulas, Paul, Tatro

Abstain: Clement

Nays: None

Absent: Jobe-Gavin

F. Approval of the bills and payroll for the month of October - \$1,368,579.16

A motion was made by President Gulas, seconded by Commissioner Tatro, to approve the bills and payroll for the month of October 2019. The motion carried as follows:

Ayes: Gulas, Tatro, Paul, Clement
Nays: None
Absent: Jobe-Gavin

G. Treasurer's Report for the month of October 2019.

Matt Pehle, Director of Finance, gave the Treasurer's report for the month of October 2019 as follows:

Cash on hand beginning of month:	\$	1,639,184.15
Total Receipts during month:	\$	1,452,495.30
Total Disbursements during month:	\$	1,938,271.89
Cash on hand end of month:	\$	1,153,407.56
Total Investments:	\$	7,723,112.87
Total Cash and Investments:	\$	8,876,520.43

Mr. Pehle stated that the Operations Fund at the end of October was \$1,170,564.13 compared to last year of \$772,987.51.

Commissioner Paul made a motion to approve the Treasurer's Report for the month of October 2019. Commissioner Tatro seconded the motion and it carried as follows:

Ayes: Paul, Tatro, Clement, Gulas
Nays: None
Absent: Jobe-Gavin

H. Communications

1. Executive Director Correspondence

Brad Staab, Executive Director, introduced Erin Moncek as the new Interim Ice Skating Director.

Mr. Staab stated that Ms. Moncek has been employed at the Joliet Park District Ice Arena for over 20 years and has great ideas on how to grow the ice skating program. The Board congratulating Ms. Moncek.

Mr. Staab acknowledge the following staff full-time anniversaries:

Jason Henry, Inwood Athletic Club	5 years
Teri Talarico, Administrative Office	5 years
Richard Voitik, Park Services	5 years
Katie Zaban, Nature Center	5 years

Justin Rodriguez, Golf Grounds	10 years
Jason Shook, Wedgewood Golf Club	20 years
Terry Keigher, Director of Recreation	30 years

Mr. Staab noted that there will be a staff breakfast on Wednesday, November 27. This year, staff will be raising money for the Joliet Area Community Hospice Pediatric Program.

Mr. Staab announced that Matt Pehle, Director of Finance, will be leaving the Joliet Park District for a new job opportunity. Mr. Pehle's last day will be December 20, 2019. The Board wished Mr. Pehle good luck with the new position.

2. Staff Reports

Terry Keigher, Director of Recreation, informed the Board that the Poinsettia Show at the Birdhaven Greenhouse Ron Dodd Showroom is now open. The Poinsettia Sale starts December 7 for \$10.

Mr. Keigher updated the Board on the Nowell Park Recreation Center (NPRC) Fitness Center memberships. There are currently 420 fitness memberships which includes 81 Silver Sneakers memberships. Staff has also sold 57 six week special for \$25.

Mr. Keigher noted the following Kathy Green Multi-Purpose Center program participation: 83 children in the Troy Trojan Before and After School, 210 children attending the Sunshine and Rainbows Learning Center, and 235 in Gymnastics/Tumbling.

Mr. Keigher informed the Board that there will be an Inwood Sports Complex turf meeting tomorrow, November 26. The meeting is to ensure all participants are aware and in agreement with the scope of the project and timeline. It was noted that the project is scheduled to begin September 2020.

Mr. Keigher announced that the NPRC staff will be providing games at the Joliet Area Historical Museum during the downtown Joliet *Light Up the Holidays* event on Friday, November 29 from 10am-4pm.

Mr. Pehle noted that the 2020 budget discussion meeting will be December 16. At this meeting, the Board will approve putting the budget on 30 day display. Mr. Pehle stated that the Truth and Taxation – Tax Levy Ordinance will also be brought to the Board at the December 16 Regular Board Meeting.

I. Action Items

1. Old Business

There was no old business.

