

Work Session

January 20, 2015

At the call of President Glen Marcum, the Joliet Park District Board of Commissioners met for a Work Session on Tuesday, January 20, 2015 at the Presence Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00 p.m.

Pledge to the Flag

The Pledge to the Flag was led by Vice President Schultz.

Roll Call

Commissioners Present: Marcum, Schultz, Broderick, Gulas

Commissioners Absent: Gould

A. CEO Correspondence

Dominic Egizio, CEO, thanked everyone for meeting for the Work Session.

Mr. Egizio announced that Terry Keigher, Director of Recreation, would be speaking about an early child care agency that would be losing funding by the State of Illinois.

Mr. Keigher informed the Commissioners that Child Care Resource and Referral (CCR&R) is a not-for-profit agency which provides resources and funding for childcare for mostly single parents who are working or going to school. Mr. Keigher explained how CCR&R works and that the Joliet Park District does receive funding from CCR&R. CCR&R is notifying families and the childcare providers that the funding for the program is being cut by the State of Illinois; a small amount does come from the Federal government. Currently the Joliet Park District receives approximately \$35,000 per month from CCR&R. Mr. Keigher stated that the Joliet Park District did receive payments in January of 2015 but may not receive payments for February and definitely not in March. This will affect the Recreation Department's Before and After School Program. Mr. Egizio stated that the plan for the Joliet Park District, was to wait for the letter from CCR&R stating that the funding would be cancelled and then take some time on how to handle the children who are included in the program. There is a chance that the Joliet Park District will lose funding for the month of February. The hope is that the government will work something out in March and the funding will be reinstated. Matt Pehle, Director of Finance, stated that the money from CCR&R is used for supplies and salaries. The Commissioners were all in agreement with the plan that Mr. Egizio had for CCR&R situation.

Mr. Egizio updated the Commissioners on the Joliet Park District's weight lost challenge. There are around 600 people who weighed in. Last year there was around 700.

B. Planning of Bond Referendum Projects

Mr. Egizio presented the timeline for the renovation of the parks. The parks were chosen based on need and divided equally throughout the District. The timeline would be four years. For Grove Road Park, the Joliet Park District will be applying for an OSLAD grant.

Mr. Egizio stated that the parks for the Joliet Park Foundation's 5 Parks 1 Goal campaign are not included on the list.

Mr. Egizio stated that the most cost effective plan for the parks' renovation would be for the Joliet Park District handle the demolition of the parks in-house, purchase the playground equipment directly from the manufacture and then bid out the installation.

Mr. Egizio presented a power point featuring options for playground equipment and shelters. There was special mention regarding solar panels that would power LED lighting.

President Marcum stated that it would be great for the community to see the list of parks and timeline on the Joliet Park District's website.

Commissioner Gulas asked about a press release for the timeline and list of parks. Mr. Egizio and Brad Staab, Director of Public Relations/Marketing, will work on a press release about the timeline for the parks and develop a sign thanking the Park District's residents for passing the Referendum.

Mr. Egizio presented the contract from Ruettiger, Tonelli and Associates, the Joliet Park District's Engineer of Record, for the Renovation of the Pilcher Park roads. The contract for the First Phase will be voted on at the Monday, January 26th Board Meeting. The first phase includes neighborhood meetings, surveys and the bidding process. Mr. Egizio and the Commissioners agreed that there should be a meeting at the Nature Center informing the residents about the Pilcher Park renovation.

Mr. Egizio informed the Commissioners about the project for tree reforestry and removal. Currently trees are being removed at the golf courses. Mr. Egizio stated staff is looking at four or five different tree species to plant in the parks, especially Pilcher Park, and the golf courses. The removal and reforestry project will be around a five year timeline.

Mr. Egizio discussed the Safety and Security project. There will need to be a Request for Proposal (RFP). Mr. Egizio stated that there is no one on the Joliet Park District staff that has the level of knowledge needed for the project. Mr. Egizio and Ted Brodeur, Director of Revenue Facilities, have met with some security companies to get an ideal of what the project involves.

Mr. Egizio informed the Board about the Lighting at the Stadium project. The Stadium project needs to have an electrical engineer. There is no one on the Joliet Park staff that has professional knowledge. The goal is to have the lights completed before the football season.

Mr. Egizio discussed the buildings for the East Side Recreation Center and the Indoor Training Facility. The Joliet Park District will need to hire an architect with recreational experience. Mr.

Egizio stated that Mr. Daniel Atilano is the Joliet Park District's Architect of Record but there will be other Architects at the IAPD/IPRA Conference that the Commissioners should meet. Mr. Egizio informed the Board that the staff's recommendation will be Henry Brothers Construction for the construction manager. Henry Brothers Construction worked on the Inwood Athletic Club and even with a building fire, the project was completed early and under budget.

C. Joliet Park District's Fiscal Year

Mr. Pehle, Director of Finance, informed the Board that the Joliet Park District will be selling the first set of bonds with the interest rates being extremely low.

Mr. Pehle stated the current fiscal year for the Joliet Park District is from May 1st to April 30th. Discussions in the past have been to match up the fiscal year to the calendar year, from January 1st to December 31st. Currently, the fiscal year affects the Golf Course and the Taste of Joliet by splitting the revenue in different years. Mr. Pehle informed the Board that there are several steps to changing the fiscal year. The first step would be to obtain approval from state. The second step would be to adopt an eight month budget and audit. Time line would be to adopt a twelve month budget from May 1, 2015 to April 30, 2016. Next, adopt an eight month budget from May 1, 2016 to December 31, 2016 then a twelve month budget starting January 1, 2017. The new fiscal year would benefit most of the Joliet Park District programs. The Commissioners were all in agreement with the plan to change the fiscal year.

D. Development of New Human Resource Position

There was a discussion about the developing of a Human Resource position for the Joliet Park District. Mr. Egizio and Mr. Pehle presented a first draft of a job description to the Board. The position would fall under the management of the Director of Finance. Mr. Egizio recommended that the position be included in the next fiscal budget beginning May 1, 2015 and advertise the position after July 4, 2015. The hours for the position still need to be determined before it is included in the budget.

E. Action Items

1. CEO Approval Limit

Mr. Egizio presented a recommendation to move the Joliet Park District's CEO approval limit up to \$19,500 from \$10,000. With the projects for the referendum beginning, this would help with moving the projects along quickly. Mr. Egizio stated that other local park districts were called and all were around the \$20,000 limit. The approval limit will be presented to the Board at the January 26, 2015 meeting.

Commissioner Broderick did request that Mr. Egizio still keep the Board informed of decisions made.

- F. Executive Session Executive Session: The appointment, employment, compensation, discipline, performance or dismissal of specific Park District Employees; Collective negotiating matters between the Park District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees.

At 6:10 p.m., a motion was made by Commissioner Gulas seconded by Commissioner Broderick, to go into Executive Session for the appointment, employment, compensation, discipline, performance or dismissal of specific Park District Employees; Collective negotiating matters between the Park District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. The motion unanimously carried.

G. Action from Executive Session

At 8:15 p.m., a motion was made by Commissioner Gulas to return to the Regular Meeting with no action taken from Executive Session. Her motion was seconded by Vice President Schultz and it carried unanimously.

H. Adjournment

At 8:16 p.m., Vice President Schultz made a motion to adjourn the meeting. His motion was seconded by Commissioner Gulas and it unanimously carried.

Respectfully submitted,

Dominic P. Egizio, Jr.
Board Secretary