

Regular Meeting  
September 27, 2021

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was led by Commissioner Mutz.

B. Roll Call

Commissioners Present: Mutz, Tatro, and Gulas  
Commissioners Absent: Jobe-Gavin and Paul

C. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity to comment no one from the public came forward to address the Board.

D. Approval of the Minutes of the Special Meeting ~~and Executive Session~~ of August 16, 2021 and the Regular Meeting of August 23, 2021

President Gulas noted that a scrivener error was made on agenda item D. *Approval of the Minutes of the Special Meeting and Executive Session of August 16, 2021 and the Regular Meeting of August 23, 2021*. There was no executive session during the August 16, 2021 Special Meeting.

A motion was made by Commissioner Mutz, seconded by Vice President Tatro, to approve the minutes of the Special Meeting of August 16, 2021 and Regular Meeting of August 23, 2021. The motion carried as follows:

Ayes: Mutz, Tatro, and Gulas  
Nays: None  
Absent: Jobe-Gavin and Paul

E. Approval of the bills and payroll for the month of August 2021 - \$1,534,776.66

A motion was made by Vice President Tatro, seconded by Commissioner Mutz, to approve the bills and payroll for the month of August 2021. The motion carried as follows:

Ayes: Tatro, Mutz, and Gulas  
Nays: None  
Absent: Jobe-Gavin and Paul

F. Treasurer's Report for the month of August 2021.

Brad Staab, Executive Director and Interim Treasurer, gave the Treasurer's report for the end of month of September 2021 as follows:

Cash on hand beginning of month:	\$	500,153.78
Cash on hand end of month:	\$	1,597,522.51
Total Investments:	\$	6,194,268.64
Total YTD Receipts:	\$	23,207,769.91
Total YTD Expenditures:	\$	23,099,483.44

Mr. Staab introduced Braden McClintock from Wermer, Rogers, Doran, Ruzon. Mr. Staab informed the Board that Wermer, Rogers, Doran, Ruzon, certified public accountants, were managing the Park District's fiscal responsibilities until a new Director of Finance was hired. Mr. Staab commended Mr. McClintock and the other accountants for all their help during the transition.

Commissioner Mutz made a motion to approve the Treasurer's Report for the month of August 2021. Vice President Tatro seconded the motion and it carried as follows:

Ayes: Mutz, Tatro, and Gulas  
Nays: None  
Absent: Jobe-Gavin and Paul

G. Communications

1. Executive Director Correspondence

Mr. Staab commended Jenifer McFarland, Airport Superintendent, and the Joliet Regional Airport staff on a successful Airport Fest and the Inwood Athletic Club staff for planning a new event called Rise & Shine, which is a family bike riding experience through Pilcher Park.

Mr. Staab and President Gulas announced that the Joliet Regional Airport was chosen as the General Aviation Airport of the Year for 2020. Airports are selected because of their accomplishments, including an outstanding partnership with IDOT and a strong commitment to customer safety and satisfaction. Mr. Staab and the Board congratulated Ms. McFarland and the Airport staff.

Ms. McFarland read an acknowledgement plaque from the Coachmen Car Club, which is the car show that participates at the Airport Fest. The Coachmen Car Club thanked the Airport staff and Joliet Park District for continued support to raise funds to donate to local charities.

Mr. Staab informed the Board that there are several positions open, including the following: Director of Finance, Electrician and Interactive Media Designer.

a. Employee Referral Bonus Program

Mr. Staab presented Brad presented an Employee Referral Bonus Program. The Employee Referral Bonus Program would provide an incentive award to a current employees who brings new talent to

the park district by referring qualified applicants who are then selected and successfully employed in hard-to-fill positions.

## 2. Staff Reports

John Ekstrom, Director of Parks & Golf Grounds, commended park services and golf grounds staff for all their work during this past summer. Mr. Ekstrom announced that a new carpenter, Jim Baranak, started this month and is currently working on an office at the Airport. The office will be used for a potential rental/lease.

Mr. Ekstrom informed the board about a reforestry plan for the newer parks, which have none or just a few trees. The plan will begin this fall.

Commissioner Tatro inquired when the playground at Richard Jachinowski Park would be renovated. Mr. Staab said staff will look at the scheduled and report back to the Board.

## H. Action Items

### 1. Old Business

There was no old business.

### 2. New Business

#### a. Appointment of IMRF Authorized Agent - Brad Staab

It was stated that Executive Director Brad Staab would need to be appointed as the Joliet Park District's IMRF authorized agent until a new Director of Finance was hired.

President Gulas made a motion to appoint Brad Staab as the IMRF authorized agent. The motion was seconded by Commissioner Mutz and carried as follows:

Ayes:	Gulas, Mutz, and Tatro
Nays:	None
Absent	Jobe-Gavin and Paul

#### b. Approval of Amendment No. 2 to Exclusive Catering and Operation License Agreement for Barber and Oberwortmann Horticultural Center – Cutting Edge Catering & Events

Mr. Staab noted that the second amendment to the Exclusive Catering and Operation License agreement with Cutting Edge Catering & Events would extend the agreement to October 31, 2022 with some modifications, including the fee being reduced for 2022.

President Gulas made a motion to approve Amendment No. 2 to Exclusive Catering and Operation License Agreement for Barber and Oberwortmann Horticultural Center with Cutting Edge Catering & Events. The motion was seconded by Vice President Tatro and carried as follows:

Ayes:	Gulas, Taro, and Mutz
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Nays: None  
Absent Jobe-Gavin and Paul

I. Board Comment

President Gulas attended several September events: Concert in the Park, Airport Fest, and Pilcher Park Rise & Ride, and commended staff for planning successful events for the community.

Joliet Junior Women's Club reached at the President Gulas and is interested in donating and maintaining a little free library at the Kathy Green Multi-Purpose Center.

1. Committee Report

a. Joliet Park Foundation

President Gulas announced that the Foundation had their Tunes & Brews event on Saturday, September 25. The Foundation joins the City Center Partnership for this event and it includes music, domestic beer, food trucks and the Foundation's craft brew area. This year was the most successful for the Foundation with around 250 presale tickets and an additional 100 tickets sold at the gate. Mr. Staab and the Board thanked Teri Talarico, Executive Assistant and Foundation Staff Liaison, and Tom Wilabay, Park Services Foreman, for all their work and time on this event.

President Gulas thanked Brian Legan, Inwood Golf Club Manger, staff and Commissioners for their continued involvement with the Save the Island Green Raffle, which is raising funds for the Island Green at Inwood Golf Course.

b. Joliet Regional Airport

Ms. McFarland stated that there were 500 pancake breakfast sold along with 168 helicopter rides, and 299 plane rides during the Airport Fest.

It was noted that the next Airport Committee meeting will be October 6 at 5:30pm.

J. Executive Session: The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the Park District; Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; The setting of a price for sale or lease of property owned by the Park District; Pending litigation; Probable or imminent litigation

At 5:26pm, a motion was made by President Gulas, seconded by Vice President Tatro, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, Section 2(c)(2); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, and Mutz  
Nays: None  
Absent: Jobe-Gavin and Paul

At 6:05pm, a motion was made by Vice President Tatro and seconded by Commissioner Mutz, to reconvene to Open Session. The motion was carried as follows:

Ayes: Tatro, Mutz, and Gulas  
Nays: None  
Absent: Jobe-Gavin and Paul

K. Adjournment

With all agenda items discussed, a motion to adjourn was made by Vice President Tatro. The motion was seconded by President Gulas, and it carried unanimously. The time was 6:05pm.

Respectfully submitted,

Theresa Talarico  
Recording Secretary