2. New Business

- a. Approval of Resolution 19-199 - Joliet Park District Conveyance of Land on Grove Road to Kendall County

Mr. Pehle noted that Kendall County came to the Joliet Park District with a request to purchase land that would impact Grove Road Park. Kendall County wants the land for a bridge project. Since Grove Road was purchased using an OSLAD grant, Kendall County would need to exchange an equal amount of land with the Joliet Park District. Mr. Pehle stated that there is no cost to the Joliet Park District. Staff recommends approval of Resolution 19-199.

A motion was made by Commissioner Tatro, seconded by Commissioner Paul, to approve Resolution 19-199, Joliet Park District conveyance of land on Grove Road to Kendall County. The motion carried as follows:

Ayes: Tatro, Paul, Clement, Gulas
Nays: None
Absent: Jobe-Gavin

- b. Approval of 2020 Board Meeting Schedule

A motion to approve 2020 Board meeting schedule was made by President Gulas. Commissioner Clement seconded the motion and it carried as follows:

Ayes: Gulas, Clement, Tatro, Paul
Nays: None
Absent: Jobe-Gavin

- c. Quotes and Award of Contract

1. Catering Services for Barber & Oberwortmann Horticultural Center

Mr. Keigher stated that currently, the Park District is under contract with Cutting Edge Catering & Events, Inc. on an exclusive basis to provide catering services at the Barber & Oberwortmann Horticultural Center. This agreement requires Cutting Edge Catering to give the Joliet Park District \$70,000 per year plus 15% above package price. The agreement is set to expire December 31, 2020.

Mr. Keigher informed the Board that staff published a Request for Proposal (RFP) with two options (exclusive caterer and preferred caterer) on October 10, 2019 with a deadline date for submission of November 8, 2019. Staff received one submission from Cutting Edge Catering for exclusive caterer. Cutting Edge proposed a minimum guaranteed commission for the Joliet Park District of \$70,000 per year plus 15% above package price. No other submissions from any other caterer were received for exclusive caterer or preferred caterer.

President Gulas expressed concern that only one RFP was received. There was a discussion regarding possible changes, which included additional days where the Park District and the Joliet

Park Foundation could use the facility not using the exclusive caterer and the length of the contract.

A motion to approve the proposal from Cutting Edge Catering subject to negotiation of a final agreement for approval by the Board incorporation the terms as discussed was made by President Gulas. Commissioner Tatro seconded the motion and it carried as follows:

Ayes: Gulas, Tatro, Paul, Clemet
Nays: None
Absent: Jobe-Gavin

J. Board Comment

1. Joliet Park Foundation

President Gulas announced the new Joliet Park Foundation officers: Ann Hintze, President; Pat Mudron, Vice President; Mike Trafton, Secretary; and Bob Lees, Treasurer.

President Gulas stated that the Foundation's Poinsettia Luncheon is December 3. The Foundation's 2020 events were discussed at the November meeting, however dates are still to be determined. It was noted that the Moonlight Golf Outing will be scheduled in August.

2. Joliet Regional Airport

The Board was invited to the annual Joliet Regional Airport Christmas Party on Wednesday, December 4.

K. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

At 5:29pm a motion was made by Commissioner Clement, seconded by Commissioner Paul, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Clement, Paul, Tatro, Gulas
Nays: None
Absent: Jobe-Gavin

L. Reconvene to Open Session

At 5:42pm a motion was made by Commissioner Tatro and seconded by Commissioner Paul, to reconvene to Open Session. The motion carried as follows:

Ayes: Tatro, Paul, Clement, Gulas

Nays: None

Absent: Jobe-Gavin

M. Action from Executive Session

No action was taken.

N. Adjournment

With all agenda items discussed, a motion to adjourn was made by Commissioner Paul. His motion was seconded by Commissioner Tatro and it carried unanimously. Note: Commissioner Jobe-Gavin was absent. The time was 5:43pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary