

Regular Meeting
October 22, 2018

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Tatro.

B. Roll Call

Commissioners Present: Clement, McGuire, Tatro, Mutz, and Gulas

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity, no one from the public came forward to address the Board.

D. Approval of the Minutes of Regular Meeting and Executive Session of September 24, 2018

A motion was made by President Gulas, seconded by Commissioner McGuire, to approve the minutes of Regular Meeting and Executive Session of September 24, 2018. The motion carried as follows:

Ayes: Gulas, McGuire, Clement, Tatro, Mutz

Nays: None

E. Approval of the bills and payroll for the month of September 2018 - \$1,820,600.97

A motion was made by President Gulas, seconded by Commissioner Tatro, to approve the bills and payroll for the month of September 2018 in the amount of \$1,820,600.97. The motion carried as follows:

Ayes: Gulas, Tatro, McGuire, Clement, Mutz

Nays: None

F. Treasurer's Report for the month of September 2018.

Matt Pehle, Director of Finance, gave the Treasurer's report for the month of September 2018 as follows:

Cash on hand beginning of month:	\$ -656,253.23
Total Receipts during month:	\$ 6,021,713.41
Total Disbursements during month:	\$ 44,032,381.90
Cash on hand end of month:	\$ 1,333,078.28
Total Investments:	\$ 13,443,075.47
Total Cash and Investments:	\$ 14,776,153.75

Mr. Pehle noted that the Operations Fund is \$1,350,157.45 compared to last year's balance of \$1,377,151.58. It was stated that there were two payrolls in September compared to only three payrolls last year. The Park District is far behind last year's numbers. Staff has done a good job controlling expenses however some items are not in staff's control.

President Gulas made a motion to approve the Treasurer's Report for the month of August 2018. Vice President Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Tatro, Clement, McGuire

Nays: None

G. Communications

1. Executive Director Correspondence

Tom Carstens, Executive Director, stated that the Nowell Park Recreation Center ribbon cutting ceremony on Saturday, October 20 had a great turnout and Mr. Carstens commended staff on their hard work leading up to the event.

Mr. Carstens stated that he is working on a new St. Joseph's Park Pony Baseball License Agreement.

Mr. Carstens informed the Board that he will be meeting with Chuck Szoke, Executive Director of the Channahon Park District, to discuss the development of SRJC (Special Recreation of Joliet and Channahon) Agreement.

Mr. Carstens stated that a Land Dedication for Hunters Ridge Park will be brought to the Board at the November 2018 Regular Board Meeting for approval.

Mr. Carstens informed the Board that he met with a representative from Tall Grass Estate Development regarding a land donation. The property is near the Joliet Area Community Hospice and is about 4.4 acres. Vice President Mutz asked about using this property for organic community garden. Mr. Carstens stated that staff will look into the idea.

Commissioner Tatro inquired about the development by I-55 (shopping mall) and if the developers would be required to donate land/cash to the Park District. Mr. Pehle noted that the land/cash donation is currently only for residential property not commercial.

2. Staff Reports

Deputy Director Brad Staab stated that Allied Landscaping, Rendel's, and IKEA attended the Nowell Park Recreation Center (NPRC) ribbon cutting ceremony and all of them are interested into looking into corporate membership and/or sponsorship opportunities.

Mr. Staab thanked Graphic Designer Kim Wrona and Social Media Specialist Kate Sievers on creating the 2019 Winter/Spring catalog.

Mr. Staab informed the Board that he has been meeting with staff regarding ideas to generate additional revenue at the Taste of Joliet.

Larry Burich, Director of Planning/Parks, stated that Homer Tree Service removed the brush and dead trees impeding on the property at Nuefairfield subdivision.

Mr. Burich informed the Board that CDM Smith will be meeting with staff regarding Phase I of the Facility Assessment project and will then begin Phase II. The facility assessment reports will be available mid-November.

Mr. Burich informed the Board that Jennifer McFarland, Airport Superintendent, and he attended the annual TIPS meeting in Springfield to submit funding request for future projects.

Mr. Burich stated that the Nature Center staff has been preparing for the Underground Railroad reenactment that is being offered as a field trip to local schools.

Terry Keigher, Recreation Director, informed the Board about new programs in the Athletic & Recreational Departments. One program is called *Cup in Hand Kickball*. The response from participants have been positive.

Mr. Keigher announced that the next adult trip is to Pigeon Forge from December 3 – December 8. As of today there are 73 travelers.

Mr. Keigher thanked staff for all their hard work preparing for the Nowell Park Recreation Center (NPRC) ribbon cutting ceremony especially to Park Services for being there Friday fine turning the facility. It was noted that as of today, there are 50 NPRC fitness center memberships.

Mr. Brodeur, Director of Revenue Facilities, stated that the CCM Hockey invite tournament will be November 2-4. Teams will come from 12 different states and one team from Canada. The 18th Annual Harvest Gold Figure Skating Competition will be November 9-11. Mr. Brodeur informed the Board that The Dock at Inwood will have a concession in the Ice Arena lobby for both weekends.

Mr. Brodeur reminded the Board that the Red Eye 5k is Sunday, November 11.

Commissioner Tatro inquired about the machine that can add blacktop to the Wedgewood cart paths. Mr. Brodeur stated that there is equipment however the expense would need to be reviewed. Currently limestone is being used.

Commissioner Tatro requested an update on the possibility of a cell tower at Wedgewood. Mr. Pehle updated the Board on the cell tower. It was stated that the company will be sending a conceptual drawing to the Board for review of the location and how much revenue would the cell tower bring to the Park District.

Mr. Pehle stated that staff has been working on the budget. It was also noted that the State of Illinois has reached out to the Park District regarding a Museum Grant for the Bird Haven Greenhouse. The Museum Grant was awarded to the Park District however it was put on hold 4 years ago. Staff will be discussing the scope of the grant and resubmitting a proposal to the State.

Mr. Carstens updated the Board on the Joliet Park District's potential tax rate measure. A possible timeline was presented to the Board and there was a discussion regarding the pros and cons of an April 2019 ballot versus a March 2020 ballot. Mr. Carstens stated that the Park District is struggling financially and there is urgency to go in April 2019. The Board discussed the financial needs of the District and directed staff to gather additional information regarding placing the tax rate measure on the April 2019 ballot.

H. Action Items

1. Old Business

There was no Old Business.

2. New Business

a. Adopt Resolution of Credentials and Registration – IAPD
(January 2019 IAPD Conference)

President Gulas stated that this is the annual credential certificate for the Illinois Association of Park District's annual business meeting in conjunction with the IAPD/IPRA Conference in January 2019. First Delegate is President Sue Gulas and First Alternate is Executive Director Tom Carstens.

President Gulas made a motion to adopt the Resolution of Credentials for the annual business meeting in conjunction with the IAPD/IPRA Conference in January 2019 as stated. The motion was seconded by Commissioner McGuire and it carried as follows:

Ayes: Gulas, McGuire, Tatro, Clement, Mutz

Nays: None

b. Bids and Awards of Contracts

1. Award 2019 Tee & Green Supplies to Various Vendors

Mr. Brodeur presented the lowest bids for the 2019 Tee & Green supplies. Staff is recommending the following bids in the total amount of \$185,779.56 be awarded for the Tee & Green Supplies: Wittek, 3865 Commercial Ave. Northbrook, IL 60062; Bojo Turf Products P.O. Box 1325, Frankfort, IL 60423; SiteOne, 1385 East 36th Street, Cleveland, OH 44114; Advanced Turf P.O. Box 678, Mendota, IL 61342; Conserv 97791 Eagle way, Chicago, IL 60678; Tyler Enterprises 4673 Wietz, Morris, IL 60450; Arthur Clesen 9710 W. 194th, Mokena, IL 60448; Helena 1215 Farmstone, Diamond, IL 60416.

President Gulas made a motion to approve staff's recommendation and award the 2019 Tee & Green Supplies to the various vendors as presented by staff for the total amount of \$185,779.56. Commissioner Clement seconded the motion and it carried as follows:

Ayes: Gulas, Clement, McGuire, Tatro, Mutz

Nays: None

I. Board Comment

1. Committee Report

a. Joliet Park Foundation

It was stated that the next meeting will be November 14, 2018.

b. Joliet Regional Airport

Commissioner Tatro stated that the Airport Committee meeting was on October 10. Items discussed was the completion of the Taxilane Phase I project and Phase II will begin in March 2019; Airport Fest improvements for 2019; and updating the Airport Committee Guide. The next meeting is December 5, 2018.

J. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District 5 ILCS 120/2(c)(1); purchase or

lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5); the setting of a price for sale or lease of property owned by the Park District 5 ILCS 120/2(c)(6); pending litigation or probable or imminent litigation 5 ILCS 120/2(c)(11)

At 6:06pm a motion was made by President Gulas, seconded by Commissioner Tatro, to go into Executive Session for pursuant to 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District; pursuant to 5 ILCS 120/2(c)(5) to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired; pursuant to 5 ILCS 120/2(c)(6) to discuss the setting of a price for sale or lease of property owned by the Park District; pursuant to 5 ILCS 120/2(c)(11) to discuss pending litigation or probable or imminent litigation. The motion carried as follows:

Ayes: Gulas, Tatro, Clement, McGuire, Mutz

Nays: None

K. Reconvene to Open Session

At 6:54pm a motion was made by Commissioner Tatro and seconded by Commissioner Clement, to reconvene to Open Session. The motion carried as follows:

Ayes: Tatro, Clement, McGuire, Mutz, Gulas

Nays: None

L. Action from Executive Session

There was no action.

M. Adjournment

With all agenda items discussed, a motion to adjourn was made by Commissioner Tatro. The motion was seconded by Vice President Mutz and it carried unanimously. The time was 6:56pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary