

Regular Meeting
February 27, 2017

A. Call to Order & Pledge to Flag

At the call of President Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting on Monday, February 27, 2017 at the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge to the Flag was led by Commissioner Gould

B. Roll Call

Commissioners Present: Broderick, Gould, Gulas, Mutz, Schultz

Commissioners Absent: None

C. Opportunity For The Public To Speak - 3 minute time limit

Brian Nagra addressed the Board about his disappointment with the dismissal of the boot camp instructor. Mr. Nagra noted that he has been participating in the boot camp for many years and it has made a big impact on his life. Mr. Nagra expressed is frustration on how everything was handled and feels that the Park District is going in the wrong direction.

D. Approval of the minutes of Regular Meeting of January 23, 2017 and Special Meeting of January 30, 2017

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to approve the minutes of Regular Meeting of January 23, 2017 and Special Meeting of January 30, 2017. The motion carried as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas

Nays: None

E. Approval of the bills and payroll for the month of January 2017

A motion was made by Commissioner Schultz, seconded by Commissioner Broderick, to approve the bills and payroll for the month of January 2017. The motion carried as follows:

Ayes: Schultz, Broderick, Gould, Mutz, Gulas

Nays: None

F. Treasurer's Report for the month of January 2017

Director of Finance, Matt Pehle, presented the Treasurer's Report for the month of January 2017 as follows:

| | |
|-----------------------------------|-----------------|
| Cash on hand beginning of month: | \$ 1,009,443.42 |
| Total Receipts during month: | \$ 3,865,688.28 |
| Total Disbursements during month: | \$ 4,041,159.16 |
| Cash on hand end of month: | \$ 833,972.54 |
| Total Investments: | \$13,517,207.56 |
| Total Cash and Investments: | \$14,351,180.10 |

Mr. Pehle noted that the operating fund balance was \$850,972.36 compared to \$975,024.57 at the end of the month last year.

Commissioner Broderick made a motion to approve the Treasurer's Report for the month of January 2017. Commissioner Gould seconded the motion and it carried as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas
Nays: None

G. Communications

1. Make a Difference Award – Brenna Madding and Grace Rambo

President Gulas presented Brenna Madding with a Make a Difference Award for the following: On Sunday, January 29, 2017, Joliet Park District employee Brenna Madding responded to a potential emergency situation when a patron hit her head on the pool deck during a dive. Upon seeing the fall, Brenna rushed over to help and provided first aid.

President Gulas presented Grace Rambo with a Make a Difference Award for the following: Joliet Park District employee Grace Rambo handled a potential emergency situation when a patron hit her head on the pool deck during a dive. Grace recommended the patron visit the emergency room, where she was admitted for an overnight stay. Her quick assessment and immediate response ensured the safety of an Inwood Athletic Club patron.

2. Resolution - Kristen Bernier Proclamation

Commissioner Broderick read the following resolution recognizing Kristen Bernier: Whereas: Kristen Gurnitz Bernier on February 13, 2017, received the National Society Daughters of the American Revolution Conservation Award for her work & dedication to the Joliet Park District's Organic Community Garden; and whereas: Kristen Gurnitz Bernier is employed by the Joliet Park District as a graphic designer and manager of the Organic Community Garden since 2011; and whereas: Kristen Gurnitz Bernier represents the Joliet Park District through her dedicated years of service and brought forth distinguished prestige to the city of Joliet. Now, therefore, be it resolved that the Joliet Park District, through its' duly authorized and assembled Board of Commissioners, publicly commends Kristen Gurnitz Bernier and recognizes her outstanding achievements. Be it further resolved that this resolution be spread of record and a copy be presented to Kristen Gurnitz Bernier. Dated, at Joliet, Illinois this 27th day of February, 2017.

3. Executive Director Correspondence

Tom Carstens, Executive Director, updated the Board on the Nowell Park Recreation Center. Mr. Carstens received the FEMA report regarding floodplains in Nowell Park. The report shows an increase floodplain near the Doris Avenue/north side however the location for the recreation center is dry. The next stage will be to review the building plans and operation budget. Mr. Carstens stated that staff should have a presentation of the Nowell Park Recreation Center at the March board meeting.

