

Regular Meeting  
September 28, 2020

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm

The Pledge of Allegiance was led by Commissioner Tatro.

B. Roll Call

Commissioners Present: Gulas, Clement, Tatro, Jobe-Gavin, Paul

Commissioners Absent: None

C. Opportunity for the Public To Speak – 3 minute time limit

Resident, Kaleb Halsbury, approached the Board requesting a reason why only back to back basketball courts are installed and not full courts. Mr. Halsbury would also like to see more community events including basketball tournaments.

D. Approval of the Minutes of Regular Meeting and Executive Session of August 24, 2020.

A motion was made by President Gulas, seconded by Commissioner Paul, to approve the minutes of Regular Meeting and Executive Session of August 24, 2020. The motion carried as follows:

Ayes: Gulas, Paul, Tatro, Jobe-Gavin, Clement

Nays: None

E. Approval of the Bills and Payroll for the Month of August 2020 - \$1,551,672.67

A motion was made by President Gulas, seconded by Commissioner Tatro, to approve the bills and payroll for the month of August 2020. The motion carried as follows:

Ayes: Gulas, Clement, Tatro, Paul, Jobe-Gavin

Nays: None

F. Treasurer's Report for the Month of August 2020

Lisa Banovetz, Director of Finance & Human Resources, gave the Treasurer's report for the month of August 2020 as follows:

Cash on hand beginning of month:	\$ 381,661.99
Total Receipts during month:	\$ 16,234,442.31
Total Disbursements during month:	\$ 15,221,526.75
Cash on hand end of month:	\$ 692,807.34

Total Investments during month:     \$ 4,477,792.31

Ms. Banovetz noted that \$25,000 was received from the Will County CARES Act funding and an application was submitted to FEMA for the additional COVID-19 expenses.

A motion was made by President Gulas, seconded by Commissioner Tatro, to approve the Treasurer's Report for the Month of August 2020. The motion carried as follows:

Ayes: Gulas, Tatro, Jobe-Gavin, Clement

Nays: None

#### G. Communications

##### 1. Timber Pointe – Ed Mattox

Ed Mattox, Kipling Group, return to discuss the plans for the required land/cash donation to the Joliet Park District for the Timber Pointe development. It was noted that at the February 24, 2020 meeting, Mr. Mattox presented a plan for the proposed donated land to be developed into a dog park, however, the park district board did not agree to the acceptance of the land or the use of it as a dog park. The Board expressed their concerns with developing and maintaining a new park considering the Park District's financial situation and there are two other parks that are nearby for the community to use. Mr. Mattox presented two separate land appraisals for the above mentioned property if the Board is interested in a cash donation. Different options were discussed and it was agreed that Mr. Staab and park district attorney, Steve Adams, would look into the different options and bring back the best option to the Board.

##### 2. Tyler Technologies – Lisa Banovetz, Director of Finance

Ms. Banovetz presented a new finance/accounting software that is cloud-based. The new system is cost and time efficient and is needed with the current COVID-19 pandemic because staff can access the program remotely, from their homes. It was noted that the new software does have payroll capabilities; however, this will be the last service that would be implemented. The Board was agreement to move forward with the new software and a contract will be brought to the Board in October.

##### 3. Executive Director Correspondence

Mr. Staab presented renovation plans for the Inwood Sports Complex concession area. The renovation project will bring in additional revenue with expanded seating and enhanced menu. The improvements will be done in house by Park Services. The Board was in agreement to move forward with the upgrades.

Mr. Staab announced that a grant application was submitted for a new playground at Parkwood Park. The matching grant is through GameTime. The Joliet Park Foundation has committed

\$50,000 towards the matching portion of the grant. The Board will be updated as soon as staff hears about the grant determination.

#### 4. Staff Reports

Ms. Banovetz stated that staff participated in Diversity training in September and Sexual Harassment training will be conducted in October. Due to COVID-19 guidelines, staff participation is through Zoom meetings.

John Ekstrom, Director of Parks and Golf Grounds, updated the Board on Grove Road Phase II of the OSLAD Grant. Park Services finished the pavilion and is working on the playground installation. Park Services is also seeding grass at Hunters Ridge Park.