Commissioners Broderick and Mutz stated that a meeting should also be held with the community.

Mr. Carstens commended Dan Hinz, Inwood Ice Area Coordinator, on the great job hosting the Northern Illinois Hockey League Championship this past weekend.

Mr. Carstens praised Deputy Director Brad Staab on the excellent Taste of Joliet music line-up.

4. Staff Reports

Mr. Staab commended Kristen Bernier on the successful Organic Community Garden party at Inwood Golf Club.

Mr. Staab noted that ticket sales for the Taste of Joliet was at \$47,000.

Mr. Staab stated that the satellite radio station at the Inwood Athletic Club will kick off with the Inwood Athletic Club Weigh Out event on Thursday, March 2 with WJOL. WCCQ will be on Friday, March 3. The following week will be WRXQ scheduled for Tuesday, March 7 (Wags 2 Wishes Dog Adoption), March 9 is The River (St. Baldrick's Day Treadmill promotion) and STAR 96.7 (7th Heaven live performance). The schedule will be sent to the Board on a regular basis.

Mr. Pehle noted that the auditors would be out on March 13, 2017.

Ted Brodeur, Director of Revenue Facilities, noted that the Northern Illinois Hockey League Championship went well and was highly attended and this coming weekend will be the final games.

Larry Burich, Director of Planning/Parks, updated the Board on the remaining (referendum) parks that will be renovated and two playgrounds at Joliet Public Schools; Thomas Jefferson and Carl Sandburg.

Mr. Burich noted that the Pilcher Park Nature Center will be hosting the Pioneer Fest on Saturday, March 18. Last year, this event went from two days to one day in order to help with the overall expense of the event.

Terry Keigher, Director of Recreation, introduced Rachel Zabala, the new Special Recreation of Joliet & Channahon (SRJC) Supervisor and Brandon Taylor, the new Athletic Superintendent.

a. Barber & Oberwortmann Horticultural Center – Caterers RFP Update

Mr. Keigher presented the Request for Proposals (RFP) for the purpose of establishing a contract to provide catering serves at the Joliet Park District's Barber & Oberwortmann Horticultural Center. Options include proposals for exclusive caterer and options for preferred caterers list. Mr. Keigher noted that once proposals are received, staff will be in a better position to determine which option is the best fit for the Horticultural Center. It was stated that the timeframe is tentative but looking at one month before proposals are accepted.

H. Action Items

1. Old Business

There was no Old Business brought before the Board.

2. New Business

a. Resolution #17-177 – Adopting District Travel Expense Policy

Mr. Pehle presented Resolution #17-177 – Adopting District Travel Expense Policy. Mr. Pehle noted that the Illinois General Assembly has recently enacted Public Act 99-0604, which states units of local government are required to establish a policy for travel, meal and lodging expenses. It was stated that part of the policy requires any Commissioner's travel expense must be approved by roll call vote at an open meeting of the Board of Commissioners.

A motion was made by Commissioner Gould, seconded by Commissioner Broderick, to adopt Resolution #17-177 District Travel Expense Policy. The motion carried as follows:

Ayes: Gould, Broderick, Schultz, Mutz, Gulas

Nays: None

b. Resolution #17-178 – Adopting Capital Asset Policy

Mr. Pehle presented Resolution #17-178 – Adopting Capital Asset Policy. Mr. Pehle noted that this is a bookkeeping policy that was a recommendation from the auditor to provide control and accountability over capital assets.

A motion was made by Commissioner Broderick, seconded by Commissioner Gould, to adopt Resolution #17-178 – Adopting Capital Asset Policy. The motion carried as follows:

Ayes: Broderick, Gould, Schultz, Mutz, Gulas

Nays: None

c. Resolution #17-179 – Adopting Outstanding Check Policy

Mr. Pehle presented Resolution #17-179 - Adopting Outstanding Check Policy which will insure accurate cash reporting and management and to comply with the State of Illinois' Uniform Disposition of Unclaimed Property Act.