Mr. Ekstrom publicly thanked the golf grounds crew for all their work this summer, especially Dan McDonald, Dave Contreras and Javier Reyes. Also commended was Park Services foreman Tom Wilabay.

Mr. Ekstrom discussed recent issues with Legacy Pointe Park with the Board. Legacy Pointe is a subdivision west of Rt. 59 and off of Theodore Street. The property was originally accepted by the Joliet Park District board on January 15, 2004. The development of the subdivision was halted in 2007. Recently, a new developer has taken over and was in the process of deeding the property to the Park District; however, the property did not meet the criteria of the Land/Cash Donation city ordinance. Staff will update the Board as improvements are made and when the park district will accept the deed.

#### H. Action Items

##### 1. Old Business

There was no Old Business.

##### 2. New Business

###### a. 2020 Liability Insurance

Ms. Banovetz stated that the annual premium for liability insurance through Horton Group is \$185,617 for the period October 1, 2020 through September 30, 2021. The policy covers property, general liability, public officials liability, employment practices liability, auto liability, auto physical damage, crime and Horton Group's brokerage fee. Last year's premium was \$185,079, which increased by \$538 from last year. IPARKS covers all areas except for crime and that is covered by Hanover.

A motion was made by President Gulas, seconded by Commissioner Jobe-Gavin, to approve the liability insurance coverage for the period of October 1, 2020 through September 30, 2021 as presented. The motion carried as follows:

Ayes: Gulas, Jobe-Gavin, Paul, Tatro, Clement

Nays: None

- b. Ordinance #837 - Annexing Property into the Joliet Park District 21001 Rock Run Drive, Joliet 60431

A motion was made by President Gulas, seconded by Commissioner Jobe-Gavin, to approve Ordinance #837, the annexation of certain territory to the Joliet Park District. The property address is 21001 Rock Run Drive. The motion carried as follows:

Ayes: Gulas, Jobe-Gavin, Paul, Tatro, Clement

Nays: None

- c. Bids & Award of Contracts
  - 1. Bird Haven Greenhouse Renovation Project –  
Vision Construction & Consulting, Inc. - \$702,000.00

The Board was presented with the bid for the Bird Haven Greenhouse renovation project. The project would include installation of a new production greenhouse addition to the existing greenhouse, removal and installation of roof glass in the Ron Dodd Showroom and other related work. Funding comes from an IDNR Museum Grant, which is 100% funded.

A motion was made by President Gulas, seconded by Commissioner Tatro, to award the Bird Haven Greenhouse renovation project to Vision Construction & Consulting, Inc., 1733 N. 33rd Avenue, Stone Park, IL 60165 in the amount of \$702,000.00. The motion carried as follows:

Ayes: Gulas, Tatro, Paul, Jobe-Gavin, Clement

Nays: None

- d. Quotes & Award of Contracts
  - 1. Inwood Sports Complex Baseball/Softball Scoreboards Sievert Electric -  
\$39,871.50

Agenda item, Inwood Sports Complex Baseball/Softball Scoreboards, was tabled.

#### I. Board Comments

Commissioner Jobe-Gavin inquired about the cost of the COVID-19 testing that was listed on the bills report. It was noted that the park district will pay for tests if staff is asked to go get tested for work related inquiries.

Commissioner Jobe-Gavin inquired about programs that staff is using for Inwood Athletic Club membership retention during the pandemic. Mr. Staab stated that staff is call all members to hear why they are not coming back and letters are also being mailed. Most people are not comfortable coming back to the gym at this time; they are worried about being exposed.

President Gulas thanked staff for their continued hard work and dedication during these challenging times. Park Services and golf staff were commended for their ongoing full work schedules and many projects during the summer months.

J. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

At 6:30pm, a motion was made by President Gulas, seconded by Commissioner Tatro, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, Paul, Jobe-Gavin, Clement

Nays: None

K. Reconvene to Open Session

At 7:47pm, a motion was made by Commissioner Paul and seconded by Commissioner Tatro, to reconvene to Open Session. The motion was carried as follows:

Ayes: Paul, Tatro, Jobe-Gavin, Clement, Gulas

Nays: None

L. Action from Executive Session

There was no action.

M. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Commissioner Tatro and it carried unanimously. The time was 7:47pm.

Respectfully submitted,

Theresa Talarico  
Recording Secretary