A motion was made by Commissioner Gould, seconded by Commissioner Schultz, to adopt Resolution #17-179 – Adopting Outstanding Check Policy. The motion carried as follows:

Ayes: Gould, Schultz, Broderick, Mutz, Gulas

Nays: None

3. Quotes and Award of Contracts

Mr. Brodeur informed the Board that the following quotes are part of the voter approved 2014 Referendum safety and security projects. Tyco Integrated Security pricing is based on a contract acceptance and award from National Joint Powers Alliances (NJPA) which the Joliet

Park District is a member. Pilcher Park will be the final facility/park to have the security equipment installed.

- a. Award of Contract - 2017 Security Equipment & Installation – Nature Center – Tyco Integrated Security – \$23,564.66

A motion was made by Commissioner Schultz, seconded by Commissioner Gould, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Nature Center to Tyco Integrated Security for the amount of \$23,564.66. The motion carried as follows:

Ayes: Schultz, Gould, Broderick, Mutz, Gulas
Nays: None

- b. Award of Contract - 2017 Security Equipment & Installation – Hartman Recreation Center – Tyco Integrated Security – \$20,010.84

A motion was made by Commissioner Schultz, seconded by Commissioner Broderick, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Hartman Recreation Center to Tyco Integrated Security for the amount of \$20,010.84. The motion carried as follows:

Ayes: Schultz, Broderick, Gould, Mutz, Gulas
Nays: None

- c. Award of Contract - 2017 Security Equipment & Installation – Barber & Oberwortmann Horticultural Center and Bird Haven Greenhouse – Tyco Integrated Security – \$16,462.04

A motion was made by Commissioner Gould, seconded by Commissioner Broderick, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Barber & Oberwortmann Horticultural Center and Bird Haven Greenhouse to Tyco Integrated Security for the amount of \$16,462.04. The motion carried as follows:

Ayes: Gould, Broderick, Schultz, Mutz, Gulas
Nays: None

- d. Award of Contract - 2017 Security Equipment & Installation – Woodruff Golf Course – Tyco Integrated Security – \$14,242.87

A motion was made by Commissioner Schultz, seconded by Commissioner Gould, to approve staff's recommendation to award the 2017 Security Equipment & Installation project at the Woodruff Golf Course to Tyco Integrated Security for the amount of \$14,242.87. The motion carried as follows:

Ayes: Schultz, Gould, Broderick, Mutz, Gulas
Nays: None

I. Board Comment

1. Committee Report

a. Joliet Park Foundation

President Gulas stated that the Glen Marcum Golf Scramble will be on Saturday, August 5.

b. Joliet Regional Airport

Commissioner Broderick updated the Board on several Airport projects including the upgrading of the second floor for a new tenant, the new t-hangar and the resurfacing of the taxiway. The resurfacing of the taxiway will start in April with the completion scheduled for September 2017.

J. Executive Session: The Setting of a Price for Sale or Lease of Property Owned by the Park District; Purchase or Lease of Real Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; Consideration of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees; Pending Litigation; Probable or Imminent Litigation

At 5:39pm a motion was made by Commissioner Broderick, seconded by Commissioner Gould, to go into Executive Session for the setting of a price for sale or lease of property owned by the Park District; purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired; consideration of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending litigation; probable or imminent litigation. The motion unanimously carried.

K. Action from Executive Session

At 6:33pm a motion was made by Commissioner Schultz, seconded by Commissioner Broderick, to return to Regular Session with no action taken. The motion unanimously carried.

L. Adjournment

With all agenda items discussed, a motion was made by Commissioner Schultz, seconded by Commissioner Gould, to adjourn the meeting. The motion unanimously carried. The time was 6:35pm.

Respectfully submitted,

Theresa Talarico
Recording Secretary